

EAST HUNTINGDON TOWNSHIP TAX COLLECTOR

TAX OFFICE TEMPORARILY CLOSED FOR IN-PERSON PAYMENTS

Due to the corona virus and safety of our residents, our office is closed to the public at this time. Payments are still being collected.

THERE ARE STILL THREE OPTIONS FOR MAKING PAYMENTS:

- Use the convenient locked drop-box outside the tax office. It will be checked daily.
- Mail your payment to 314 Porter Ave Scottdale, PA 15683. Mail is picked up, processed, and deposited daily.
- Mail your payment from online banking. Set up East Huntingdon Twp Tax Collector as your payee and use the address above. The payments ARE received in check form with your information, but they are not postmarked and do not get mailed immediately from your bank. Allow 10 days to ensure your payment is received on time. Use your map number as your account number.

RECEIPTS

If you require a receipt, please include a postage-paid self-addressed envelope.

During this time, I will still be performing my tax collection duties. If you need assistance, please call or email me and I will get back to you as soon as possible.

My phone number is 724-887-6958 extension 4 and my email is figgtax@zoominternet.net

Diane Figg
Mailing Address"
314 Porter Avenue, Ste A
Scottdale PA 15683
Ph: 724887-6958 ext 4
Fax 724-220-5150
Email: figgtax@zoominternet.net

Diane Figg collects the property and Local Services Tax (LST) for East Huntingdon Township. All payments are to be made by check or money order, payable to: **East Huntingdon Twp Tax Collector**.

Office Hours are: TEMPORARILY CLOSED – PLEASE READ ABOVE

Monday thru Thursday 10am – 4pm

Note: The Tax Office will observe the Holiday Hours of East Huntingdon Township

Property Taxes:

Township and County Taxes:

The Township and County property taxes are mailed March 1st. They are collected at a 2% discount March and April, at face May and June. A 10% penalty is added July 1st. Township and County taxes are collected at Diane's office until December 31st.

School Taxes:

The School property taxes are mailed August 1st. They are collected at a 2% discount August and September, at face October and November. A 10% penalty is added December 1st.

The School property taxes are collected at Diane's office until December 31st.

Any taxes not paid by December 31st are considered delinquent and turned over to the Westmoreland County Tax Office for collection. The tax office can be reached at: (724) 830-3428

As an eligible homestead or farmstead property owner you are permitted to make three installment payments on your school taxes. If you elect to make the payments, you are not eligible for the discount. Installments are paid at the face amount. Payment one shall be due on or before September 30th, payment two shall be due on or before October 31st and payment three shall be due on or before November 30th of the year in which the tax is levied. Any taxpayer who fails to pay to pay the first installment of real estate tax on or before September 30th, shall be determined to have “not evidenced” an intention to pay real estate tax in installments and not eligible to participate in the installment program. If payment in full is not received by November 30th, a penalty of 10% will be assessed on the original face amount of the tax minus any payment that was made.

To change or update a mailing address, please click on the attached link for the change of address authorization form and follow the instructions accordingly.

<http://www.co.westmoreland.pa.us/DocumentCenter/View/26>

Earned Income Tax:

BERKHEIMER is Tax Administrator for East Huntingdon Township and Southmoreland Area School District for the Earned Income Tax. If you have any questions or need additional information, please contact Berkheimer at 866-701-7206 or visit the Website at <http://www.hab-inc.com>

The EIT is withheld through payroll deductions or filed directly by self-employed individuals. The tax is distributed to the municipality where the individual resides. The Township of East Huntingdon, the tax is withheld at the rate of 1% with .5% going to the Township and the balance to the Southmoreland Area School District.

Local Services Tax Rate:

Diane Figg is the Tax Administrator for East Huntingdon Township collection of the Local Services Tax. The East Huntingdon Township/School District Local Services Tax rate is \$52.00.

All employers located in East Huntingdon Township are required to withhold the Local Services Tax from all employees, except those that file an exemption form and expect their earnings to be less than \$12,000 at the rate of \$52.00 a year. The Local Services Tax will be a weekly payroll deduction for each employee.