

Friends of Cedar Hill Park Society Board Meeting  
Tuesday, May 23<sup>rd</sup> 2017, 10:00 – 12:00  
3515 James Heights

## FINAL DRAFT MINUTES

Attending:  
Susan Haddon  
Luis Netter  
Patricia Houston  
Peter Haddon  
Paul Bishop  
Barb Latham  
Lana Burns

Regrets:  
John Schmuck  
Andy Ruszel  
Hugh Fraser

Minutes: Peter Haddon

- 1. The agenda** was adopted as circulated.
- 2. Minutes:** Minutes from March 23<sup>rd</sup> 2017 were approved. Moved: Luis;  
Seconded: Lana
- 3. Cedar Hill Park management plan process:**
  - a.** Luis has replaced Barb on the working committee. Luis reported that an “Ideas Fair” will be held by Saanich Parks at the CH Recreation Centre on June 8<sup>th</sup> from 4 until 8pm. A post card notification will be circulated to the about 2500 homes in the neighbourhood.
  - b.** The community representatives have sent their changes to the Display Board and Survey draft documents. We have not received any further drafts from Saanich. Peter will contact Julie Lommerse and Evan Peterson.
  - c.** Lana suggested we notify FCHP members and consider delivering a flyer to the neighbourhood around the park to raise awareness and to encourage participation. Further action is required to design, print and distribute a flyer and to post and send links to the survey. (Action: Peter, Luis, Lana and Susan)
  - d.** We agreed to ask Saanich to extend the period the survey is available until September 30<sup>th</sup> due to people being absent and distracted during the summer months.
  - e.** Engage FCHP members to review the position we have previously presented to ask for agreement as basis for further communication with the public.
- 4. Park Inventory Project**
  - a.** Peter to check with Don Scott to get an update on the status of Liam’s bird inventory.
  - b.** He will investigate how we can integrate the plant inventory survey work done by Nancy Turner and colleagues.

**5. Financial Report:**

- a. Hugh forwarded his financial report covering period April 1<sup>st</sup> 2017 to May 22<sup>nd</sup>, 2017. Cash in bank is \$3565. The detail is attached. Thanks to Hugh for his continuing work. Report adopted M – Susan S – Luis.

**6. Membership:**

- a. Barb submitted her report. Membership is 99 families or 169 individuals. 30 renewals are currently outstanding.
- b. Barb has now started to deposit membership cheques through a cell phone picture of the cheque.
- c. We agreed to encourage neighbours on our respective streets to become members.

**7. Communications**

- a. **Brochure:** Another print run is required. Peter asked that the board members review the existing brochure and suggest changes.
- b. We agreed to add text to the brochure to encourage donations.
- c. Tee shirt: Agreed to put this on hold for the time being. Patricia said that she would investigate the cost to get shirts printed.

**8. Pulling Together:**

- a. **Bowker Creek Clean-up: Saturday April 29<sup>th</sup>** FCHP, the Victoria Green Team and Saanich Parks held a successful event.
- b. Paul reported that the Team continues work around the park. Recent focus on clearing blackberry at Bowker Creek.
- c. Paul said that there should be better bylaw enforcement to discourage dumping around the park.

**9. 50<sup>th</sup> CHP Anniversary and AGM:**

- a. Susan reviewed plans to hold an event on September 23<sup>rd</sup> 2017. At minimum this will be a simple “get-together” for members celebration in the park with cake and other activities TBD.
- b. Planning committee: Susan, Peter, Patricia, Barb, Lana. Peter to contact Andy to provide an update. Plan for meeting - Peter
- c. Will offer to combine with other partners: QCHCA, Volunteer Services, Rec. Centre/Parks and Saanich Parks, Vicki Sanders and Canada 150, Golf Club, etc.
- d. Location: at CH Rec Centre. Activities: Music, Walk with Liam/Don, history of the park with Sylvia and TBD
- e. Combine with FCHP AGM meeting to be held at Barb’s house in the evening.
- f. Susan to prepare an AGM agenda including succession planning, approval of revisions for FCHP constitution required by changes per the **New Societies Act**.

**10. Next meeting: July 25<sup>th</sup> 10:00am – this is subject to confirmation by Susan given board members vacation plans.**

**11. The meeting adjourned at 12:10 pm**