CITY OF OSKALOOSA, KS

REGULAR COUNCIL MEETING MINUTES

212 W WASHINGTON STREET

MARCH 2, 2023 \* 7:00PM

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GOVERNING BODY MEMBERS PRESENT

John Norman, Mayor

Ken Newell, Council President

Mike Smith, Council

Chauncey Young, Council

GOVERNING BODY MEMBERS ABSENT:

John Metzger, Council

Aron Boyce, Council

OFFICIALS PRESENT

Lee Hendricks, City Attorney

Patty Hamm, City Clerk

Paul Bolinger, Chief of Police

Nathaniel Copp, City Superintendent

PUBLIC PRESENT

Robert Leese, 819 Liberty Street

David Heit and Resa Kemper, Civium Architects

Dan Elwell, Shirley Construction

CALL TO ORDER

John Norman, Mayor, called the regular meeting of the Oskaloosa City Council to order at 7:00pm.

PUBLIC

Robert Leese was present to follow up on Code Enforcement issues at his property. Mr. Leese advised the shed is completely gone and he has someone coming next week to give him a price quote on fixing the garage door. Council thanked Mr. Leese for his update.

POOL PROJECT

Dan Elwell discussed the punch list items remaining at the swimming pool as follows: Fence (square off NW corner and replace East side by baby pool), Air Conditioner (install cage), handicap ramp (install asphalt at end of the ramp), concrete sealant (add another coat) and grass seeding. All items were agreed upon between the Council and Mr. Elwell. David Heit advised he would see to it that all items are completed.

POLICE / CODE ENFORCEMENT / ANIMAL CONTROL

Paul Bolinger reported on some recent theft of services cases that have been brought into municipal court along with two dog at large cases.

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Ken Newell made a motion to have the bumper fixed on the 2014 Tahoe in the amount of $1042.96. Mike Smith seconded the motion. Vote: Yes=3, No=0; Motion Carried.

Lee Hendricks reported that there are thirteen outstanding nuisance cases that have now been filed in municipal court and will be heard next month. Lee noted that the cases go against the property owners and not the tenants.

UTILITIES

Nathaniel Copp reported on a water leak that was fixed with the assistance of KNA Digging.

Mike Smith made a motion to approve the purchase of equipment for the concession stand not to exceed $5000. Chauncey Young seconded the motion. Vote: Yes=3, No=0; Motion Carried.

Nathaniel Copp reported that there are approximately 40 remote read meters installed so far. Council agreed to hire KNA Digging to assist with the installation which will expedite the process.

Council agreed to proceed with hiring King’s construction to prepare and install the concrete parking in front of the swimming pool.

Paul Bolinger reported that there needs to be more one-way street signs on Park Street in front of the Airbnb and a tree also needs to be cut from in front of the street sign at Liberty Street/Park Street.

CORRESPONDENCE

Ken Newell made a motion to authorize a donation of $200 to the OHS After Prom Event and $200 to the OES PTO Carnival event. Mike Smith seconded the motion. Vote: Yes=3, No=0; Motion Carried. John Norman stated he would like the Council to add a line item for donations when preparing the 2024 budget.

OLD BUSINESS

Ken Newell made a motion to proceed with the purchase of the Surface 3 tablet and keyboard for the maintenance staff not to exceed $1200. Mike Smith seconded the motion. Vote: Yes=3, No=0; Motion Carried.

Patty Hamm reported that she has been meeting with vendors and should soon have price estimates on scanning software.

John Norman directed Council’s attention to the Emergency Action Plan. Upon review it was decided the following would be the Incident Management Team (IMT): Incident Commander=John Norman, Operations=Ken Newell, Planning=Chauncey Young, Logistics=Aron Boyce, Finance/Administration=John Metzger, Information Officer=Mike Smith, Safety Officer=Nathaniel Copp, Clerk/Treasurer=Patty Hamm, and Security=Paul Bolinger. John Norman suggested Council familiarize themselves with the Emergency Action Plan as storm season is approaching.

ZONING

Patty Hamm addressed the Home Occupation Permit guidelines, noting that there is not an allowance for bike sales and gun sales for which the City has received inquiries on. Lee Hendricks will add an amendment to the article.

MEETING MINUTES

Ken Newell made a motion to approve the minutes of the February 2, 2023 regular Council meeting as written. Chauncey Young seconded the motion. Vote: Yes=3, No=0; Motion Carried.

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FINANCE

Mike Smith made a motion to approve Pay Application No. 009 to Shirley Construction in the amount of $3901.50 as presented. Ken Newell seconded the motion. Vote: Yes=3, No=0; Motion Carried.

Ken Newell made a motion to approve the February financial statement and vouchers as presented. Mike Smith seconded the motion. Vote: Yes=3, No=0; Motion Carried.

NEW BUSINESS

Mike Smith made a motion to approve the purchase of a computer for the police officers and monitors for the police department and clerk staff in the amount of $1220 as presented. Chauncey Young seconded the motion. Vote: Yes=3, No=0; Motion Carried.

Mike Smith made a motion to pay Alana Kasparek $15.00 per hour as a consultant to Erin Subelka, pool manager, and as a WSI for swimming lessons. Chauncey Young seconded the motion. Vote: Yes=3, No=0; Motion Carried.

John Norman asked Nathaniel Copp for the need from summer hires again. Nathaniel replied he can use the help but would prefer they be able to drive themselves. Patty Hamm will check with insurance on the age requirements to drive City equipment.

ADJOURNMENT

There being no further business to discuss, Ken Newell made a motion to adjourn the meeting at 8:30pm. Mike Smith seconded the motion. Vote: Yes=3, No=0 Motion Carried.

John Norman, Mayor

ATTEST:

Patty A. Hamm, City Clerk

Minutes Approved: APRIL 6, 2023