MINUTES OF REGULAR SESSION OF COUNCIL

January 20, 2022

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Regular session of Borough Council convened at 6:00 pm. Present were Councilors Tim Sloss, Mike Matlos, Luke Riley, Jennifer Riley, Elizabeth Lape, Michael Zrenchak, and Chris Gretz, Mayor Sikorski, Solicitor Matt Racunas and Engineer Don Glenn.

**PUBLIC COMMENT**:

 No one signed up to speak

**PROPERTY:** **Chris Gretz**

 There was nothing to report

**POLICE, FIRE and EMS:** **Michael Zrenchak**

Mr. Zrenchak stated that Mike Horgos from SouthEast Regional EMS was in attendance. He explained that at the last meeting, Mrs. Mansfield questioned why we use SouthEast over McKeesport and the respond time. Mr. Horgos read the report from 2021. He stated that there were roughly 20-30 calls per month in Liberty Borough with a total of 254 calls for the year with 5 special details for the fairs, flu clinics and such. The average response time was 8.87 minutes. He researched the call on Glenn Avenue and found that there had been 2 calls – 1 in the middle of the afternoon and 1 was earlier in the morning. The response times were 12 minutes and the other was closer to 14 minutes. They honestly try to do their best with the ambulances they have available, their location and if they are clearing a call. Based on the priority of the call, they may ask another provider if they are on a call or do not have an ambulance available. Mr. Zrenchak explained that she (Mrs. Mansfield) had a question on the response time and why we had chosen SouthEast over McKeesport. He thought it would be easier to have him come to the meeting and explain to her. He will pass on the information to Mrs. Mansfield. Mayor Sikorski stated that he has noticed that SouthEast EMS and McKeesport are sometimes almost at the same place. Mr. Horgos stated that the work very well together and back each other up.

Mr. Zrenchak read the activity for the Liberty Borough Fire Department:

December 2021:

 Fires 2

 Rescues & EMS 2

 Hazardous Condition (no fire) 1

 Service Call 5

 Good Intent Call 3

 False Alarm & Fire Call 2

 Total 15

 2021 Calls for the Year:

 Fires 37

 Rescue & EMS 23

 Hazardous Condition (no fire) 9

 Service Call 29

 Good Intent Call 45

 False Alarm & False Call 14

 Severe Weather & Natural Disaster 4

 Special Incident Type 2

 Total 163

Mr. Zrenchak read the Police Department Report for December 2021:

 Vehicle 130 1,503 miles

 Vehicle 131 209 miles

 Vehicle 132 244 miles

Routine Vehicle maintenance and washes.

**LEGISLATION:** **Chris Gretz**

There was nothing to report

**PARKS & RECREATION:** **Jennifer Riley**

Ms. Riley had nothing formal to report. She mentioned that they are in the early stages of planning our spring events. Mr. Gretz added that he would like to see a farmer’s market started on Saturdays around the end of August into September. They could use the park area down by the baseball fields by Manor School. He said that anyone could participate. Ms. Riley stated that there is a group of seniors at the high school that grows vegetables, and this has been designed around them to be a part of this. Mr. Gretz said they work closely with an organization in Pittsburgh that comes out and educates the students. The art students have crafts that they can bring as well to integrate our community and education.

**HEALTH & ORDINANCE**: **Luke Riley**

There was nothing to report. Mr. Riley stated that he checked out the property on Glenn Avenue and it was just as bad as people have said.

**LIGHTS:** **Michael Matlos**

There was nothing to report.

**FINANCE:** **Elizabeth Lape**

**Motion to Pay:** Bills for Ratification $180,434.92 and List of Bills to Pay $51,663.75.

**Motion: Mr. Matlos Second: Mr. Sloss**

 **Roll Call:**

 **Mrs. Lape Yes**

 **Mr. Sloss Yes**

 **Mr. Matlos Yes – abstained from voting on uniform allowance**

 **Ms. Riley Yes – abstained from voting on reimbursement**

 **Mr. Gretz Yes**

 **Mr. Riley Yes**

 **Mr. Zrenchak Yes**

 **All in favor. Motion carries.**

**Bills for Ratification:**

|  |  |  |  |
| --- | --- | --- | --- |
| 12/17/2021 | EFT | ADP [CHECKS] | -12,545.45 |
| 12/17/2021 | EFT | ADP | -4,574.70 |
| 12/24/2021 | EFT | ADP [INVOICE] | -89.30 |
| 12/30/2021 | EFT | ADP [CHECKS] | -10,006.04 |
| 12/30/2021 | EFT | ADP | -3,523.80 |
| 12/17/2021 | EFT | PA SCDU | -306.37 |
| 12/30/2021 | EFT | PA SCDU | -306.37 |
| 01/12/2022 | EFT | FIRST COMMONWEALTH BANK | -1,296.38 |
| 01/07/2022 | EFT | ADP [INVOICE] | -73.18 |
| 01/04/2022 | 12378 | STANTON INDUSTRIAL ELECTRIC | -784.34 |
| 01/04/2022 | 12379 | AMERICAN WATER | -69.27 |
| 01/04/2022 | 12380 | PA AMERICAN WATER | -97,549.34 |
| 12/20/2021 | 22442 | AFLAC | -74.88 |
| 12/20/2021 | 22443 | TEAMSTERS LOCAL UNION #205 | -184.00 |
| 12/20/2021 | 22444 | PA MUNICIPAL RETIREMENT SYSTEM | -395.34 |
| 12/20/2021 | 22445 | SouthEast Regional EMS | -5,000.00 |
| 12/20/2021 | 22446 | NICHOLAS CAITO | -174.99 |
| 12/21/2021 | 22447 | RILEY-MCCLELLAND, JENNIFER | -53.00 |
| 12/22/2021 | 22448 | UPMC HEALTH PLAN | -3,514.17 |
| 12/27/2021 | 22449 | AMTRUST NORTH AMERICA | -5,956.00 |
| 12/30/2021 | 22450 | PA MUNICIPAL RETIREMENT SYSTEM | -163.77 |
| 01/04/2022 | 22451 | ALLEGHENY LEAGUE OF MUNICIPALITIES | -420.00 |
| 01/04/2022 | 22452 | AMERICAN LEGAL SERVICES | -72.40 |
| 01/04/2022 | 22453 | COMCAST | -367.67 |
| 01/04/2022 | 22454 | COMMONWEALTH OF PA | -41.25 |
| 01/04/2022 | 22455 | Mark C. Turnley | -1,450.00 |
| 01/04/2022 | 22456 | MCI | -30.46 |
| 01/04/2022 | 22457 | PA AMERICAN WATER | -199.09 |
| 01/04/2022 | 22458 | PETTY CASH | -234.08 |
| 01/04/2022 | 22459 | RACUNAS LAW GROUP LLC | -1,896.00 |
| 01/04/2022 | 22460 | RC WALTER & SONS INC | -45.73 |
| 01/04/2022 | 22461 | RICOH USA | -149.42 |
| 01/04/2022 | 22462 | S & D CALIBRATION SERVICES | -196.00 |
| 01/04/2022 | 22463 | SPRINT | -127.23 |
| 01/04/2022 | 22464 | STEEL RIVERS COG | -200.00 |
| 01/04/2022 | 22465 | VERIZON GARAGE | -55.77 |
| 01/04/2022 | 22466 | WESTCOM WIRELESS INC | -55.00 |
| 01/06/2022 | 22467 | MICHAEL MATLOS | -500.00 |
| 01/06/2022 | 22468 | Deere & Company | -21,148.25 |
| 01/07/2022 | 22469 | Alexander Appleby | -325.00 |
| 01/07/2022 | 22470 | John Mayernik | -425.00 |
| 01/07/2022 | 22471 | Matthew McDanel | -425.00 |
| 01/07/2022 | 22472 | Michael Birchfield | -350.00 |
| 01/07/2022 | 22473 | NICHOLAS CAITO | -425.00 |
| 01/10/2022 | 22474 | AFLAC | -74.88 |
| 01/11/2022 | 22475 | AMTRUST NORTH AMERICA | -2,961.00 |
| 01/11/2022 | 22476 | DUQUESNE LIGHT CO | -103.80 |
| 01/11/2022 | 22477 | FIRST COMMONWEALTH BANK (CREDIT CARD) | -795.70 |
| 01/12/2022 | 22478 | NORTH EASTERN UNIFORMS & EQUIP., INC. | -200.50 |
| 01/13/2022 | 22479 | BRUCE TAKAHT | -70.00 |
| 01/13/2022 | 22480 | Alexander Appleby | -100.00 |
| 01/13/2022 | 22481 | John Mayernik | -75.00 |
| 01/13/2022 | 22482 | Matthew McDanel | -75.00 |
| 01/13/2022 | 22483 | Michael Birchfield | -125.00 |
| 01/13/2022 | 22484 | NICHOLAS CAITO | -75.00 |
|  |  |  | -180,434.92 |

**List of Bills to Pay:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **ALLEGHENY COUNTY PUMP REGIS** |  |  |  |  |
|  |  | 01/03/2022 | 237 | 01/13/2022 | 50.00 |
|  | Total ALLEGHENY COUNTY PUMP REGIS |  |  |  | 50.00 |
|  | **AMERICAN WATER** |  |  |  |  |
|  |  | 12/09/2021 | 400022719 | 12/19/2021 | 150.00 |
|  | Total AMERICAN WATER |  |  |  | 150.00 |
|  | **AQUA FILTER FRESH INC** |  |  |  |  |
|  |  | 12/13/2021 | 1653799 |  | -0.08 |
|  |  | 01/11/2022 | 1684501 | 01/21/2022 | 21.79 |
|  | Total AQUA FILTER FRESH INC |  |  |  | 21.71 |
|  | **BARRIER PROTECTION SYSTEMS INC** |  |  |  |  |
|  |  | 12/24/2021 | 241733 | 01/03/2022 | 249.85 |
|  | Total BARRIER PROTECTION SYSTEMS INC |  |  |  | 249.85 |
|  | **CARA SLOSS** |  |  |  |  |
|  |  | 12/29/2021 | Decorations | 01/08/2022 | 134.63 |
|  | Total CARA SLOSS |  |  |  | 134.63 |
|  | **CENTER INDEPENDENT ENERGY** |  |  |  |  |
|  |  | 12/31/2021 | 123121 | 01/10/2022 | 30.81 |
|  | Total CENTER INDEPENDENT ENERGY |  |  |  | 30.81 |
|  | **COLLURA, DAVE** |  |  |  |  |
|  |  | 12/30/2021 | 397126 | 01/09/2022 | 175.00 |
|  | Total COLLURA, DAVE |  |  |  | 175.00 |
|  | **COMCAST** |  |  |  |  |
|  |  | 01/03/2022 | 8993209080009060 | 01/13/2022 | 378.38 |
|  | Total COMCAST |  |  |  | 378.38 |
|  | **DUQUESNE LIGHT CO** |  |  |  |  |
|  |  | 01/03/2022 | 9723-500-000 | 01/13/2022 | 3,729.69 |
|  |  | 01/04/2022 | 3993-460-000 | 01/14/2022 | 292.52 |
|  |  | 01/04/2022 | 1744-720-000 | 01/14/2022 | 101.89 |
|  |  | 01/04/2022 | 0744-720-000 | 01/14/2022 | 246.91 |
|  | Total DUQUESNE LIGHT CO |  |  |  | 4,371.01 |
|  | **E J LOWERY** |  |  |  |  |
|  |  | 12/06/2021 | 18029 | 12/16/2021 | 450.00 |
|  | Total E J LOWERY |  |  |  | 450.00 |
|  | **FINAL SCORE TROPHIES** |  |  |  |  |
|  |  | 01/11/2022 | 703 | 01/21/2022 | 17.50 |
|  |  | 01/18/2022 | 720 | 01/28/2022 | 17.50 |
|  | Total FINAL SCORE TROPHIES |  |  |  | 35.00 |
|  | **Gallagher Bassett** |  |  |  |  |
|  |  | 12/28/2021 | 009196-001580 | 01/07/2022 | 28,604.55 |
|  | Total Gallagher Bassett |  |  |  | 28,604.55 |
|  | **GLENN ENGINEERING & ASSOC** |  |  |  |  |
|  |  | 12/31/2021 | 22-01-04 | 01/10/2022 | 1,352.50 |
|  | Total GLENN ENGINEERING & ASSOC |  |  |  | 1,352.50 |
|  | **HOME DEPOT** |  |  |  |  |
|  |  | 12/02/2021 | 29554 | 12/12/2021 | 51.37 |
|  |  | 12/09/2021 | 62895 | 12/19/2021 | 27.01 |
|  | Total HOME DEPOT |  |  |  | 78.38 |
|  | **MCKEESPORT, CITY OF** |  |  |  |  |
|  |  | 12/28/2021 | December 2021 | 01/07/2022 | 50.00 |
|  | Total MCKEESPORT, CITY OF |  |  |  | 50.00 |
|  | **MON VALLEY INDEPENDENT** |  |  |  |  |
|  |  | 12/31/2021 | 00003274 | 01/10/2022 | 372.50 |
|  | Total MON VALLEY INDEPENDENT |  |  |  | 372.50 |
|  | **O'REILLY AUTO PARTS** |  |  |  |  |
|  |  | 01/04/2022 | 5219-193093 | 01/14/2022 | 28.97 |
|  | Total O'REILLY AUTO PARTS |  |  |  | 28.97 |
|  | **ONE DIGITAL** |  |  |  |  |
|  |  | 01/12/2022 | 10205-000102 ver. 1 | 01/22/2022 | 30.00 |
|  | Total ONE DIGITAL |  |  |  | 30.00 |
|  | **PA AMERICAN WATER** |  |  |  |  |
|  |  | 01/03/2022 | 1024-210032153289 | 01/13/2022 | 1,158.51 |
|  | Total PA AMERICAN WATER |  |  |  | 1,158.51 |
|  | **PA MUNICIPAL RETIREMENT SYSTEM** |  |  |  |  |
|  |  | 01/01/2022 | Admin Fee 02-189-3P | 01/11/2022 | 60.00 |
|  |  | 01/01/2022 | Admin Fee 02-189-3N | 01/11/2022 | 60.00 |
|  | Total PA MUNICIPAL RETIREMENT SYSTEM |  |  |  | 120.00 |
|  | **PA ONE-CALL SYSTEM INC** |  |  |  |  |
|  |  | 12/31/2021 | 0000935039 | 01/10/2022 | 5.90 |
|  | Total PA ONE-CALL SYSTEM INC |  |  |  | 5.90 |
|  | **PEOPLES NATURAL GAS** |  |  |  |  |
|  |  | 12/29/2021 | 2000006476150 | 01/08/2022 | 221.09 |
|  |  | 12/29/2021 | 2000006476069 | 01/08/2022 | 284.19 |
|  |  | 12/29/2021 | 2000008770279 | 01/08/2022 | 220.62 |
|  | Total PEOPLES NATURAL GAS |  |  |  | 725.90 |
|  | **PSAB** |  |  |  |  |
|  |  | 11/08/2021 | 153 | 11/18/2021 | 40.00 |
|  | Total PSAB |  |  |  | 40.00 |
|  | **PSAB U/C PLAN** |  |  |  |  |
|  |  | 01/07/2022 | 81-25090M | 01/17/2022 | 399.33 |
|  | Total PSAB U/C PLAN |  |  |  | 399.33 |
|  | **QUILL** |  |  |  |  |
|  |  | 12/28/2021 | 21885808 | 01/07/2022 | 47.27 |
|  | Total QUILL |  |  |  | 47.27 |
|  | **R A FOSTER & SON CO** |  |  |  |  |
|  |  | 12/29/2021 | 186109 | 01/08/2022 | 73.35 |
|  |  | 01/10/2022 | 186133 | 01/20/2022 | 59.00 |
|  | Total R A FOSTER & SON CO |  |  |  | 132.35 |
|  | **RACUNAS LAW GROUP LLC** |  |  |  |  |
|  |  | 12/01/2021 | 1433 | 12/11/2021 | 2,490.00 |
|  |  | 12/01/2021 | Penn Suburban Abstra | 12/11/2021 | 1,000.00 |
|  | Total RACUNAS LAW GROUP LLC |  |  |  | 3,490.00 |
|  | **RC WALTER & SONS INC** |  |  |  |  |
|  |  | 01/04/2022 | 655131 | 01/14/2022 | 26.32 |
|  |  | 01/04/2022 | 655085 | 01/14/2022 | 37.33 |
|  | Total RC WALTER & SONS INC |  |  |  | 63.65 |
|  | **Safsecur LLC** |  |  |  |  |
|  |  | 01/04/2022 | 3217 | 01/14/2022 | 1,341.56 |
|  | Total Safsecur LLC |  |  |  | 1,341.56 |
|  | **SPRINT** |  |  |  |  |
|  |  | 12/27/2021 | 479142366-171 | 01/06/2022 | 112.26 |
|  |  | 01/12/2022 | 233328279-124 | 01/22/2022 | 127.23 |
|  | Total SPRINT |  |  |  | 239.49 |
|  | **STEEL RIVERS COG** |  |  |  |  |
|  |  | 01/01/2022 | 22-1005 | 01/11/2022 | 3,000.00 |
|  |  | 01/10/2022 | 22-1061 | 01/20/2022 | 3,897.23 |
|  | Total STEEL RIVERS COG |  |  |  | 6,897.23 |
|  | **T-Mobile** |  |  |  |  |
|  |  | 12/21/2021 | 976894502 | 12/31/2021 | 117.96 |
|  | Total T-Mobile |  |  |  | 117.96 |
|  | **VERIZON GARAGE** |  |  |  |  |
|  |  | 01/09/2022 | 450-731-927-0001-53 | 01/19/2022 | 56.01 |
|  | Total VERIZON GARAGE |  |  |  | 56.01 |
|  | **Witmer Public Safety Group** |  |  |  |  |
|  |  | 01/05/2022 | 2163920.001 | 01/15/2022 | 265.30 |
|  | Total Witmer Public Safety Group |  |  |  | 265.30 |
| **TOTAL** |  |  |  | **51,663.75** |

**PERSONNEL: Jennifer Riley**

**Motion to adopt** Resolution 2022-01 fixing the salaries, wages, and compensation for the year 2022.

 **Motion: Mr. Matlos Second: Mr. Gretz**

 **All in favor. Motion carries**

**Motion to accept** Zachaery Stumpf’s resignation effective January 17, 2022.

 **Motion: Mr. Matlos Second: Ms. Riley**

 **Roll Call:**

 **Mrs. Lape Yes**

 **Mr. Sloss Yes**

 **Mr. Matlos Yes**

 **Ms. Riley Yes Mr. Gretz Yes**

 **Mr. Riley Yes**

 **Mr. Zrenchak Yes**

 **All in favor. Motion carries.**

**STREETS AND SEWERS: Tim Sloss**

**Motion to adopt Ordinance 2022-01,** the amendment ofOrdinance 2017-03 Implementing Act 1 of 1996 and Act 20 of 2003 Concerning Collection of Municipal Fees.

 **Motion: Mr. Matlos Second: Ms. Riley**

 **All in favor. Motion carries.**

Mr. Sloss thanked the Street Department for their efforts during the snow storm(s). We have a new guy and it will take some time to get the routine down. Mr. Zenchak talked to Mr. Matlos about how everything went. Mr. Matlos stated that the quads with plows are making a mess. After the street department plows, they are pushing the snow back into the street which makes them have to go around again. The private contractors do the same thing. They pack the snow against street signs, telephone poles, and the hydrants and they have to push it all back out again. Mr. Zrenchak asked that if anyone has off street parking to please use it to make it easier for them to clear the streets.

**MAYOR’S REPORT: Larry Sikorski, Mayor**

Mayor Sikorski reported that he has 8 pages of stats from 2021. He commented that when it snows, people go out and see how their quads and cars do in the snow and drive recklessly through the streets and they do not realize that they could possibly harm someone. He has seen people in the church parking lot doing donuts and such and they need to put a stop on that or they will be cited for recklessness.

Mayor Sikorski condensed the activity for 2021:

 DUI Arrest 1

Traffic Citations 33

 Non-Citations 19

If anyone would like to look at the full report, please see him after the meeting.

**SOLICITOR’S REPORT: Matt Racunas**

**Motion to adopt** Resolution 2022-02 setting the tax rate for 2022.

 **Motion: Mr. Matlos Second: Ms. Riley**

 **All in favor. Motion carries.**

Ms. Riley clarified that there was no tax increase for 2022.

**ENGINEER’S REPORT: Don Glenn**

Mr. Glenn reported that he sent to Steel Rivers COG the technical specifications they requested to raise the old school. He thanked Mr. Matlos for his helping in putting together a good scope of work especially the items to be saved. COG’s target date for advertisement is March.

Mr. Glenn stated that he filed a citation for 2922 Liberty Way.

Mr. Glenn’s last item is the conservation people are going to come out soon to look at some filling that is going on in the Borough of Liberty.

**OLD BUSINESS:**

No old business

**NEW BUSINESS:**

**Motion to approve** the LBAA sponsorship in the amount of $500.00.

 **Motion: Ms. Riley Second: Mr. Matlos**

 **All in favor. Motion carries.**

**Motion to approve the request** for the LBAA CAP money for restrooms at Manor Field not to exceed $150,000.

 **Motion: Mrs. Lape Second: Ms. Riley**

 **All in favor. Motion carries**

**CORRESPONDENCE:**

**Motion to accept** the typed minutes from the December 16, 2021 meeting and the January 3, 2022 Reorganization meeting.

 **Motion: Mr. Matlos Second: Ms. Riley**

 **All in favor. Motion carries**

Next meeting dates/times: Work Session, Wednesday February 9, 2022 at 6:00 pm – Regular Session, Thursday, February 17, 2022 at 6:00 pm

**Motion** to adjourn

 **Motion: Ms. Riley Second: Mr. Matlos**

 **All in favor. Motion carries.**

Meeting adjourned at 6:18 pm.

Respectfully submitted by:

Jill Pack

Secretary