

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_

\_\_\_\_\_20\_\_\_\_\_

## MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

### REGULAR MEETING

July 5, 2017

Chairman Fredrick Houston called the July 5, 2017 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman William Spellman - present, Chairman Fredrick Houston – present. Also present were, Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, Fire Chief Robert Sternburg, and Asst. Chief Brian O'Neil.

MINUTES: Fiscal Officer DeCenso presented the minutes from both the June 14<sup>th</sup> special and regular Trustee meetings. No one in attendance requested that the minutes be read. Trustee Spellman made a motion to accept the minutes from the special meeting held June 14. Trustee Toman seconded the motion. The roll call vote was all in favor. Trustee Spellman made a motion to accept the minutes from the regular meeting held June 14<sup>th</sup>. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso started his Fiscal Report by reporting June receipts of \$20,076.85. June's expenditures were \$38,963.81. Total YTD receipts as of June 30, 2017 were \$229,905.04 while expenditures for that six-month period were \$230,843.56. The fund balance as of June 30, 2017 was \$804,772.46 minus the outstanding SIB loan of \$157,327.00 for a net balance of \$647,445.46. Mr. DeCenso's report included a fund balance decrease in June of (\$18,886.96) and a six-month decrease of (938.52) from December 31, 2016. Mr. DeCenso reported that the 2017 lease Agreement from the Mahoning County Solid Waste Mgt District for the recycling area in the complex parking lot had been received. The proposed lease is \$2,250.00 vs. the 2016 Agreement, which paid \$4,514.00. This is not a negotiable offer from the Solid Waste Mgt District. Trustee Spellman made a motion to execute the Agreement with the Solid Waste Mgt District. Trustee Toman seconded the motion. The roll call vote was all in favor. He also advised the Board that the Mahoning County Board of Elections would be using the Fire Hall on Election Day, November 11, 2017. They will deliver machines the day before and pick up the day after. Also received was a notice from Atty Mark Finnermore that he has merged his practice with Turner, May and Shepherd, Attorneys at Law. Unless the Township opts out by September 15, 2017, the records will transfer to the new practice. Trustee Spellman made a motion to maintain the relationship of Atty Finnermore through his merger with Turner, May and Shepherd. Trustee Toman seconded the motion. The roll call vote was all in favor. A letter will be sent to the firm announcing the Board's decision.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that he has completed installing seven concrete foundations. The Mahoning County Health Department will be holding a rabies clinic on Saturday, July 15<sup>th</sup> at the maintenance building from 2pm to 5pm. The cost is \$8.00 per animal. He advised the Board that Mr. Boyles had contacted him regarding replacing the dead tree in the cemetery. A letter was written from Mr. Boyle to the Board of Trustees. The Board directed Mr. Stroney to investigate the type and cost of a replacement tree. He is to report back to the Board at the next meeting. The playground area was discussed and no further action was taken. There was discussion regarding the upcoming parking lot paving project and that perhaps an apron could be placed around the Pavilion with a walkway constructed to the structure. This will be discussed at the pre-construction meeting with R.T. Vernal, Inc.

ZONING REPORT: Zoning Inspector Sarna advised the Board that since his last report, he had issued three permits; one for a 6' panel fence, a 12' x 32' home addition plus deck, and also for a 10' x 10' addition plus attached garage. He also issued an exemption affidavit to the Buckeye Horse farm for replacement of the wood on the front porch. He reported a complaint to the uncut grass and deteriorating condition to the house at 4735 Salem Warren Rd. There is a pending foreclosure on the property and tentative sale dates are August 8 and 22, 2017. Mahoning County Health Dept filed a complaint for a malfunctioning septic system at 11780 Western Reserve Rd. He will monitor the Health Dept's actions. He has received a complaint regarding the use of a structure at 11140 Diehl Rd. The complaint is demanding that the Zoning Permit for the garage be revoked. A summons has been received by the Township regarding this property, naming the Trustees and the Zoning Inspector. Discussion will continue during Executing Session at the end of this regular session meeting.

FIRE DEPARTMENT: Chief Robert Sternburg gave the Fire report. He reported one structure fire, one vehicle fire, one service call, one false alarm, and one motor vehicle accidents. There were six EMS emergency calls and nine with transports. He advised the Board the he and Chris Brocius had taken some education classes. Bills have been given to the Fiscal Officer. The total cost for these classes was \$310.00. The Chief also requested to purchase two rechargeable lights that can be taken into a burning structure or used at a crash scene for \$729.95 plus shipping. Also new legal requirements for cancer prevention are requiring that turn out gear cannot be taken home for washing and must be done at the station. A commercial extractor/washer can be purchased from Warren Fire Equipment for \$3,579.00 plus \$250.00 shipping. After discussion regarding the washer, Trustee Spellman made a motion to expend \$3,829.00 from the General Fund, for the Extractor/Washer from Warren Fire Equipment. Trustee Toman seconded the motion. The roll call vote was all in favor.

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Regular Trustee Meeting July 5, 2017 Continued

Trustee Toman made a motion to expend the \$310.00 for training and \$1,459.90 plus shipping for two rechargeable lights. Trustee Toman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: Assistant Chief O'Neil gave the EMS report. He advised the Board that he has received some additional pricing on a new ambulance. Penn Care will have a demo available to inspect at the next drill night on July 10<sup>th</sup>. The Board and public are invited. Discussion continued on the options for a levy and if there was going to be a school levy on the 2018 ballot. Assistant Chief O'Neil indicated that he will review all aspects of the department's needs and will report back to the Board next week. The Board thanked the Chief and Assistant Chief for their assistance at the Mahoning County Township Association dinner recently held in Ellsworth.

#### COMMITTEE REPORTS:

Trustee Spellman indicated that the sign for the Ellsworth School property was about ready to be erected. He continued discussion on the idea to lease the Ellsworth School property to a not-for-profit group for a flea market venture. He had contacted Atty. Finnermore to schedule a Zoning workshop for Ellsworth and other local zoning boards. He total cost is \$500 and can be split amongst all attending townships. Trustee Spellman also suggested that the Township discuss with Vernal Paving to add an apron around the pavilion when the parking lot is resurfaced.

Trustee Toman reported that the Crime Watch group now has 868 members.

#### OLD BUSINESS:

Chairman Houston advised the Board that R.T. Vernal had indicated that they have not received the Resurfacing Project Agreement awarded at the last meeting, and mailed over a week ago. The Fiscal Officer volunteered to deliver a copy to their office.

#### NEW BUSINESS:

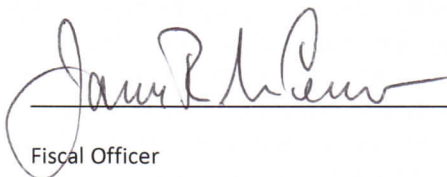
The Board again discussed having an Appreciation picnic for the Zoning Boards, the Fire Department and other people that provide their time to the Township. The Board decided to obtain additional information for dates and agenda. A proposed date was August 21<sup>st</sup>.

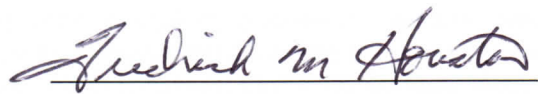
The next regular meeting will be at 7:00 pm on August 9, 2017 at the Town Hall.

At 8:35 pm, Trustee Spellman made a motion under ORC 121.22 (g) 2 and 3, to enter in Executive Session to consider legal issues and other contracts. Trustee Toman seconded the motion. The roll call vote was all in favor. The Board invited the Fiscal Officer and the Zoning Inspector to attend. They both obliged.

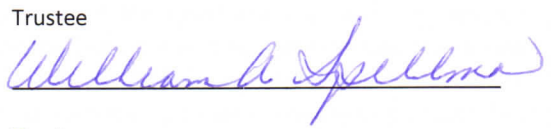
At 9:12 pm, Trustee Spellman made a motion to return to Regular Session. Trustee Toman seconded the motion. The roll call vote was all in favor. No actions were taken.

At 9:15 pm, Trustee Spellman made a motion to adjourn the meeting. Trustee Toman seconded the motion. The roll call vote was all in favor.

  
Fiscal Officer

  
Chairman

  
Trustee

  
Trustee