

Coleman County Medical Center District Board of Directors Meeting

March 19, 2020

Location: Notice of Relocation to 213 S Pecos St. Coleman, TX  
 Start Time: 12:00 p.m.  
 Adjourn: 1:15 p.m.  
 Present: Wayne Moore, Linda Laws, James Pelton, Danyelle Hemphill, Sarah Beal, Ken Gifford, Mary Griffis  
 Telephone: Kathy Potts

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 12:00 p.m.		Complete
2. INVOCATION	Clay Vogel gave the invocation.		Complete
3. APPROVAL OF MINUTES	Consideration and approval of minutes of Board Meetings January 30, 2020 and February 14, 2020. Motion to approve the minutes from meetings held on January 30, 2020 and February 14, 2020.	Motion: Sarah Beal Second: Linda Laws	Approved 7-0
4. CANCELLATION OF ELECTION	Discuss and approve cancelation of election scheduled to be held on May 2, 2020 in accordance with Section 2.053(a) of the Texas Election Code. Certification of Unopposed Candidates given to the Presiding Officer and presented to the Board of Directors.	Motion: Mary Griffis Second: Danyelle Hemphill	Approved 7-0
5. APPROVAL OF CAPITAL IMPROVEMENT GRANT	Motion to cancel the CCMCD Board of Directors election scheduled to be held on May 2, 2020 in accordance with Section 2.053(a) of the Texas Election Code. Discussion and take action of District participation in Capital Improvement Program Grant. CCMC will apply for the Capital Improvement Grant to purchase new radiology equipment. The District	Motion: Sarah Beal Second: Ken Gifford	Approved 7-0

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	will be responsible for a 25% match. The total grant funds available are \$75,000.		
6. REVIEW SCHEMATIC DESIGN DOCUMENTS	Kathy Potts with Rees gave a presentation of the current schematic design documents.		Complete
7. APPROVAL OF CONSTRUCTION DRAWINGS	Consideration and approval to move forward with construction drawings.	Motion: Mary Griffith Second: James Pelton	Approved 7-0
8. REVIEW MEMORANDUM OF AGREEMENT	Review the Amendment to the Memorandum of Agreement between the Rural Housing Services and the Texas Historic Commission. The Texas Historic Commission and the USDA agreed on the amendment to the Memorandum of Agreement.		
9. APPROVAL TO SIGN THE MOA	Consideration and approval to authorize the CCMC District Board President to sign the Memorandum of Agreement between the Rural Housing Services and the Texas Historic Commission, as necessary. Motion to authorize Wayne Moore, the CCMC District Board President to sign the Memorandum of Agreement between the Rural Housing Services and the Texas Historic Commission, as necessary.	Motion: Sarah Beal Second: Danyelle Hemphill	Approved 7-0
10. REES/KAI ADDITIONAL SERVICES	Consideration and approval of the request from Rees/KAI for additional services. Kathy Potts explained the changes in MEP plans that are now requiring additional services from KAI. Motion to approve the request from Rees and KAI for additional services.	Motion: Sarah Beal Second: Danyelle Hemphill	Approved 7-0
11. PROPOSAL TO	Consideration and approval of a proposal to complete an appraisal of the New Addition as	Agenda item postponed until more information is obtained.	Postponed


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COMPLETE APPRAISAL OF NEW ADDITION	required by the USDA.	
12. PROJECT UPDATE – JUDY BLAZEK	Lott Bros. will send their work to the USDA and the State Health Department for approval. The Historic Committee needs to meet again to continue planning how the history of the older buildings will be memorialized.	Complete
13. CEO REPORT	Clay Vogel gave report. The City Council approved the closure of Frio Street. CCMC has hired 3 new LVN's.	
	The Coleman County Medical Center District Foundation had its 1 <sup>st</sup> meeting and appointment officers. Waiting for IRS 501c3 designation.	
	New flooring in the clinic will be going in soon.	
	Chancy Pickett added to the report. Due to COVID-19, all patients and staff are being screened at the door before entering the facility. There are no visitors allowed at this time. CCMC has will communicating with 911 and EMS to work together and we have contacted our local RAC for support. CCMC will be having an in-service on the ventilators to refresh staff. We have 2 vents and are fortunate to have them.	
	Marvin Hale gave report on the roof project. ¼ of the room project is done. Rain has paused progress but will begin again in a few days. Very satisfied with the communication and company as a whole.	
14. PHILC REPORT	Not present.	Complete

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15. PUBLIC COMMENTS	None		Complete
16. ADJOURNMENT	1:15 p.m.	Motion: James Pelton Second: Sarah Beal	Approved 7-0

  
 Wayne Moore, President

  
 Sarah Beal