

# SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Onoway Civic Centre  
Public in person attendance via zoom  
Wednesday, March 16<sup>th</sup>, 2022 commencing at 9:30 a.m.

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1. Call to Order
2. Agenda: a) March 16<sup>th</sup>, 2022 Regular Council Meeting Agenda
3. Minutes: p1-3 a) February 16<sup>th</sup>, 2022 Regular Council Meeting
4. Appointments: n/a
5. Bylaws: a) Bylaw 230-2022 – further to Council’s approval at the last meeting of the agreement with Capital Region Assessment Services Commission for Assessment Review Board Services, along with the respective board members and clerk appointments, we now need to update our designated officer bylaw to incorporate the new name for the ARB clerk, Gerryl Amorin.  

p4-5

*(give 1<sup>st</sup> reading to Bylaw 230-2022 (as is or as amended))*

*(give 2<sup>nd</sup> reading to Bylaw 230-2022 (as is or as amended))*

*(give unanimous consent to consider 3<sup>rd</sup> reading of Bylaw 230-2022 (as is or as amended))*

*(3<sup>rd</sup> and final reading Bylaw 230-2022 (as is or as amended))*
6. Business: a) Former Municipal Services Package (MSP) – further to discussions at the February 26<sup>th</sup>, 2022 Summer Villages of Lac Ste. Anne County East meeting, attached is information provided by Lac Ste. Anne County with respect to the former MSP package. Also attached is the 2013 spreadsheet on what these costs looked like back then. While I think having discussions on what a same or similar package could look like now, I caution on what these costs may be and as Mayor Benford referred to at this meeting, the level of service or potential change in level of service that may result. The SVLSACE group is requesting a response back from members prior to the end  

p6-21

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of March so those responses can be compiled and available for an April 2<sup>nd</sup> meeting discussion).

*(that the Summer Village of South View participate in discussions with the County and fellow Summer Villages on potential reinstatement of the former Municipal Services Package)*

or

*(some other direction as given by Council at meeting time)*

P 22-29

- b) Safety Codes Council – February 25<sup>th</sup>, 2022 letter on 2021 Annual Internal Review which found no notable issues with respect to our accreditation.

*(that the 2021 Annual Internal Review of our accreditation status as completed by the Safety Codes Council be accepted as information)*

- c) Regionalization Framework – Draft Study Report February 2022. The draft study has been distributed for Council's review and comments.

Separate

*(accept the February 2022 Draft Regionalization Framework documents of the Lac Ste. Anne Summer Village Regionalization Study for information)*

or

*(some other direction as given by Council at meeting time)*

- d) Draft 2022 Operating and Capital Budget – at meeting time we will again review the Draft 2022 Operating and Capital Budget with amendments as directed at our last meeting. This will be the final review before final approval is given at our April meeting and approval of tax rate bylaws. Council will need to nail down this budget at this meeting.

Separate

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*(that Administration make the changes to the draft 2022 Operating and Capital Budget as directed by Council at meeting time and that this revised draft budget come to the next Council meeting as the final budget for the 2022 year and further the administration prepare the respective tax rate bylaw(s) for the April Council meeting based on budget discussions at today's meeting)*

e)

f)

g)

7. Financial *separate* a) Income and Expense Statement – as of February 28, 2022
8. Council Reports a) Mayor Benford  
b) Deputy Mayor Johnson  
c) Councillor Woslyng
9. Chief Administrator's Report a) FOIP verbal update  
b) Letter to County resident north of the Summer Village  
c) Audit update (Auditor to present at April mtg)  
d) Alberta Beach Feb. 16 Mayor & Deputy Mayor letter  
*p 30*
10. Information and Correspondence a) Alberta Environment and Parks – March 3<sup>rd</sup>, 2022 letter on recent changes to the executive team at AEP  
*p 31-32* b) Alberta Municipal Affairs – February 24<sup>th</sup>, 2022 letter from Minister McIver on budget 2022.  
*p 33-34* c) Alberta Transportation – January 12<sup>th</sup>, 2022 (received March 3, 2022) letter from Minister Rajan Sawhney to  
*p 35-37*

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each Mayor Benford, Deputy Mayor Johnson and Councillor Woslyng congratulating each of you on your election to Council

p38-39

d) Community Peace Officer reports for January 2022

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e) Lac Ste. Anne Foundation – February 9<sup>th</sup>, 2022 letter on 2022 requisition being \$4,205.48 (up from \$3,804.68 last year)

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f) ATB February 22<sup>nd</sup>, 2022 letter on new business banking experience

g)

11. Closed Meeting Session: as per MGA personnel matter and as per section 23 and 27 of the FOIP Act. Legal Counsel, Michelle Gallagher, will also be in attendance

12. Next meeting:

13. Adjournment

### Upcoming Meetings:

- SVLSACE Meeting – April 2<sup>nd</sup>, 2022 (MSP discussion)
- ORFS – April 6<sup>th</sup>, 2022 Budget discussion (1 rep only)
- Regular Council Meeting – April 20<sup>th</sup>, 2022
- Regular Council Meeting – June 15<sup>th</sup>, 2022
- Regular Council Meeting – July 20<sup>th</sup>, 2022

SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, FEBRUARY 16, 2022  
AT THE ONOWAY CIVIC CENTRE

(In-person attendance by Council and Administration and Delegations, public attendance via zoom/teleconference at this time)

PRESENT: Council: Mayor Sandi Benford (in person)  
Deputy Mayor Brian Johnson (in person)  
Councillor James Woslyng (in person)

Administration: Wendy Wildman, Chief Administrative Officer (CAO) (in person)  
Heather Luhtala, Assistant CAO (via teleconference)

Attendees: n/a

Appointments: n/a

Public at Large: None

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 9:36 a.m.
2.	<b>AGENDA</b> 18-22	<b>MOVED</b> by Mayor Benford that the February 16, 2022 Agenda be approved as presented.  <b>CARRIED</b>
3.	<b>MINUTES</b> 19-22	<b>MOVED</b> by Deputy Mayor Johnson that the January 19, 2022 Regular Council Meeting Minutes be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS</b>	n/a
5.	<b>BYLAWS</b>	n/a



SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, FEBRUARY 16, 2022  
AT THE ONOWAY CIVIC CENTRE

(In-person attendance by Council and Administration and Delegations, public attendance via zoom/teleconference at this time)

6.	<b>BUSINESS</b> 20-22	<p><b>MOVED</b> by Mayor Benford that subject to positive community feedback at a public open house hosted by the Darwell Lagoon Commission, that the Summer Village of South View agree in principle to partnering with the Darwell Lagoon Commission in pursuing a potential wastewater collection line known as Phase C, and that the Summer Village of South View agree to a cost share (on a prorated basis) for the additional engineering and project management services necessary to finalize the funding requirement from Alberta Transportation subject to prior approval by the Board of Directors of the Darwell Lagoon Commission on the scope of work required and associated costs and that the Summer Village of South View receive a monthly written report on the progress of this project included work completed and associated costs and work yet to be completed and associated costs.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-22	<p><b>MOVED</b> by Mayor Benford that as per the agreement with Capital Region Assessment Services Commission (CRASC) for the provision of Assessment Review Board (ARB) services the following be appointed: ARB Chairman Raymond Ralph, Certified ARB Clerk Gerryl Amorin, Certified Panelists: Darlene Chartrand, Tim Groszko, Stewart Hennig, Richard Knowles, Raymond Ralph.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	22-22	<p><b>MOVED</b> by Councillor Woslyng that the Summer Village of South View donate \$75.00 to the Farm Safety Centre's Safety Smarts program for the 2022 year.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	23-22	<p><b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the discussion with respect to the Draft 2022 Budget THAT Administration update the budget accordingly AND THAT an updated draft budget be brought back to the next Council meeting for Council's review. (current increase in municipal tax dollars collected in draft budget is sitting at 3.6%, 2022 minimum tax upcharge proposed increase to \$1,075.00 per lot (was \$1,050 in 2021))</p> <p style="text-align: right;"><b>CARRIED</b></p>
q		
7.	<b>FINANCIAL</b> 24-22	<p><b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the Income and Expense Statement as of January 31, 2022 as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>



SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES  
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<b>8.</b>	<b>COUNCIL REPORTS</b> 25-22	<b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the Council reports as presented.  <b>CARRIED</b>
<b>9.</b>	<b>CAO REPORT</b> 26-22	<b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the Chief Administrative Officer report as presented.  <b>CARRIED</b>
<b>10.</b>	<b>INFORMATION AND CORRESPONDENCE</b> 27-22	<b>MOVED</b> by Deputy Mayor Johnson that the following information and correspondence be accepted: a) Association of Summer Villages of Alberta – 2022 Winter Newsletter b) FortisAlberta – February 4 <sup>th</sup> , 2022 letter on Streetlight Refund investment levels.  <b>CARRIED</b>
<b>11.</b>	<b>CLOSED MEETING</b>	n/a
<b>12.</b>	<b>NEXT MEETING</b>	The next Regular Council meeting is scheduled for Wednesday, March 16, 2022 at 9:30 a.m. at the Onoway Civic Centre and Via Zoom.
<b>13.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 10:41 a.m.

\_\_\_\_\_  
Mayor, Sandi Benford

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

(3)

Municipal Government Act RSA 2000 Chapter M-26  
Section 210, Designated Officer  
Section 456, Appoint Assessment Review Board Clerk

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A BYLAW OF THE MUNICIPALITY OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA,  
TO ESTABLISH THE POSITION OF DESIGNATED OFFICER

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**WHEREAS**, pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a bylaw to establish one or more positions to carry out the powers, duties, and functions of a designated officer.

**AND WHEREAS**, pursuant to section 456 of the *Municipal Government Act*, the council of a municipality must appoint a designated officer to act as the clerk of the assessment review boards having jurisdiction in the municipality.

**NOW THEREFORE**, the Council of the Summer Village of South View, in the Province of Alberta, duly assembled, enacts as follows:

1. The Assessment Review Board Clerk is hereby established as a Designated Officer.
2. The Assessment Review Board Clerk is the designated officer for the purpose of the following sections of the *Municipal Government Act*:
  - i) section 456(1) – Duties of the Clerk of the Assessment Review Board
  - ii) section 461 & 462 – Assessment Complaints
  - iii) section 469(1) – Notice of Decision of the Assessment Review Board
  - iv) section 483 – Decision Admissible on Appeal
3. That as the Summer Village has entered into an agreement with Capital Region Assessment Services Commission for the provision of Assessment Review Board services within the Summer Village, Gerryl Amorin be appointed Assessment Review Board Clerk for the Summer Village of South View.
4. That this bylaw is effective upon the date of its third and final reading.
5. That bylaw 224-2021 be rescinded.

THAT this Bylaw shall come into force and effective on the date of the third and final reading.

Read a first time on this 16<sup>th</sup> day of March, 2022.

Read a second time on this 16<sup>th</sup> day of March, 2022.

Unanimous Consent to proceed to third reading on this 16<sup>th</sup> day of March, 2022.

Read a third and final time on this 16<sup>th</sup> day of March, 2022.





**Municipal Government Act RSA 2000 Chapter M-26  
Section 210, Designated Officer  
Section 456, Appoint Assessment Review Board Clerk**

Signed this 16<sup>th</sup> day of March, 2022.

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Mayor, Sandi Benford

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Chief Administrative Officer, Wendy Wildman



----- Original Message -----

Subject: Historical Municipal Services Package (MSP) Agreement  
From: Trista Court <[tcourt@lsac.ca](mailto:tcourt@lsac.ca)>  
Date: Tue, March 01, 2022 1:23 pm  
To: Summer Village of Silver Sands  
<[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>, Councillor Benford  
<[sandi.benford@gmail.com](mailto:sandi.benford@gmail.com)>

Following the Lac Ste. Anne East Summer Villages meeting this past weekend, Reeve Blakamen requested that I forward a copy of the historical Municipal Services Package (MSP) Agreement to all Summer Villages. Please find this attached for your reference.

Stay well,

### **Trista Court**

General Manager of Community & Protective Services, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | CELL: 780.284.1538 [lsac.ca](http://lsac.ca)

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(b)



agreement  
file

Box 8, ALBERTA BEACH, AB T0E 0A0  
Phone: 587-873-5765 Fax: 780-924-3025  
email: [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)

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July 20<sup>th</sup>, 2013

Lac Ste. Anne County  
Box 219  
Sangudo, AB. T0E 2A0

Att: Mike Primeau, County Manager

Dear Mike:

Re: **Municipal Services Package Agreement**

In reference to the above noted, please be advised your July 10<sup>th</sup>, 2013 letter and attachments regarding same were presented to the Council of the Summer Village of South View at their regular meeting of July 17<sup>th</sup>, 2013.

Further be advised that Council approved the noted agreement and authorized its execution. Enclosed you will find two copies of the agreement executed on behalf of the Summer Village, please return one fully executed copy for our records.

Trusting this meets with your approval, we would like to thank the County for continuing with this regional partnership.

Yours truly,

Wendy Wildman  
CAO  
/ww

Encs.  
c.c. Council  
Heather



MEMORANDUM OF AGREEMENT ENTERED INTO THIS 7 DAY OF AUG 2013, A.D.

BETWEEN:

LAC STE. ANNE COUNTY  
Box 219, SANGUDO, AB. T0E 2A0  
a Municipal Corporation in the Province of Alberta  
(hereinafter referred to as "the County")

OF THE FIRST PART

And

The Summer Village of South View  
Box 8  
Alberta Beach, AB T0E 0A0  
a Municipal Corporation in the Province of Alberta  
(hereinafter referred to as "the Summer Village")

OF THE SECOND PART

**WHEREAS** the County and the Summer Village are neighbouring municipal corporations that border each other;

**AND WHEREAS** the County and the Summer Village may have existing agreements in place for the provision of Fire Services and Family and Community Support Services;

**AND WHEREAS** the County and the Summer Village will participate in a separate Disaster Services and Emergency Management Agreement;

**AND WHEREAS** the County and the Summer Village acknowledge that it is desirable to enter into an agreement to formalize their respective rights and obligations for the provision of certain municipal services to the residents of both entities on the terms and subject to the conditions hereinafter set forth;

**AND WHEREAS** Section 54 of the Municipal Government Act, Chapter M-26, R.S.A. 2000 authorizes the Council of a municipality to enter into an agreement with other municipalities for the provision of services as outlined in Schedule "A" hereinto.

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of these premises and the mutual covenants hereinafter contained, the Parties hereto agree as follows:

1. The County will provide one or more of the services listed in Schedule "A" hereto to the Summer Village in a manner that is similar to the services provided by the County to County residents.

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2. Fire Services, if requested, shall be provided in accordance with Lac Ste. Anne County Bylaw 10-2012, and the provisions of any existing agreement that may be in place.
3. Where Community Peace Officer Enforcement Services are provided the County will ensure that a Community Peace Officer will have a physical presence within the Summer Village at a minimum of once per week, and will respond to any complaints received in accordance with the process outlined in Schedule "B" hereto.
4. Where Animal Control Services are provided all requests for service for an Animal Control Officer will be handled in the manner outlined in Schedule "B" hereto, with equal priority given to calls received from residents of the County and the Summer Village.
5. The Summer Village will pay the County for the services rendered based upon the County's costs, plus five (5%) percent, with the County's costs to be calculated based upon the County's overall costs for the service on a per parcel basis, multiplied by the number of parcels in the Summer Village.

In order to assist the Summer Village with timely budgeting and planning, the costs to provide the services for each year will be provided by September 30<sup>th</sup> annually, and will be calculated based on the County's actual costs two (2) years prior, with the exception of the first year of this Agreement (2013), to which the municipality will be invoiced the same rate as 2012.

- a. For Example in 2014 the County will invoice for actual costs that were incurred for municipal services provided under Schedule A for the fiscal period ending in 2012, plus five (5%) percent (administration fee).
6. On or before June 1<sup>st</sup> of each year, the number of parcels within the Summer Village will be reported to the County for invoicing purposes in the subsequent year.
7. Funds for Libraries will be collected by the County and distributed to the individual Libraries, based on the population within service boundaries, as established by the Lac Ste. Anne County Library Board.
8. The Summer Village will maintain membership with the Yellowhead Regional Library.
9. The Summer Village will maintain an agreement with the Province to jointly fund the Family and Community Support Services, administered by the County.
10. The County will report on a quarterly basis to the Summer Village with statistics relating to the provision of services by the County to the Summer Village, as outlined in Schedule "B".

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11. The County will provide services not included under this Agreement in accordance with the County Policy, which is attached as Schedule "C" hereto, if requested by the Summer Village.
12. Either party may terminate this Agreement upon providing the other party with a minimum one (1) year's written notice which is to be effective on December 31 of the year after the notice is given, it being understood and agreed that this Agreement shall remain in effect until December 31 of the year following the notice.

The said notice of termination shall be delivered personally or may be mailed by single registered mail to the Party listed below:

Lac Ste. Anne County

Summer Village of South View

13. The Summer Village shall indemnify and save harmless the County from any and all actions, claims, and demands of any nature whatsoever arising out of this Agreement, including any act or omission taken or purported to be taken pursuant to this Agreement.
14. It is understood and agreed that amendments to this Agreement may be required from time to time and that in such cases three (3) months' written notice must be given prior to the amendment(s) taking effect, with the exception of amendments to the financial commitments provided for herein which will require one (1) year's written notification to be given prior to the amendment(s) taking effect. Acceptance to any amendment(s) in any way must be approved by both Parties, in writing.
15. In order to ensure that transparency and equitable costs are maintained, a Committee consisting of three (3) County Council Members and three (3) members representing the Committee of Summer Villages of Lac Ste. Anne County East shall be established to review the County's determination of the cost of any municipal services provided under this Agreement.

Lac Ste. Anne County

Summer Village of South View

X *[Signature]*  
Reeve

X *[Signature]*  
Mayor

X *[Signature]*  
County Manager

X *[Signature]*  
Chief Administrative Officer

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**Schedule A**

The following Services will be offered to the Summer Village by the County:

- Fire Services YES
- Community Peace Officer Enforcement YES
- Animal Control YES
- Library YES
- Recreation YES

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## **Schedule B**

### **Provision of Community Peace Officer ("CPO") and Animal Control Service and Reporting**

- Quarterly reporting of the number and nature of incidents within the Summer Village
- Filing a complaint:
  - Residents of the Summer Village will be able to contact the County Office directly with any complaints.
  - Residents will be able to file a complaint through an online reporting system when it becomes available.
- If the Council or CAO would like more information on a specific file, the CPO or Animal Control Officer assigned to that file will provide any information that is available on the actions taken by the CPO or Animal Control Officer.
- Fine Revenues will be distributed to the Summer Villages through the Provincial Pay Center.
- The Disciplinary Policy for the Community Peace Officers will be as outlined in Lac Ste. Anne County Bylaw #15-2007.

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**Schedule C**

**LAC STE. ANNE COUNTY**

**Section: 200**

**Policy: 243-5**

**TITLE: SERVICE PROVISION TO OTHER MUNICIPALITIES**

**LEGISLATIVE REFERENCE:**

**PREVIOUS APPROVAL / RESOLUTION NUMBER(S):**

**CURRENT APPROVAL / RESOLUTION NUMBER: 541-09**

**DATE: May 14<sup>th</sup>, 2009, June 27, 2013**

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**PURPOSE:** To establish a policy for the provision of services and/or materials to other municipalities that are not specified in any other Policy or Agreement.

**GUIDELINES:** - All requests for service provision shall be discretionary and if a request exceeds an estimated total cost of \$5,000.00, it must be approved by County Council as a whole; requests less than the estimated \$5,000.00 may be approved by the C.A.O.

- All direct expenses incurred by the County to provide these services to other municipalities will be charged at cost plus 20%.

- Cost Share Projects are on a case by case basis as agreed to by both Parties, and will follow all other parameters as outlined under the Policy 304-2

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Box 8, ALBERTA BEACH, AB T0E 0A0  
Phone: 780-924-3024 Fax: 780-924-3025  
email: administration@wildwillowenterprises.com

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January 25, 2010

Lac Ste. Anne County  
Box 219  
Sangudo, AB. T0E 2A0

Att: Len Szybunka, County Manager

Dear Len:

Re: **Municipal Services Package**

In reference to the above noted, please be advised your January 15<sup>th</sup>, 2009 letter and enclosed agreement was presented to the Council of the Summer Village of South View at their regular meeting of January 25<sup>th</sup>, 2010.

Further be advised that Council approved the noted agreement which is enclosed executed on behalf of the Summer Village. Further to previous emails, we will replace the amended Schedule B once received, and Council is requesting to receive at the very least quarterly reports and preferably monthly.

On behalf of the Summer Village Council and Residents, we look forward to working with the County on the provision of these municipal services.

Yours truly,

Wendy Wildman  
CAO

/ww

encl.

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MEMORANDUM OF AGREEMENT ENTERED INTO THIS 9<sup>th</sup> DAY OF FEBRUARY 2010 la.

BETWEEN:

LAC STE. ANNE COUNTY  
Box 219, SANGUDO, AB. T0E 2A0  
a Municipal Corporation in the Province of Alberta  
(hereinafter referred to as "the County")

OF THE FIRST PART

And

The Summer Village of South View  
Box 8  
Alberta Beach AB, T0E 0A0  
a Municipal Corporation in the Province of Alberta  
(hereinafter referred to as "the Summer Village")

OF THE SECOND PART

**WHEREAS** the County and the Summer Village are neighbouring municipal corporations that border each other;

**AND WHEREAS** the County and the Summer Village may have existing agreements in place for the provision of Fire Suppression, Family and Community Support Services and Recreation Programming;

**AND WHEREAS** the County and the Summer Village acknowledge that it is desirable to enter into an agreement to formalize their respective rights and obligations for the provision of certain municipal services to the residents of both entities on the terms and subject to the conditions hereinafter set forth;

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of these premises and the mutual covenants hereinafter contained, the Parties hereto agree as follows:

1. The County will provide one or more of the services listed in Schedule A hereto to the Summer Village in a manner that is similar to the services provided by the County to County residents and at an equitable cost based on the County budget.
2. The terms set out in a previous agreement relating to Fire Suppression will determine how the service will be provided by the County to the Summer Village, except in matters relating to cost which will be determined by this agreement, and Lac Ste. Anne County Bylaw 30-2005.
3. The terms set out in a previous agreement relating to Recreation Programming will determine how the service will be provided by the County to the Summer Village, except

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in matters relating to the cost for the County to provide the service which will be determined by this Agreement.


4. Any previous agreement between the County and the Summer Village in relation to the provision of Community Peace Officer service is null and void on the execution of this Agreement by the parties hereto. The County will ensure that a Community Peace Officer will have a physical presence within the Summer Village a minimum of once per week, and will respond to any complaints received in accordance with the process outlined in Schedule B hereto.
5. All requests for service for an Animal Control Officer will be handled in the manner outlined in Schedule B hereto, with equal priority given to calls received from residents of the County and the Summer Village.
6. The costs to provide the services for each year starting January 1<sup>st</sup> and ending December 31<sup>st</sup> will be calculated based on a preliminary draft budget prepared in December of each year for the year beginning the following January. Each year prior to setting the rate, the number of parcels within the County and the Summer Village will be reviewed in order to ensure accurate information is used and equitable cost sharing is achieved. In addition to the proposed budgeted costs, there will be an adjustment made to reflect any items that were over or under budgeted in the previous year.
7. Funds for Libraries will be collected by the County and distributed to the individual Libraries based on the population within service boundaries as established by the Library Board.
8. The County will report on a quarterly basis to the Summer Village with statistics relating to the provision of services by the County to the Summer Village.
9. The Summer Village will maintain membership in the regional Family and Community Support Services administered by the County.
10. The Summer Village will maintain membership with the Yellowhead Regional Library.
11. The County's Agricultural Services Department may provide custom herbicide application to the Summer Village as time permits at a rate set by the Agricultural Services Department from time to time.
12. The County will provide services not included under this agreement in accordance with the County Policy which is attached as Schedule C hereto, if requested by the Summer Village.
13. The initial term of this Agreement shall be three (3) years commencing January 1, 2010 and ending December 31, 2012.

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14. For the 2013 calendar year and each subsequent calendar year, this Agreement shall automatically be renewed for one (1) year unless written notice of termination is provided by the County or the Summer Village to the other prior to December 1 of the previous year.
  
15. In order to ensure that transparency and equitable costs are maintained, a committee consisting of three County Council Members and three members representing the Committee of Summer Villages of Lac Ste. Anne County East shall be established to review the County's determination of the cost of any municipal services provided under this Agreement.

Lac Ste. Anne County

Summer Village of South View

X   
\_\_\_\_\_  
Reeve

X *Sandi Buford*  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
County Manager

X   
\_\_\_\_\_  
Chief Administrative Officer

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**Schedule A**

The following services will be offered to the Summer Village by the County:

- Fire Suppression
- Disaster Services & Emergency Management
- Community Peace Officers
- Animal Control
- Library
- Recreation

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## **Schedule B**

### **Provision of Community Peace Officer ("CPO") Service and Reporting**

- **Semi-annual reporting of the number and nature of incidents within the Summer Village**
- **Filing a complaint:**
  - **Residents of the Summer Village will be able to contact the County Office directly with any complaints.**
  - **Residents will be able to file a complaint through an online reporting system when it becomes available.**
- **If the Council or CAO would like more information on a specific file, the CPO assigned to that file will provide any information that is available on the actions taken by the CPO.**
- **Fine Revenues will be distributed to the Summer Villages through the Provincial Pay Center.**
- **The disciplinary policy for the Community Peace Officers will be as outline in Lac Ste. Anne County Bylaw #15-2007.**

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**Schedule C**

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LAC STE. ANNE COUNTY

Section: 200

Policy: 243-5

**TITLE: SERVICE PROVISION TO OTHER MUNICIPALITIES**

**LEGISLATIVE REFERENCE:**

**PREVIOUS APPROVAL / RESOLUTION NUMBER(S):**

**CURRENT APPROVAL / RESOLUTION NUMBER: 541-09**

**DATE: May 14<sup>th</sup>, 2009**

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**PURPOSE:** To establish a policy for the provision of services and/or materials to other municipalities that are not specified in any other Policy or Agreement.

**GUIDELINES:** - all requests for service provision shall be discretionary and if a request exceeds an estimated total cost of \$5,000.00, it must be approved by County Council as a whole; requests less than the estimated \$5,000.00 may be approved by Department Manager.

- all services provided to other municipalities will be charged at cost plus 20%; to include administration, engineering, personnel hours, engineering and materials

- in the event that the service provision request is a cost share project, the portion allocated to the requesting municipality is subject to cost plus 20% and all other parameters of Policy 304-2, Cost Share will apply

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**2013 Summer Village Contributions**

	FCSS	Physician Recruitment	MSP							Total
			Fire	Disaster	Peace Officer	Animal Control	Library	Recreation	Administration	
SV Birch Cove	\$ 914.00	\$ 261.87	\$ -	\$ -	\$ 2,312.17	\$ 377.21	\$ 895.47	\$ 1,218.14	\$ 240.15	\$ 6,219.01
SV Castle Island	\$ 914.00	\$ 151.61	\$ 1,708.43	\$ -	\$ 563.22	\$ 91.89	\$ 218.13	\$ 296.73	\$ 143.92	\$ 4,087.92
SV Nakamun	\$ 2,553.00	\$ 606.44	\$ 17,264.16	\$ -	\$ 5,691.51	\$ 928.51	\$ 2,204.24	\$ 2,998.49	\$ 1,454.35	\$ 33,700.70
SV Ross Haven	\$ 6,396.00	\$ 1,364.49	\$ 21,939.88	\$ -	\$ 7,232.95	\$ 1,179.99	\$ 2,801.23	\$ 3,810.58	\$ 1,848.23	\$ 46,573.35
SV Sandy Beach	\$ 7,310.00	\$ 1,647.03	\$ 32,280.39	\$ -	\$ 10,641.93	\$ 1,736.13	\$ 4,121.48	\$ 5,606.56	\$ 2,719.32	\$ 66,062.84
SV Silver Sands	\$ 5,483.00	\$ 1,192.21	\$ 32,280.39	\$ -	\$ 10,641.93	\$ 1,736.13	\$ 4,121.48	\$ 5,606.56	\$ 2,719.32	\$ 63,781.02
SV South View	\$ 3,655.00	\$ 792.51	\$ 12,318.70	\$ -	\$ 4,061.13	\$ 662.53	\$ 1,572.83	\$ 2,139.55	\$ 1,037.74	\$ 26,239.98
SV Sunrise Beach	\$ 5,483.00	\$ 1,171.53	\$ 18,523.01	\$ -	\$ 6,106.51	\$ 996.22	\$ 2,364.97	\$ 3,217.13	\$ 1,560.39	\$ 39,422.76
SV Sunset Point	\$ 7,310.00	\$ 1,667.71	\$ 24,997.07	\$ -	\$ 8,240.83	\$ 1,344.41	\$ 3,191.56	\$ 4,341.57	\$ 2,105.77	\$ 53,198.92
SV Val Quentin	\$ 5,483.00	\$ 1,247.34	\$ 18,253.26	\$ -	\$ 6,017.58	\$ 981.71	\$ 2,330.53	\$ 3,170.28	\$ 1,537.67	\$ 39,021.37
SV West Cove	\$ 5,483.00	\$ 1,164.64	\$ 28,324.02	\$ -	\$ 9,337.63	\$ 1,523.34	\$ 3,616.34	\$ 4,919.40	\$ 2,386.04	\$ 56,754.41
SV Yellowstone	\$ 5,483.00	\$ 1,171.53	\$ 16,185.15	\$ -	\$ 5,335.79	\$ 870.48	\$ 2,066.48	\$ 2,811.09	\$ 1,363.45	\$ 35,286.97
<b>Total</b>	<b>\$ 56,467.00</b>	<b>\$ 12,438.81</b>	<b>\$ 224,074.46</b>		<b>\$ 76,183.18</b>	<b>\$ 12,428.54</b>	<b>\$ 29,504.73</b>	<b>\$ 40,136.08</b>	<b>\$ 19,116.35</b>	<b>\$ 470,349.25</b>

401,443.34 MSP

Not shown here is EEB:

3,000 / SV / year ? 8600 / yr

not sure if those numbers right

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February 25, 2022

Victoria Message  
QMP Manager  
Summer Village of South View  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Victoria Message:

**RE: 2021 Annual Internal Review  
Summer Village of South View - Accreditation No: M000305**

The Summer Village of South View 2021 Annual Internal Review (AIR) for the building, electrical, gas and plumbing disciplines has been approved. You can view the signed AIR document on your organization dashboard on Council Connect.

I would like to thank you for the thorough and comprehensive review and the effort put into completing the review.

Should you have any questions, please do not hesitate to call the Accreditation Department. We can be reached toll-free at 1-888-413-0099 or by email at [accreditation@safetycodes.ab.ca](mailto:accreditation@safetycodes.ab.ca).

Best Regards,

A handwritten signature in blue ink, appearing to read "P. Thomas".

Peter Thomas  
Administrator of Accreditation

SM

A handwritten number "22" enclosed in a blue circle.

**2021**

**Annual Internal Review**

**Accredited Municipality**

**Summer Village of South View**



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## 2021- Municipal Accreditation

### Accreditation Information

**Accreditation ID:** M000305  
**Municipal Name:** Summer Village of South View  
**Population Size:** 67  
**Municipal Type:** Summer Village  
**Accredited Disciplines:** Building, Electrical, Gas, Plumbing  
**Application Disciplines:** Building, Electrical, Gas, Plumbing

### QMP Information

QMP	Disciplines Covered	QMP Approved Date	QMP Manager Name (First name, Last name)	QMP Manager Job Title
293	Gas, Building, Electrical, Plumbing	2019-09-20	Victoria Message	Admin Assistant

### Operational Activity

Activity	Building	Electrical	Gas	Plumbing	PSDS	Total
Permits Issued	2	7	3	1	1	14
Permits Closed	5	8	4	1	0	18
Permits Open	3	4	1	3	1	12
Inspection Completed	4	10	6	4	1	25
Orders Issued	0	0	0	0	0	0
Orders Closed	0	0	0	0	0	0
Orders Outstanding	0	0	0	0	0	0
Variances Issued	0	0	0	0	0	0

### QMP Administration

a.	Is an accredited agency under contract to provide safety codes services?	Yes
b.	Please provide the following verifications:	
i.	The list of active Designation of Powers in Council Connect is up-to-date.	Yes
ii.	SCO certifications are current and have not expired.	Yes
iii.	SCO training is current.	Yes
iv.	A registry of SCO training is maintained.	Yes
v.	Municipal staff and contractors have access to the approved QMP	Yes
vi.	Municipal staff and contractors have received training on the approved QMP.	Yes
vii.	All and any changes to the QMP have been approved by the Administrator prior to implementation.	Yes
viii.	All safety codes services files are managed under a formal records management program.	Yes
ix.	All safety codes services files closed by a contracted accredited agency are returned to the municipality	Yes

### Accredited Agency Contract Information

Agency Name	B	EL	G	P	PS	Mun. %	Ag. %	Other
The Inspections Group	Yes	Yes	Yes	Yes	Yes	45	55	

### Agency Monitoring and Oversight

a.	Does the accredited agency submit the Council levy on behalf of the municipality?	Yes
i.	The municipality is not in arrears in its remittance of the Council Levy.	Yes
b.	Please provide the following verifications	
i.	An agency monitoring and oversight program is in place.	Yes
ii.	Agency inspections services are delivered in accordance to the municipality's QMP.	Yes
iii.	Signed formal agency contracts are in place.	Yes
iv.	Agency contracts are current and up-to-date.	Yes



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v.	Agency contracts address the transition of safety codes services upon termination.	Yes
vi.	Closed agency safety codes services files are returned to the municipality.	Yes

### Agency Satisfaction

Please rate the following statements in relation to the corporation's satisfaction with the safety codes services provided by their contracted agency or agencies.

		Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
a.	Overall satisfaction.		Yes		
b.	Delivery of permit services.		Yes		
c.	Delivery of inspection services.		Yes		
d.	Timeliness and responsiveness of service delivery.		Yes		
e.	Competency and knowledge of SCOs.		Yes		
f.	Actions taken to improve the delivery of safety codes services.		Yes		
g.	Actions taken to promote compliance to the Safety Codes Act, its regulations and the codes and standards in force in Alberta.		Yes		

### Technical Service Delivery Standards File Review Instructions

- Complete a review of one (1) closed permit file in each of the disciplines covered by the accreditation (i.e. building, electrical, gas, and plumbing)
- Files closed in the fire discipline **do not have to be reviewed**.
- An organization accredited in all disciplines will complete a maximum of four (4) file reviews.
- If a permit file was not closed in a discipline in the year which the AIR applies, a file review is **not required**.

### File Information

**Discipline:** Electrical      **Permit Issue Date:** 2020-05-25      **Permit Closure Date:** 2021-08-13

**Issuing Organization:** Summer Village of South View

**Permit Issuer:** Erika Norgren      **DOP Number:** P9453

**Inspecting Organization:** The Inspections Group

**Inspecting SCO:** Dan Bridges      **DOP Number:** D9497

**Discipline:** Building      **Permit Issue Date:** 2020-03-20      **Permit Closure Date:** 2021-04-07

**Issuing Organization:** Summer Village of South View

**Permit Issuer:** Tarla DeGroot      **DOP Number:** P8604

**Inspecting Organization:** The Inspections Group

**Inspecting SCO:** Rick Baxter      **DOP Number:** D7079

**Discipline:** Plumbing      **Permit Issue Date:** 2020-05-28      **Permit Closure Date:** 2021-01-15

**Issuing Organization:** Summer Village of South View

**Permit Issuer:** Tarla DeGroot      **DOP Number:** P8604

**Inspecting Organization:** The Inspections Group

**Inspecting SCO:** Scott Laviolette      **DOP Number:** D8679

**Discipline:** Gas      **Permit Issue Date:** 2019-09-16      **Permit Closure Date:** 2021-06-09

**Issuing Organization:** Summer Village of South View

**Permit Issuer:** Jeri Mitchell      **DOP Number:** P8632

**Inspecting Organization:** The Inspections Group

**Inspecting SCO:** Dennis Oster      **DOP Number:** D8643

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Discipline: Private Sewage

Permit Issue Date:

Permit Closure Date:

Issuing Organization:

Permit Issuer:

DOP Number:

Inspecting Organization:

Inspecting SCO:

DOP Number:

**File Review**

<b>Building</b>	a.	Construction Document Review	
		Was a construction document review required?	Yes
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	Yes
	ii.	Professional involvement occurred as required in the municipality's QMP.	Yes
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	Yes
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	No
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	The permit was not closed with an unsafe condition.	Yes
	vi.	Did the inspections identify deficiencies?	Yes
1.	Were the deficiencies resolved prior to permit closure?	Yes	
2.	Were the deficiencies an unsafe conditions?	No	
3.	Was a verification of compliance accepted?	Yes	
<b>Electrical</b>	a.	Construction Document Review	
		Was a construction document review required?	No
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	
	ii.	Professional involvement occurred as required in the municipality's QMP.	
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes

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Electrical	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes	
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes	
	c. Orders			
	i.	Was an order issued?	No	
	ii.	If yes, the order is registered with the Council.		
	d. Variances			
	i.	Was a variance issued?	No	
	ii.	If yes, the variance is registered with the Council.		
	e. Inspections and File Closure			
	Please verify the following:			
	i.	Inspections completed within the prescribed time frame.	Yes	
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes	
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes	
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes	
	v.	The permit was not closed with an unsafe condition.	Yes	
	vi.	Did the inspections identify deficiencies?	Yes	
	1.	Were the deficiencies resolved prior to permit closure?	Yes	
	2.	Were the deficiencies an unsafe conditions?	No	
	3.	Was a verification of compliance accepted?	Yes	
	Gas	a. Construction Document Review		
			Was a construction document review required?	No
		If yes, Please verify the following		
i.		Plans were reviewed as prescribed in the municipality's QMP.		
ii.		Professional involvement occurred as required in the municipality's QMP.		
iii.		Plans were reviewed and approved by an SCO with the proper certification.		
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.		
b. Permit Issuance				
Please verify the following:				
i.		The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes	
ii.		The permit was approved and signed by a Permit Issuer with the proper designation.	Yes	
iii.		The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes	
iv.		The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes	
c. Orders				
i.		Was an order issued?	No	
ii.		If yes, the order is registered with the Council.		
d. Variances				
i.		Was a variance issued?	No	
ii.		If yes, the variance is registered with the Council.		
e. Inspections and File Closure				
Please verify the following:				
i.	Inspections completed within the prescribed time frame.	Yes		
ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes		
iii.	The inspection reports describe the "work in place" at the time of inspection	Yes		
iv.	An SCO with the proper certification and designation completed the inspections.	Yes		
v.	The permit was not closed with an unsafe condition.	Yes		
vi.	Did the inspections identify deficiencies?	No		
1.	Were the deficiencies resolved prior to permit closure?			
2.	Were the deficiencies an unsafe conditions?			



<b>Gas</b>	3.	Was a verification of compliance accepted?		
<b>Plumbing</b>	a.	Construction Document Review		
		Was a construction document review required?	No	
		If yes, Please verify the following		
	i.	Plans were reviewed as prescribed in the municipality's QMP.		
	ii.	Professional involvement occurred as required in the municipality's QMP.		
	iii.	Plans were reviewed and approved by an SCO with the proper certification.		
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.		
	b.	Permit Issuance		
		Please verify the following:		
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes	
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes	
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes	
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes	
	c.	Orders		
	i.	Was an order issued?	No	
	ii.	If yes, the order is registered with the Council.		
	d.	Variances		
	i.	Was a variance issued?	No	
	ii.	If yes, the variance is registered with the Council.		
	e.	Inspections and File Closure		
		Please verify the following:		
	i.	Inspections completed within the prescribed time frame.	Yes	
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes	
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes	
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes	
	v.	The permit was not closed with an unsafe condition.	Yes	
	vi.	Did the inspections identify deficiencies?	No	
		1.	Were the deficiencies resolved prior to permit closure?	
		2.	Were the deficiencies an unsafe conditions?	
		3.	Was a verification of compliance accepted?	
<b>Private Sewage</b>	a.	Construction Document Review		
		Was a construction document review required?		
		If yes, Please verify the following		
	i.	Plans were reviewed as prescribed in the municipality's QMP.		
	ii.	Professional involvement occurred as required in the municipality's QMP.		
	iii.	Plans were reviewed and approved by an SCO with the proper certification.		
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.		
	b.	Permit Issuance		
		Please verify the following:		
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation		
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.		
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.		
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.		
	c.	Orders		
	i.	Was an order issued?		
ii.	If yes, the order is registered with the Council.			
d.	Variances			

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<b>Private Sewage</b>	i.	Was a variance issued?	
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	
	iii.	The inspection reports describe the "work in place" at the time of inspection	
	iv.	An SCO with the proper certification and designation completed the inspections.	
	v.	The permit was not closed with an unsafe condition.	
	vi.	Did the inspections identify deficiencies?	
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	
	3.	Was a verification of compliance accepted?	

### Annual Internal Review Findings

Use the results of the File Review and any other information to answer the following questions

1. Are there any notable issues with respect to the accreditation that was discovered through the completion of the Annual Internal Review?

There were no issues noted with respect to Accreditation.

2. Any other general comments, concerns or issues the municipality would like to raise with the Administrator and council in regards to its accreditation or operation of the safety codes system.

The Summer Village of South View strives to improve our Safety Codes processes and delivery program on an ongoing basis

### Municipal Acknowledgement and Signature

Signature: Victoria Message

Date: 2022-02-19

Job Title: QMP Manager

Note: This information is being collected for the purpose of administering and monitoring organizations accredited under the Safety Codes Act. The information collected will be managed in compliance with section 33, 39 and 40 of the Freedom of Information and Protection of Privacy Act, section 63 of the Safety Codes Act, and in accordance with the policies, practices and procedures of the Safety Codes Council. Questions about the collection and use of this information can be directed to the Safety Codes Council at 780-413-0099, or toll-free at 1-888-413-0099.

### For Safety Council Use Only

#### Administrator of Accreditation Review and Approval

Signature:



Date: 2022-02-25

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# Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0  
Telephone: 780-924-3181 • Fax: 780-924-3313

February 16, 2022

Lac Ste. Anne County

Town of Onoway

Town of Mayerthorpe

Summer Villages of Birch Cove, Castle Island, Nakamun Park, Ross Haven, Sandy Beach, Silver Sands,  
South View, Sunrise Beach, Sunset Point, Val Quentin, West Cove and Yellowstone

**Re: Alberta Beach Councillor Resignation  
Appointment of Mayor & Deputy Mayor**

Alberta Beach Council at their February 15<sup>th</sup>, 2022 regular Council meeting received a letter of resignation from Councillor (Mayor) Bud Love. At this meeting Council elected Angela Duncan as Mayor and Debbie Durocher as Deputy Mayor. As well Council made a motion that a By-election date be set for April 4, 2022.

Alberta Beach Council members are as follows;

Mayor.....Angela Duncan  
Deputy Mayor..... Debbie Durocher  
Councillor..... Tara Elwood  
Councillor..... Daryl Weber  
Councillor..... Vacant

Please do not hesitate to contact the undersigned at 780-924-3181 if you require any further information.

Sincerely,

Kathy Skwarchuk,  
C.A.O.

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114785

March 3, 2022

Dear Stakeholder:

As a valued partner in the sustainable management of Alberta's environment and natural resources, I would like to update you on recent changes to the executive team at Alberta Environment and Parks (AEP). I am pleased to announce the appointment of three new Assistant Deputy Ministers (ADMs) who will lead the department's Policy, Lands, and Strategy and Governance divisions. The new additions to my executive team include:

Brian Makowecki, ADM, Lands Division

Brian has more than 20 years of experience with both provincial and federal governments in a range of environment portfolios. In his most recent role as Executive Director of the Lands Planning branch, Brian led the development of the Moose Lake Access Management Plan, caribou range planning and the modernization of Crown land management. In his new role, Brian is responsible for delivering an integrated approach to management of provincial Crown land, including the development and implementation of land policy and programs; land and environmental planning; cumulative effects management; and operational implementation. Brian can be reached by email at [brian.makowecki@gov.ab.ca](mailto:brian.makowecki@gov.ab.ca).

Kate Rich, ADM, Policy Division, and Stewardship Commissioner

Kate has extensive knowledge of and experience with leading the development of policy related to climate change and water management, including executive leadership experience in regional land-use planning. In her new role, Kate is responsible for the overall integration of AEP's policy agenda, and legislative, cabinet and policy systems coordination. This includes a lead role in air, climate, waste and water policy. In addition, Kate is the Stewardship Commissioner in the Government of Alberta's Land Use Secretariat, leading implementation of the Land Use Framework and associated *Alberta Land Stewardship Act* accountabilities. Kate can be reached by email at [kate.rich@gov.ab.ca](mailto:kate.rich@gov.ab.ca).

Jamie Curran, ADM, Strategy and Governance Division

Jamie joins AEP from Alberta Agriculture, Forestry and Rural Economic Development where he held ADM roles in trade and investment, industry development, rural development, food processing, food safety, and crops and livestock. In his new role, Jamie is responsible for delivering the department's intergovernmental, Indigenous and community engagement and environmental education programs. In addition, Jamie leads the department's external partnerships with agencies, boards and commissions, and delivers client services for field services operational responsibilities. Jamie can be reached by email at [jamie.curran@gov.ab.ca](mailto:jamie.curran@gov.ab.ca).

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Brian, Kate and Jamie will work alongside their fellow executive team ADMs who will continue to lead their current divisions:

- Darrell Dancause, ADM and Senior Financial Officer, Financial Services ([darrell.dancause@gov.ab.ca](mailto:darrell.dancause@gov.ab.ca))
- Shane Schreiber, ADM, Parks Operations ([shane.schreiber@gov.ab.ca](mailto:shane.schreiber@gov.ab.ca))
- Stacey Smythe, ADM, Regulatory Assurance ([stacey.smythe@gov.ab.ca](mailto:stacey.smythe@gov.ab.ca))
- Tom Davis, ADM, Resource Stewardship ([tom.davis@gov.ab.ca](mailto:tom.davis@gov.ab.ca))
- Dr. Jonathan Thompson, Chief Scientist ([jonathan.thompson@gov.ab.ca](mailto:jonathan.thompson@gov.ab.ca))

My executive team is committed to working alongside stakeholders and all Albertans to achieve our shared goals of a healthy and clean province where Albertans are leaders in environmental conservation and protection, and enjoy sustainable economic prosperity, quality of life and outdoor recreation opportunities. I encourage you to connect with any of the ADMs in AEP if you have any questions or concerns about the priorities we are pursuing to achieve this government's goals.

Please feel free to share this update within your organization.

Sincerely,



Bev Yee  
Deputy Minister

cc: Brian Makowecki, ADM, Lands, AEP  
Kate Rich, ADM, Policy, and Stewardship Commissioner, AEP  
Jamie Curran, ADM, Strategy and Governance, AEP  
Darrell Dancause, ADM and Senior Financial Officer, Financial Services, AEP  
Shane Schreiber, ADM, Parks Operations, AEP  
Stacey Smythe, ADM, Regulatory Assurance, AEP  
Tom Davis, ADM, Resource Stewardship, AEP  
Dr. Jonathan Thompson, Chief Scientist, AEP

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ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

February 24, 2022

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2022*, which my colleague, the Honourable Travis Toews, has tabled in the Alberta legislature. You will find below some details about Budget 2022 that are most closely related to Alberta Municipal Affairs and the Alberta municipalities that we all continue to serve.

Alberta's government is investing approximately \$980 million overall to build stronger communities across our province. These funds will continue to deliver important programs and services, support effective governance, and protect public safety. Alberta is moving forward to a time of economic recovery and prosperity, where Albertans have opportunities to build their skills, pursue their passions, and support themselves and their families. That's why we are continuing to provide significant infrastructure funding in the near term to support our economic recovery, even as we help municipalities adjust to new funding levels.

As we discussed last year, Municipal Sustainability Initiative (MSI) capital funding is averaging \$722 million a year for three years, from 2021-2024. We front-loaded MSI funding for 2021-22 to a total of approximately \$1.2 billion, to help municipalities recover from the pandemic and provide flexibility to ensure priority capital projects could continue. As a result, MSI funding for 2022 and 2023 has been reduced proportionately to \$485 million each year. Additionally, municipalities and Metis Settlements will continue to receive \$30 million under the operating component of the MSI program.

The goal of this strategic, multi-year funding approach is to prepare for implementation of the Local Government Fiscal Framework in 2024-25. Our government passed the *Local Government Fiscal Framework (LGFF) Act*, paving the way for Municipal Affairs to establish a predictable, reliable, long-lasting funding arrangement with Alberta municipalities that is tied to provincial revenues. Baseline funding for the first year of the LGFF in 2024-25 will remain at \$722 million, equivalent to the current three-year average funding level of MSI. The estimated 2022 MSI allocations are available on the program website here.

As you are also aware, the federal Gas Tax Fund changed its name and is now called the Canada Community-Building Fund (CCBF). Fortunately, the level of funding for Alberta has not changed, and we anticipate receiving approximately \$255 million from this federal fund again this year. The estimated 2022 CCBF allocations are available on the program website here.

.../2

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MSI and CCBF program funding is subject to the Legislative Assembly's approval of Budget 2022. Individual allocations and 2022 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. You should anticipate receiving letters confirming MSI and CCBF funding commitments in April.

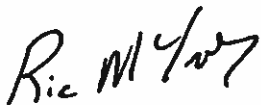
I am pleased to inform you that funding in support of local public library boards will continue to remain stable, helping to deliver important literacy resources to Albertans. We are also maintaining equivalent levels of operational funding for other services, such as the Land and Property Rights Tribunal.

As we all look to the time ahead, I can tell you that Alberta's government understands the challenges and the opportunities that are facing Alberta communities. As we continue to recover from the pandemic and prepare for economic growth, Municipal Affairs remains committed to providing sustainable levels of capital funding, to promoting economic development, and to supporting local governments as they deliver programs and services that Albertans need.

Alberta is moving forward to a prosperous financial future, and Albertans are doing their part to get us there. Alberta's government will do its part by sticking to our fiscal plan. We will continue our disciplined spending to maintain balance, and we will continue to respect Albertans' tax dollars by keeping our spending in line with other provinces.

With our eyes on these goals, we will move forward to a bright, thriving, and prosperous future where Alberta firmly secures our place as the economic engine of our nation.

Sincerely,



Ric Mclver  
Minister

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ALBERTA  
TRANSPORTATION

*Office of the Minister*

January 12, 2022

AR 87759

Her Worship Sandra Benford  
Mayor  
Summer Village of South View  
PO Box 8  
Alberta Beach, AB T0E 0A0

RECEIVED  
MAR 03 2022

Dear Mayor Benford:

Congratulations on your election as Mayor of Summer Village of South View.

As Minister of Transportation, I look forward to working with you to build resilient, connected, and healthy communities by supporting construction and maintenance of critical local infrastructure, and by partnering to develop strategies that enhance road safety.

Now more than ever, dedicated service to the public is of vital importance as together we face one of the most difficult times in Alberta's history. Strong collaboration between our respective levels of government will be key as we prepare for a strong recovery, and continued economic development through an effective and robust transportation network.

Congratulations again. I wish you every success in leading your community over the next four years.

Sincerely,

Rajan Sawhney  
Minister of Transportation

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ALBERTA  
TRANSPORTATION

*Office of the Minister*

January 12, 2022

AR 87759

Brian Johnson  
Summer Village of South View  
PO Box 8  
Alberta Beach, AB T0E 0A0

RECEIVED  
MAR 03 2022

Dear Councillor Johnson:

Congratulations on your election as Councillor of Summer Village of South View.

As Minister of Transportation, I look forward to working with you to build resilient, connected, and healthy communities by supporting construction and maintenance of critical local infrastructure, and by partnering to develop strategies that enhance road safety.

Now more than ever, dedicated service to the public is of vital importance as together we face one of the most difficult times in Alberta's history. Strong collaboration between our respective levels of government will be key as we prepare for a strong recovery, and continued economic development through an effective and robust transportation network.

Congratulations again. I wish you every success in leading your community over the next four years.

Sincerely,

Rajan Sawhney  
Minister of Transportation

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ALBERTA  
TRANSPORTATION

*Office of the Minister*

January 12, 2022

AR 87759

James Woslyng  
Summer Village of South View  
PO Box 8  
Alberta Beach, AB T0E 0A0

RECEIVED  
MAR 13 2022

Dear Councillor Woslyng:

Congratulations on your election as Councillor of Summer Village of South View.

As Minister of Transportation, I look forward to working with you to build resilient, connected, and healthy communities by supporting construction and maintenance of critical local infrastructure, and by partnering to develop strategies that enhance road safety.

Now more than ever, dedicated service to the public is of vital importance as together we face one of the most difficult times in Alberta's history. Strong collaboration between our respective levels of government will be key as we prepare for a strong recovery, and continued economic development through an effective and robust transportation network.

Congratulations again. I wish you every success in leading your community over the next four years.

Sincerely,

Rajan Sawhney  
Minister of Transportation

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## Town of Mayerthorpe

**Report Title :** SOUTHVIEW DAILY EVENTS  
**Report Range** 1/1/2022 12:00 am to 1/31/2022 11:59 pm

### Daily Event Log Report

**Date:** 2022/01/06

**Group:** TOWN OF MAYERTHORPE

**Officer:** DAWN, DWIGHT

**Backup Officer:**

RECEIVED  
FEB 15 2022

**Group:** TOWN OF MAYERTHORPE

**Event Start:** 2022/01/06 0730

**Event End:** 2022/01/06 0900

**Event:** GENERAL PATROL

**Location:** SOUTHVIEW

**Specific Location:** SUMMER VILLAGE

**Notes:** PATROLLED VILLAGE CHECKING SECURITY OF HOMES, RADAR ON SIDE ROAD, BUT PRETTY QUIET AS SCHOOL HAS BEEN DELAYED DUE TO COVID SO NO MORNING TRAFFIC

**Total Group Events:** 1

**Total Time on Events:** 0 Days 2 Hours 30 Minutes

**Total Events By Date:** 1

**Date:** 2022/01/14

**Group:** TOWN OF MAYERTHORPE

**Officer:** DAWN, DWIGHT

**Backup Officer:**

**Group:** TOWN OF MAYERTHORPE

**Event Start:** 2022/01/14 1330

**Event End:** 2022/01/14 1500

**Event:** GENERAL PATROL

**Location:** SOUTHVIEW

**Specific Location:** SUMMER VILLAGE

**Notes:** RADAR ON SIDE ROAD WITH HANDHELD RADAR BY THE PARK, COUPLE VEHICLES THROUGH BUT NOT SPEEDING, THEN PATROLLED VILLAGE ROADS CHECKING SECURITY OF HOMES

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**Total Group Events:** 1

**Total Time on Events:** 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2022/01/20

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/01/20 0730

Event End: 2022/01/20 0900

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROLLED SUMMER VILLAGE CHECKING SECURITY OF HOMES BEFORE DOING RADAR AT WEST END OF VILLAGE, A FEW VEHICLES THROUGH, BUT NO SPEEDERS, ROADS WERE PRETTY SLICK

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2022/01/29

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/01/29 2000

Event End: 2022/01/29 2130

Event: GENERAL PATROL

Location: SOUTHVIEW

Specific Location: SUMMER VILLAGE

Notes: PATROLLED SUMMER VILLAGE ROADS THEN DID RADAR HALFWAY THROUGH THE VILLAGE ON THE MAIN ROAD. A FEW PEOPLE OUT AT THE COTTAGES WITH THE WARM WEATHER, BUT A QUIET EVENING. FINISHED PATROLLING THE VILLAGE CHECKING SECURITY OF HOMES

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Total Report Events: 4

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# Lac Ste. Anne Foundation



February 09, 2022

Summer Village of South View  
Box 8  
Alberta Beach AB T0E 0A0

Attention: Wendy Wildman, Chief Administrative Officer

RECEIVED  
FEB 15 2022

**RE: 2022 Municipal Requisition**

Dear Wendy;

Please accept this letter as formal communication regarding the approved 2022 Municipal Requisition amounts for your Community.

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July. January quarterly payments will be equal to the previous year's quarterly payment. By April 1st the current year Equalized Assessment and approved current year's operating/capital deficit will be calculated and a balancing invoice will be issued.

Your total requisition amount is **\$4205.48** based on the 2022 Provincial Equalized Assessment Report and will be invoiced for payment July 1, 2022.

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

Yours truly,

Dena Krysik  
Chief Administrative Officer

up from \$3800<sup>00</sup> last year

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ADMINISTRATION  
OFFICE  
4407 42A Avenue  
Box 299  
Mayerthorpe, AB  
T0E 1N0  
Phone: 780-786-3100  
Fax: 780-786-4810

PLEASANT VIEW  
LODGE  
4407 42A Avenue  
Box 299  
Mayerthorpe, AB  
T0E 1N0  
Phone: 780-786-2393  
Fax: 780-786-4810

SPRUCEVIEW  
LODGE & HEIGHTS  
12 Sunset Boulevard  
Whitcourt, AB T7S 1S9  
Phone: 780-778-5530  
Fax: 780-778-5215

CHATEAU LAC STE.  
ANNE  
5129-49 Ave  
Onoway, AB T0E 1V0  
Phone: 780-967-0475  
Fax: 780-967-0470

SUPPORTIVE HOUSING  
SERVICES  
4503-52 Ave  
Whitcourt, AB T7S 1M4  
Phone: 780-778-3523  
Fax: 780-786-4810

February 10, 2022

RECEIVED  
FEB 22 2022

01 0 0001472\*

SUMMER VILLAGE OF SOUTH VIEW  
PO BOX 8  
ALBERTA BEACH AB T0E 0A0

## A new business banking experience is coming.

ATB Business, our new online banking platform, is headed your way.

The new platform will be faster and even more secure than the current system—not to mention easier for us to upgrade, so new features and fixes will appear sooner. ATB Business will also come with a bold new look.

Making business banking truly work for you means everything to us. That's why we're giving you advance notice before we pull the plug on the current platform. Very soon, when you log in to online business banking, you'll enjoy:

- Online banking that moves as fast as you do
- Improved security to protect your business
- New functions and features being added every month
- Adaptive design that works on any device

## We're here to help.

To learn more about the new ATB Business, visit [atb.com/atbbusinessbanking](http://atb.com/atbbusinessbanking). If you have questions, feedback or need advice, we're here to help. Please contact your relationship manager, Karen, at 780-719-5478 or [KSchneberger@atb.com](mailto:KSchneberger@atb.com).

Sincerely,

**Your friends at ATB.**

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