MINUTES OF REGULAR SESSION OF COUNCIL

WEDNESDAY, May 13, 2020

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Regular Virtual (Zoom) session of Borough Council convened at 7:35 pm. Present were Councilors Janice Matyasovsky, Tim Sloss, Mike Matlos, Jennifer Riley-McClelland, Christopher Gretz, Elizabeth Lape, and Michael Zrenchak; Mayor Larry Sikorski; Solicitor Matt Racunas.

PUBLIC COMMENTS.

None.

COMMITTEE REPORTS.

**PROPERTY.**  Mrs. Lape, Chairman reporting.

There was nothing to report.

POLICE, FIRE, AND EMS. Mr. Sloss, Chairman and Chris Gretz, Chairman reporting.

Mr. Sloss read Lieutenant Johnson’s report on police equipment for the month of March, as follows:

Vehicle mileage:

|  |  |  |  |
| --- | --- | --- | --- |
|  | BEGIN | END | MILEAGE |
| Unit #130 | 7350 | 8249 | 899 |
| Unit #131 | 44088 | 44701 | 613 |
| Unit #132 | 75890 | 76693 | 803 |
| Total mileage | 2315 |

Mr. Sloss read Lieutenant Johnson’s report police equipment for the month of April, as follows:

|  |  |  |  |
| --- | --- | --- | --- |
|  | BEGIN | END | MILEAGE |
| Unit #130 | 8249 | 9352 | 1103 |
| Unit #131 | 44701 | 45575 | 874 |
| Unit #132 | 76693 | 77300 | 607 |
| Total mileage | 2584 |

Vehicle Maintenance for March and April 2020 as follows:

Unit 130

* No Report

Unit 131

* No Report

 Unit 132

* No Report

Mr. Sloss said that he had no fire report to give.

LEGISLATION. Mr. Gretz, Chairman reporting.

There was nothing to report.

Mr. Gretz wanted to show gratitude for our EMS, and especially our Liberty Borough Police Department patrolling and taking care of the borough.

PARKS & RECREATION. Mrs. McClelland, Chairman, reporting.

Mrs. McClelland reported that we are hosting a virtual Memorial Day Celebration. She is asking that the public try and refrain from attending so we can support social distancing and make sure the group is small enough. It will be recorded and shared to all of the local pages after it is complete. This service will be held on May 23, 2020.

HEALTH & ORDINANCE. Mrs. Lape, Chairman, reporting.

There was nothing to report.

**LIGHTS.** Mr. Matlos, Chairman, reporting.

There was nothing to report.

FINANCE. Mrs. Matyasovsky, Chairman, reporting.

Mrs. Matyasovsky presented the Bills for Ratification for March, April, and beginning of May, as follows:

|  |  |
| --- | --- |
| Aflac – short-term disability [February] | $ 40.60 |
| Aflac | 40.60 |
| American Legal Services – police insurance [March] (April) | 72.40 |
| AmTrust – Worker’s Comp installment | 4,433.00 |
| Am Trust – Worker’s Comp installment | 4,433.00 |
| Aqua Filter Fresh | 43.07 |
| Aquilante, Shelley & Ron Cleaning supplies from Giant Eagle | 14.08 |
| Building Inspection Underwriters | 165.00 |
| Center Independent Energy | 20.00 |
| Cher Ban Tire Service | 175.00 |
| Christie and Associates (bond) | 378.00 |
| City of McKeesport Detainment | 50.00 |
| Collura, Dave | 175.00 |
| Comcast | 455.27 |
| Comm of PA – PennVest loan payment (March) | 5,643.28 |
| Comm of PA – PIB Loan | 23,686.31 |
| Conney Safety Products | 106.87 |
| Dearborn Life Insurance | 181.09 |
| Dearborn Life Insurance | 181.09 |
| Derkas Auto Service | 1,270.79 |
| Direct Energy Business | 208.42 |
| Drabisin, John (New Updated Police Computers)  | 1,287.54 |
| Duquesne Light Company | 261.57 |
| Econo Signs | 317.86 |
| Final Score Trophies (Officer Harrison retirement) | 42.50 |
| First Commonwealth Credit Card | 64.20 |
| First Commonwealth Bank – loan payment [PW truck] | 1,301.99 |
| First Commonwealth Bank – loan payment [2015 street paving] | 3,686.14 |
| First Commonwealth Bank – loan payment (PW truck) | 1,301.99 |
| First Commonwealth Bank – loan payment (2015 street paving) | 3,686.14 |
| Gaydos-Behanna Kennel | 275.00 |
| Glenn Engineering  | 1,872.50 |
| H&B South Printers | 162.00 |
| Home Depot | 56.42 |
| LICO, Inc | 270.65 |
| Lower, Daine (2020 Uniform Allowance) | 425.00 |
| MCI – long distance | 28.60 |
| MCI – long distance | 28.22 |
| Mon Valley Independent | 433.25 |
| Mr. John  | 549.00 |
| O’Reilly Auto Parts | 146.41 |
| Orkin (March, April, May) | 623.76 |
| PA American Water – EMS | 20.19 |
| PA American Water – garage | 55.76 |
| PA American Water – Municipal Building | 68.92 |
| PA American Water | 1,097.18 |
| PA American Water | 132.12 |
| PMRS Uniform | 1,560.00 |
| PMRS Non-uniform | 1,040.00 |
| Peoples Natural Gas | 113.37 |
| Peoples Natural Gas | 100.54 |
| Peoples Natural Gas  | 189.13 |
| Petty Cash | 193.99 |
| Postmaster (Taxes, Letters on COVID-19) | 1,846.65 |
| Quill | 109.97 |
| RA Foster & Son | 117.45 |
| Racunas Law Group | 2,598.00 |
| RC Walters & Sons | 165.07 |
| Ricoh – copier lease [2/4/20 – 3/3/20] | 149.42 |
| Ricoh – copier lease (3/4/20 – 4/3/20) | 149.42 |
| Russell Standard Corp | 295.05 |
| S & D Calibrations | 68.15 |
| Sloss, Cara (Flowers on Liberty and Memorial) | 482.37 |
| Sprint | 69.24 |
| Sprint – mobile laptop | 80.48 |
| Steel Rivers COG | 15.07 |
| TEC Benefits One Digital | 30.00 |
| TEC Benefits | 874.32 |
| Tortorice Auto (masks) | 400.00 |
| Trugreen Chemlawn | 501.13 |
| UPMC Health Plan – health insurance [April] | 3,757.33 |
| UPMC Health Plan – health insurance (May) | 3757.33 |
| Verizon (FEB 2020 & MARCH 2020) | 106.98 |
| Wesco | 49.00 |
| WestComm Wireless – radio maintenance [3/1/20-4/1/20] | 110.00 |
| Witmer | 1,115.16 |
|  |  |
| **TOTAL RATIFIED BILLS** | **$71,140.95** |

Mrs. Matyasovsky presented the list of bills, as follows:

|  |  |
| --- | --- |
| Aflac | $ 40.60  |
| American Natural Operations | 1,487.84 |
| Aqua Filter Fresh | 77.42 |
| Center Independent Oil Stores  | 15.00 |
| Christie and Associates | 641.00 |
| Dave Collura – wildlife control [May] | 175.00 |
| Comcast – phones/Internet | 291.77 |
| Comcast – police Internet | 163.81 |
| Direct Energy  | 305.11 |
| Duquesne Light  | 3,395.51 |
| First Commonwealth (Credit Card) | 897.15 |
| Glenn Engineering – general engineering  | 1,167.50 |
| H B South Printers | 211.00 |
| Home Depot – misc supplies | 116.38 |
| Mr. John | 384.00 |
| O’Reilly Auto Parts – misc supplies  | 85.66 |
| One Digital | 40.00 |
| PA American Water -- Sewage | 88,714.92 |
| PA American Water – consumption data | 135.94 |
| PA American Water – fire hydrants | 1,097.18 |
| PA Municipal Service Co | 976.24 |
| Peoples Gas  | 308.09 |
| Quill – paper, tape, toner, file folders | 163.94 |
| RC Walter & Sons Inc – misc supplies  | 34.00 |
| Sprint – cell phones (May) | 69.04 |
| Stone & Company | 258.79 |
| Zrenchak Environmental Services Inc (April) | 420.00 |
|  |  |
|  |  |
| **TOTAL BILLS** | **$11,013.55** |

Mrs. Matyasovsky called for a motion to accept the ratified bills. The motion was made by Mr. Matlos, seconded by Mr. Sloss and passed unanimously. Motion carried.

Mrs. Matyasovsky called for a motion to pay the bills. The motion was made by Mr. Matlos, seconded by Mr. Sloss and passed unanimously. Motion carried.

The receipts for the month of March and April are as follows:

|  |  |
| --- | --- |
| GENERAL FUND |  |
|  | **$113,429.56** |

Mrs. Matyasovsky called for a motion to adopt the First Commonwealth Bank Public Body Resolution 2020-04 for changes of signatures on the bank accounts. The motion was made by Mr. Matlos, seconded by Mrs. McClelland and passed unanimously. Motion carried.

The signature cards for First Commonwealth will be removing Debra Helderlein and adding Jill Pack.

**PERSONNEL.** Mrs. McClelland, Chairman, reporting.

There was nothing to report.

STREETS & SEWERS. Mr. Zrenchak, Chairman, reporting.

There was nothing to report.

MAYOR SIKORSKI’S REPORT.

Mr. Sikorski highlighted the following police activity from the March and April report:

|  |  |  |  |
| --- | --- | --- | --- |
| Total Call Activity(2 months) |  |  | 177 |
|  |  |  |  |
| Domestic Complaints | 5 |  |  |
| Juvenile Complaints | 3 |  |  |
| Suspicious Person/Vehicles | 9 |  |  |
| Alarms | 1 |  |  |
| Missing Persons | 1 |  |  |
| Animal Complaints | 5 |  |  |
| Disturbances | 3 |  |  |
| Local Ordinance Complaint | 8 |  |  |
| Assaults | 4 |  |  |
| Weapons | 2 |  |  |
| Welfare Checks | 6 |  |  |
| Traffic Complaints | 2 |  |  |
|  |  |  |  |
| Harassment Complaint | 3 |  |  |
|  |  |  |  |
| Criminal Mischief Complaint | 3 |  |  |
| Theft Report | 3 |  |  |
|  |  |  |  |
| Traffic Accidents | 4 |  |  |
| Driving Under the Influence | 0 |  |  |
| Traffic Stops | 6 |  |  |
|  |  |  |  |
| Traffic Citations | 7 |  |  |
| Non-Traffic Citations | 0 |  |  |
|  |  |  |  |
| Assist Fire  |  |  | 3 |
| Assist Other Departments |  |  | 37 |
| Assist By Other Department |  |  | 16 |
| Assist EMS |  |  | 23 |

The fines for the month were $2,083.43

SOLICITIORS REPORT. Mr. Racunas, Solicitor, reporting.

Mr. Racunas called for a motion to adopt Ordinance 2020-02 creating a handicap parking and prescribing penalties for violation thereof for address 3108 Woodrow Street, McKeesport, PA 15133. Mrs. McClelland made the motion, seconded by Mr. Matlos and passed unanimously. Motion carried.

ENGINEER GLENN’S REPORT. – Mr. Glenn, Engineer, reporting.

There was to report.

OLD BUSINESS.

Mr. Zrenchak said we are still looking into the demolition of the school. He said that we applied for a grant, but who knows what is going to happen with that due to the pandemic with the COVID-19. Mr. Zrenchak said we still have openings for the boards, and if anyone is interested or knows anyone who would be interested to please submit a letter to the borough building.

NEW BUSINESS.

Mr. Zrenchak mentioned that Public Works can set the date for the street sweeper to come to sweep the streets. Mr. Zrenchak said he will be signing the amended salt agreement.

CORRESPONDENCE.

None.

Mr. Zrenchak called for a motion to accept typed minutes from Wednesday, March 11, 2020. The motion was made by Mr. Matlos, seconded by Mrs. Matyasovsky and passed unanimously. Motion carried.

Mr. Zrenchak wanted to praise the residents of Liberty for doing a great job of practicing social distancing from what he sees. The number of cases in Liberty that was updated on was just a few so everyone needs to be commended for doing a great job. Mr. Zrenchak said that he realizes that it is a sacrifice for everyone and he hopes that all the residents would watch out for their neighbors. He said if you see someone that is in need of something please don’t hesitate to contact the borough building so maybe we can help, or find someone that can help. We are here to help the residents of our community. Mr. Zrenchak said that they do appreciate everyone. We are grateful to our first responders, our fire department, our police department; even our public works are out there every day keeping things running. He wants to make sure that he thanks everyone for their help.

The next meeting date and time will be on Wednesday, June 10, 2020. The workshop session will be at 6:00 pm. The regular session is at 7:30 pm. Mr. Zrenchak said that he is not sure if we will be allowed to have regular meetings at that time but we can hold them virtually if need be. We will look closer at that when the time comes and we will keep everyone informed with our app Savvy Citizen, our website, and as always look at the marque at the front of the borough building. If you have any questions, please feel free to call the borough building. The borough building is fully staffed even if they are not open to the public.

Mrs. Matyasovsky asked if anyone heard anything about the Census. She was informed that they moved the Census to October. Mr. Zrenchak said that there was a teleconference coming up on May 21, 2020 to decide what they are going to try and adjust that. He said he will try to attend that and get back to us.

Mr. Zrenchak called for any more questions, or if the public had anything to add from the comment section. Mrs. Lape assured him that no one had any questions.

Mr. Zrenchak called for a motion to adjourn. The motion was made by Mrs. Matyasovsky, seconded by Mrs. McClelland and passed unanimously.

The above borough business concluded at 7:47 p.m.

Respectfully submitted,

Jamie Leber

Office Assistant