

HAPPY ACRES RANCH

EMPLOYMENT APPLICATION QUESTIONNAIRE

Please **PRINT** because if we cannot read what you place here we will not be able to hire you.

Please do not leave anything blank. Write NA if it does not pertain to you.

Full Name: _____

Address: _____ How long have you been there? _____

Phone number: _____ email address: _____

Distance from Ranch in miles & drive time: _____

Do you have your own reliable transportation? _____ Year & Model _____

How long have you been unemployed? _____ Where were you last employed? _____

May we contact your previous employer? _____ Present employer? _____

Do you have any past injuries that would handicap you for this job? _____

Have you ever filed for Workers Comp? _____

Do you smoke? _____ Do you use any kind of tobacco or drugs? _____

Do you consider yourself in good health? _____

Are you married? _____ Single? _____ Divorced? _____ How many children? _____

How many children still live with you? _____ How many do you support? _____

Have you ever been charged with drug position? _____ Convicted of a felony? _____

Have you ever been convicted of DUI? _____

Do you have any speeding citations in the last 24 months? _____

Are you on probation now? _____ Are you awaiting Trial now? _____ or sentencing? _____

What is your experience with horses? _____ You can write on back.

Are you good with tools? _____ Can you build & repair wood fence? _____

Do you have experience operating machinery? _____ Maintaining equipment? _____

Can you operate a tractor? _____ Bobcat? _____ Zero turn mower? _____ Ranger? _____

Can you work from 7 AM? _____ 8 AM? _____ 8:30 AM? _____

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EMPLOYMENT APPLICATION QUESTIONNAIRE

Are you an American citizen? _____ If not do you have legal documentation to be here? _____

What city were you born? _____ State? _____ Country? _____

If not a citizen how long have you been in this country? _____

Do you have a passport? _____ Any other photo ID? _____

Do you have a friend or relative who has ever worked for us? _____

What is your formal education? _____

Do you have any computer skills? _____

We need a copy of your driver license.

Social Security number _____

If you download this application you can mail it to PO Box 1098 Dunnellon, Fl. 34430 or Fax it to 352-522-1818 or email it to jim@ocalahappyacres.com. For our location please check our web page at www.ocalahappyacres.com for a map and directions.

Signature of applicant

Date

HAR JOB DESCRIPTION

MAINTENANCE & HORSE HANDLING

This position has a variety of responsibilities. It is a part time job requiring you to be at the Ranch from 7 to 8 AM Monday to Friday working 4 hours a day. More hours on certain occasions but never over 30 hours a week.

- 1) Feeding horses & small barn pets.
- 2) Cleaning stalls
- 3) Riding horses on trail rides.
- 4) Building fences as well as maintain them.
- 5) Keeping feed room clean, Barns clean, shop clean, and golf carts clean and batteries serviced.
- 6) Maintaining the irrigation system.
- 7) Maintain equipment. Tractors, Bobcat, Zero mower etc.
- 8) Trimming trees
- 9) Cleaning waters
- 10) Keeping water tubs full for horses.
- 11) Pulling weeds were necessary.
- 12) Assisting Butch Ball building various projects around the Ranch.
- 13) Helping out during events such as Easter Egg hunts, Boomtown events, Summer Camps, Boy Scouts visits etc.
- 14) Assisting horse trainer with training.
- 15) Generally the person to fix, clean, move, or assist at the Ranch.