



General Membership Meeting Minutes  
Thursday, February 9<sup>th</sup>, 2017  
Library, Building B  
**Unit #9.14.7**

**Attendance:** Billie Wilson, Linnea Smith, Wendi Miller, Christina Delia, Kim Blessing, Rebecca Banasky-Jones, Aubrey Durbin, Rebekah Larsen, Michelle Forrester, Shannon Lykken, Theresa Rosenfeld, Georgina Garretson, Bindi Priyanka, Monica Schmuck, Kim Putnam, and Sherise McKinny.

**Call to Order:** 7:06pm

**Approve January General Membership meeting minutes:** Approved as adjusted.

**Board Discussion:**

**Principal Report-**

- New school is coming along well and windows should be installed at the end of the month. The Monday after school is out is the scheduled demo day of the old school.
- Requesting old/historic pics of LWES for Celebration of Learning.
- This year we will not have a visiting author. The budget had allotted \$1,500 for this. Rebecca Bowen may possibly fill in this year and the cost in this case would be approx. \$400.

**President Report-**

- Round Table Report:
  - The 3<sup>rd</sup> grade science teachers have appreciated the extra hands during their busy science curriculum in January. Anticipate, needing a floater to help with this for next year.
  - The Superintendent mentioned the levy which made up for 28% of the budget last year has dropped now to 24% this year.
  - School Board is looking to have 2 high school students be a part of school board meetings to give them an opportunity to have the students' voice heard.
  - Teachers are not required to hold student money for PTSA (i.e. Kids' Corner) events.
- Survey Monkey: This has been sent out for feedback regarding PTSA programs for next year. As of now there have been 46 respondents.
  - Rebecca will send the link to Wendy B. so this survey can also be uploaded to the website. She will also print the results for next month's meeting. The feedback thus far has shown people enjoy and appreciate the FB updates.
- Laminator Update: We have not given a big gift to the school for several years now so this is something we could give for the beginning of next school year and in the new school.
  - Quote for a new laminator would be approx. \$2,000 (includes extra film, service pack, and cart). We would provide the warranty for the first year and the school would pick up the warranty after.

- April GM Meeting: Nominating Committee, budget, and standing rules will be voted on then. Some changes that may occur are changing quorum for regular board meetings and omitting VP Wildcat Cash.
- Celebration of Learning:
  - Book Fair will be just 1 night in gym and will use the stage/floor.
  - “Mark on Lake Wilderness:” Mrs. Lanthrop is interested in helping with an idea to make this happen. Billie will talk to Dr. Meyers about the “tile idea.”

#### **Treasurer Report-**

- Balance as of today, is \$81,243.98. Everything is paid except for a few checks.
- Budget Review: Everything looks fine. Movie license was paid twice and we are now waiting for the reimbursement.
- Reimbursement and Deposit Slips need to be filled out to help keep track of budgeting.
- Some bad debt was accumulated from fundraising due to insufficient fund checks. Only a few could be tracked down since if it was an uncle, grandparent, friend, etc. it does not track back to a student. The cost is \$12 per check and our total fees totaled approx. \$500.
- PTSA funds CANNOT leave school building. There is no insurance coverage on the money if it is taken home and it is not acceptable practice of our organization. Signers to the bank are covered to transport the money to the bank (no one else).
  - 2 people need to count money and needs to be put back in safe and counted at another time if there is no time to finish counting at that moment.
  - Some ideas that may help counting money at events in the future is to have designated volunteers to count (possibly setup on the Sign-Up Genius), and to count larger bills as the event is in progress.

#### **Fundraising-**

- School Supply Kits: Discussion was held regarding someone to help organize this. The consensus is to pass on this because of all the changes within the schools this year and difficulty to obtain a universal supply list for each grade.
  - Motion to pass on the school supply kits for this year. All in favor. *Passed*
- Blitz Party: Needs 2-3 volunteers to help check kids in, and pass out popcorn and drinks.
- Read-a-thon: February 20<sup>th</sup>-March 6<sup>th</sup>. Forms will need to be turned in by March 13<sup>th</sup> and counting will be the next day on Tuesday afternoon during the school day. Christina will need a volunteer to help with this as well.
- Takeover: MOD Pizza totaled \$280 profit. Panda Express will be Tues, March 21<sup>st</sup>. Hoping to still book Maple Valley bar and Grill for end of February.

#### **Family Fun Nights-**

- “Finding Dory” Movie Night is this Friday night.
- Tim Flynn the magician is book for March 10<sup>th</sup>.
- DJ has been booked for dance on April 25<sup>th</sup>.
- Will pass on the Seattle Storm game this year, but will contact The Rainiers about dates to do so in the Spring.

### **Membership-**

- 336 Paid Members – Plus 2 from last year. We have earned the Bronze award. If we can increase our membership 5% (or 351 members) we will reach Silver status. We would need 368 members to reach Gold status.
- To increase membership, will need to have membership forms available at events. The Book Fair could be an opportunity to have Scholastic coupons ready if one chooses to become a member.

### **Science Fair-**

- Reminder that entries are due by February 28<sup>th</sup>. A reminder will be sent out before Mid-Winter Break.
- There will be no animal adventures at the event. Family Night cannot run concessions. Sign-Up Genius will be set up for concessions and judging. High school students will be helping with the slim lab.
- Door prizes will be raffled off.

### **Art Docent-**

- Art Docent Meeting will be held Thursday, February 16<sup>th</sup> at 6:30 and a 2<sup>nd</sup> meeting will be held March 3<sup>rd</sup> at 10am.
- Ordering small but frequent amounts of supplies to avoid having too much to store during school transition.
- Sherise has been teaching art classes at Green River giving special exposure to our school. Her hope this exposure may result in a possible grant.

### **Scholastic Book Fair-**

- March 13<sup>th</sup>-17<sup>th</sup>. Set-up for this event will be March 10<sup>th</sup> (same night as Family Fun Night).
- Last Book Fair for the year will be in the gym during The Celebration of learning on April 27<sup>th</sup>.
- A Sign-Up Genius will be made for both events.

### **Watch Dogs-**

- 1-2 Dads have been volunteering each week. The program is growing, but more volunteers are always wanted.

### **Unfinished Business:**

#### **Vote on Donation to TED and CRES-**

- Donations from other schools are as follows:
  - Rock Creek will be donating \$5,000 to both schools.
  - Glacier Park will donate \$10,000 to EACH school.
  - Shadow Lake will be donating \$10,000 to just TES (which is where most of its students leaving will be going next year).
- Christina presented if each school was given \$25,000, that would give them each an operating surplus for the beginning of the school year. Once fundraising began for the school year, they

should not have to dig into that money anymore because they will be up and running at that point.

- Idea was proposed that since Shadow Lake's student majority leaving are going to TES and our majority leaving are going to CRES that it would make sense to match the \$10,000 and give that to CRES. This would then give TES and CRES each \$25,000 total.
- All fundraising profits as of now total approx. \$23,000. By the end of the school year the approx. total fundraising profit is estimated to be \$27,100. By taking the percentage of our total reduction of 26% going to CRES it would be \$7,046.
- Consensus of discussion was that \$10,000 donation to Cedar River would be the most equitable, and we could always donate more and give scholastic dollars in addition to.
  - Motioned was passed to donate \$10,000 (or more than) to Cedar River Elementary School and be flexible to donate more if needed or desired as the end of the school approaches. All in favor. *Passed*

#### **Scholastic Dollars Donation-**

- After we save what LWES needs for next year (\$12,000), Kim would like to donate the remaining dollars to the 2 schools by 2/3 of the total going to CRES and 1/3 of the total going to TES.
  - Kim estimates to have \$10,000 in scholastic dollars to donate which would give us \$6,663 to give to CRES and \$3,333 to TES.
  - Kim will propose other schools donate dollars as well.
- Will not know final numbers until May after The Celebration of Learning.
  - Motion passed to keep \$12,000 in scholastic dollars for LWES and split the excess to CRES and TES. All in favor. *Passed*

#### **Nomination Committee Discussion-**

- 4 members have been in communication and will be scheduling a meeting soon before the next BOD meeting.

#### **New Business:**

##### **1<sup>st</sup> Grade Field Trip Proposal-**

- Mrs. Watkins presented this evening to the PTSA a request for a grant of \$300-\$400 to allow the eight 1<sup>st</sup> grade classes to take a field trip this Spring to Seahurst Park which would consist of a 40-60 min lesson about local habitat in an environmental classroom. Parents who are not chaperones would be welcome to attend through their own transportation. The total cost of the trip is \$1,200. \$800-\$900 is covered by the school which includes the two buses needed since there will not be a second field trip this year due to changes in the curriculum.
- Christina presented that there would be \$200 from a budget line item that would not be spent for Vote Yes Tahoma.
  - Motion moved to allocate \$200 to the cost of the 1<sup>st</sup> grade field trip. None opposed. *Passed*
- Christina will talk to the school district regarding the \$500 teacher allowance and whether changes can be made to use that money for the field trip. She does not foresee it should be a problem.

**January Volunteer Drawing-** Levi McMahon (Congratulations)!

**Grant Requests-**

- Mrs. Dressler needs glue sticks.
- Donation of \$495 in toys to preschool was granted.

**Storage Unit-**

- School is out June 14<sup>th</sup> and storage needs to be complete by June 18<sup>th</sup> before demo on that Monday.
- Need Storage Unit. Rebecca will start calling around. Aubrey's husband, Chad, will look into having a storage unit donated through his connections.

**Donation to Jennifer Donohue's Family-**

- Reminder to group we donated \$500 to a similar cause last year.
  - Motion to donate \$500 to the Donahue Family. All in favor. *Passed*

**What's Coming Up:**

- **Friday, February 10<sup>th</sup> – Movie Night “Finding Dory”**
- **Friday, February 10<sup>th</sup> – Look Alike Spirit Day**
- **Wednesday, February 15<sup>th</sup> – Tech Talk Night @7:15 in the RCES Gym**
- **Thursday, March 2<sup>nd</sup> – PRRR logs are due**
- **Thursday, March 2<sup>nd</sup> – Pajama and Stuffed Animal Spirit Day (Read Across America)**
- **Friday, March 10<sup>th</sup> – Family Fun Nights presents Tim Flynn the Magician!**
- **March 13<sup>th</sup> – 17<sup>th</sup> – Scholastic Book Fair**
- **Friday, March 17<sup>th</sup> – Science Fair**

**Adjournment:** 9:14pm, Next BOD meeting will be 3-7-17, LWES Library B.