

# 2024 Space Rental Agreement For Food Vendors during Marquette County Fair

July 3-7, 2024

Due June 20, 2024

This agreement is entered by Marquette County Youth Organization Association and:

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

## Vendor or Artist Business or Organization Information -All Required

Business, Individual or Organization Legal Name \_\_\_\_\_

DBA (If applicable) \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Wisconsin **Seller's** Permit Number: **456-** \_\_\_\_\_

Social Security Number (Last 4 digits) \_\_\_\_\_ FEIN (Last 4 digits) \_\_\_\_\_

Are you claiming Exemption from Sales Tax? Circle One

1 - Exempt sales only or display only exemption

3 - Nonprofit occasional sales

2 - Multi-level marketing company pays sales tax

4 - Exempt occasional sales

Multi-Level Marketing Company Name (if claiming Code 2 above) \_\_\_\_\_

Product to be sold or displayed \_\_\_\_\_

## **SPACE REQUIREMENTS:**

Spaces are allocated on a first come/first served basis. Every effort will be made to accommodate special requests; however, it is solely up to the Marquette County Fair to determine space assignments.

**Outside Locations** \$15 per frontage foot Length of frontage feet needed (5 ft minimum)

# of ft. \_\_\_\_\_ amount \$ \_\_\_\_\_

Electrical Requirements: 30(\$40) amp \_\_\_\_\_ 50 (\$60) amp \_\_\_\_\_

Water \_\_\_\_\_ Waste Disposal \_\_\_\_\_

**\*If Paying After 5/1/24: \$18 Per frontage Ft.**

# of ft. \_\_\_\_\_ amount \$ \_\_\_\_\_

Electrical Requirements: 30(\$40) \_\_\_\_\_ 50(\$60) \_\_\_\_\_

## **2024 Specific Requirements for Food Vendors for Marquette County Fair**

1. Menu with prices must be attached to the application
2. Payment for vendor space must be returned with an application.
3. Certification from the Wisconsin Department of Health
4. Photo of Vending Unit
5. Complete vendor report for the State of Wisconsin Department of Revenue

BUSINESS NAME \_\_\_\_\_

6. Proof of Business Insurance.

## **2024 ALL Vendor Requirements, Rules & Information for the Marquette County Fair**

**1. Marquette County Fair:** The words “Marquette County Fair”, as used herein shall mean the Marquette County Youth Organization Association/Fair Board.

**2. Vendor:** The word “Vendor, as used herein shall mean the entity who is renting the space (organization, food vendor, commercial vendor, whether for profit or non-profit) In the enforcement and interpretation of the following rules and regulations, the decision of the Marquette County Fair is final.

**3. Eligible Exhibits:** The Marquette County Fair reserves the right to determine the eligibility of any company or product for inclusion in the booth exhibitions and reserves the right to reject, eject or prohibit any exhibit in whole or in part, or any exhibitor, or representatives with or without giving cause.

**4. Installation/Display/Dismantling:** Dates and hours for installation can be obtained by calling the Fair Office 608-296-5200. All displays are expected to be in place and operational by Wednesday of the fair at 4 PM. Dismantling can begin no earlier than 4 PM on the final day of the fair. Early dismantling will result in not being welcomed back to the fair.

**5. Liability:** Vendors must insure their own property. The vendor agrees to make no claim for any reason whatsoever against the Marquette County Fair; nor other contractor for loss, theft, damage or destruction of goods nor for any injury to self or employees; nor for any action of any nature of the Marquette County Fair, committees, employees or subcontractors.

**5.1. MANDATORY INSURANCE.** The Vendor shall pay and provide General Liability Limit in the amount of \$1,000,000, Auto Liability of \$1,000,000 and Workers Compensation. A certificate of insurance naming the Marquette County Youth Organization Association as an **additional** insured must accompany this contract.

**5.1.A) WORKMAN’S COMPENSATION INSURANCE EXEMPTION.**

\_\_\_ Vendor certifies that they are exempt from carrying Workman’s Compensation under State of Wisconsin workman’s compensation laws. This exemption waives the requirement for Workers Compensation insurance in Section 5.1.

**6. Damage to Property:** Vendors are liable for any damage caused to building floors, walls, or to standard equipment or vendor’s own property. Vendors may not paint, lacquer adhesive, or any other coating to building floors, walls, or standard equipment.

**7. Fire, Safety, and Health:** The Vendor agrees to accept full responsibility for compliance with local, city, and state inspection guidelines for Fire, Safety, and Health ordinances regarding the installation and operation of equipment.

**8. Space Allocation** - The vendor agrees that no storage units, trailers or RVs may be parked in the vendor’s assigned location during the fair.

BUSINESS NAME \_\_\_\_\_

**9. Vendor Responsibility:** Vendor agrees to indemnify the Marquette County Fair against and hold it harmless for any claims arising out of the acts of negligence of exhibitors, their agents, or employees.

**10. Camping:** If you would like information on camping on the grounds or in the area, please email the fair at [marquettfairwi@gmail.com](mailto:marquettfairwi@gmail.com)

**11. No REFUND** after June 20th.

**12. Exhibit Dates and Hours.** This year's fair is July 3-7th, 2024. (Rain or Shine! No Rain Dates.) Exhibit Hours are: Wednesday 4pm - 9 pm. Thursday/ Friday/Saturday - 10 am - 9 pm. Sunday - 10 am - 4 pm. The exhibits must be opened and staffed during these hours. Vendors are welcome to stay open beyond 9 p.m.

I understand that submitting this application with payment does not automatically guarantee that I will be allowed to bring a food vending unit to the Marquette County Fair. My application will be reviewed and if approved, I will be notified. If my application is not approved, I understand that my payment will be returned to me no later than July 1. I understand that if I am allowed to sell food at the Marquette County Fair, I am liable for any issues that may arise as a result of the food I am providing or my vending unit. I understand that the Marquette County Fair is not responsible for lost, stolen or damaged property.

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

Signature of Fair Board Rep \_\_\_\_\_ Date \_\_\_\_\_

**Mail to:**  
VENDOR COORDINATOR  
Marquette County Fair  
PO Box 338  
Montello, WI 53949

**Have you included...**  
- Payment  
- Vendor Form from the State of WI  
- Proof of Insurance  
- Completed space rental agreement and signed rules