

NCRTAC Executive Council Meeting
 July 16, 2018
 Teleconference

Chair: Sara Steen

Members present: Ken Marg, Michelle Armstrong, Linda Vollmar, Christine Masterson, Gina Brandl, Jim Herron, Terry Nichols, Jeff Nuernberger

Recorder: Michael Fraley

Call to order	Meeting was called to order by Fraley. A quorum is present (9/17)
Correspondence	<p>The state recently notified us that they are discontinuing RTAC and HERC Coordinator access to the State email system. An additional expense will be required to purchase email service from GoDaddy.</p> <p>Carmen Viegut from Ascension Sacred Heart Hospital asked if the bylaws could be reviewed to consider allowing hospitals to attend all general RTAC meetings via phone.</p>
Elections	<p>Corey Smith was nominated for chair. Michael had spoken with him previously and Corey indicated he would accept. Motion by Herron to close nominations and cast a unanimous ballot for Smith. Second by Nuernberger. Unanimously APPROVED.</p> <p>Sara Steen was nominated for vice-chair and accepted. Motion by Nuernberger to close nominations and cast a unanimous ballot for Steen. Second by Herron. Unanimously APPROVED.</p> <p>Steen took over as chair of the meeting.</p>
Minutes	Motion by Nichols to accept the March 19, 2018 minutes as posted. Second by Herron. Unanimously APPROVED.
2018-2019 Budget	Michael reviewed the draft of the budget. Motion by Herron to accept the budget as drafted. Second by Nuernberger. Unanimously APPROVED.
Bylaw revision	<p>Michael reviewed request by Viegut to open the bylaws to change the meeting requirement to allow hospitals to attend 100% of meetings by phone. Currently the bylaws allow up to two (of the six) meetings to be attended via telephone to count toward official attendance reported to the State for classification considerations.</p> <p>Group felt that in-person attendance remained important and that some of the secondary benefits of RTAC membership we not realized when attending by phone. No motion was made to open the bylaws for revision.</p>
Other business	Michael reported that he was working with the Conference Committee to select the venue for the next conference. Several sites were reviewed but it will likely either stay at the Plaza or move to Westwood.
Adjourn	Motion by Herron to adjourn. Second by Nichols. Unanimous approval.