

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING  
TOWN HALL W10388 COUNTY ROAD W  
FEBRUARY 12, 2024 6:30 PM**

**Call to order and Pledge of Allegiance**

Chairperson Griffin called the February 12, 2024 Maple Creek Town Board meeting to order at 6:32 p.m. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)**

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, February 9, 2024.

Elected Officers present: Sue Griffin, Jim Young, John Knapp, Tory Much and Amiee Stracy

Others present: Stuart Beduhn, Beduhn Properties

**Approval of January 8, 2024 Town Board Meeting minutes**

Knapp made a motion, seconded by Griffin, to approve the January 8, 2024, Town Board Meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

**Treasurer**

- **Monthly Financial Report**

The balances for all accounts as of January 31, 2024, are as follows: Checking - \$3,374.30; Investment Savings - \$484,512.56; Town Reserve CD's - \$139,634.05; Town ARPA Reserve CD – \$67,803.85. Total town funds - \$695,324.76. Stands as read subject to an audit with the clerk.

- **Town CD Renewal**

The Town CD comes due on 2/15/24. The board reviewed CD options and rates currently available. Young made a motion, seconded by Knapp, to roll the Town CD into a 9-month CD at CommunityFirst Credit Union with a rate of 5.18%. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- **4<sup>th</sup> Quarter Reconciliation with Clerk** – Reconciliation completed, all transactions match.

**Outagamie County Sheriff's officer report**

No officer in attendance.

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

None

**Specific matters for discussion and possible action:**

A. .Proposed lot split for parcel 160022100 for Martin & Ethel Young – Stuart Beduhn, Beduhn Properties

- The board discussed the proposed lot split for parcel 160022100 which was approved by the Plan Commission at the February 12, 2024 Plan Commission meeting. Young made a motion, seconded by Knapp, to approve the proposed lot split for parcel 160022100 for Martin & Ethel Young. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

B. Village of Bear Creek Fire Services Contract – Chairperson Griffin sent the notes the board previously made in regards to the contract back to the Village and is awaiting a response.

- SAP Retirement Fund for Fire Department – Young made a motion, seconded by Griffin, to delay payment of SAP Retirement Fund for Fire Department until a new contract is in place. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- SAP Retirement Fund for First Responders – Young made a motion, seconded by Griffin, to delay payment of SAP Retirement Fund for First Responders until a new contract is in place. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- Chassis update email – informational

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C. Roads

- 2023 Pavement Rating Final Reminder – Pavement Rating completed online during meeting.
- 2024 Bridge and Culvert Inventory – Knapp made a motion, seconded by Young, to contract with Outagamie County to complete the 2024 Bridge and Culvert Inventory. Chairperson Griffin is to contact the county. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- ATV/UTV road signage – Outagamie County Highway Department has put up the signs, however it was noticed that there is a sign at the crossing of County D and Hwy 45, which was not part of our requested routes. Per the county, that is where the Waupaca County ATV/UTV route ends, so it is also approved for Outagamie County.
- Agricultural Roads Improvement Program (ARIP) – The board discussed options and eligibility for the Agricultural Roads Improvement Program. Clerk Stracy to look at the application process to see if Stilen Road would be eligible for possible grant funds.

D. WTA 2024 District Meeting – Reminder 2/17/2024 at Holiday Inn in Stevens Point for Young and Griffin.

E. Building Inspector Services – Clerk Stracy to invite Elisabeth Racine back to March 11, 2024 meeting.

F. Clerk

- February Primary Election – Feb. 20th – The ballot only contains referendum question for School District of Shiocton of which we have only a handful of registered voters.

**Report of officers:**

- Cemetery – nothing to report
- Plan Commission – discussed earlier
- Building Inspector—nothing to report
- Constable – nothing to report
- Raft — nothing to report

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

**Complaints/Correspondence – No action taken**

- Code Enforcement Case CEZONE202300247 – The town received a letter stating that the code enforcement case from Outagamie County has been resolved.
- Rural Mutual Insurance renewal letter for Businessowners and Workers Compensation Policies was received, billing will be forthcoming.

**Review and payment of vouchers**

Vouchers for checks numbering 12602 to 12623 were submitted for review and payment, additional checks 12624 to 12627 will be printed for February Settlements once settlement numbers are received from Outagamie County. An additional payment will be made by direct debit from checking for the January Federal withholding.

**Future Agenda Items: Discussion/Action on future agenda items?**

Building Inspector Services, Fire Contract

**Adjournment/Calendar**

- February 20, 2024 – Spring Primary Election
- March 4th, if needed, Plan Commission meeting, 6:00 pm.
- March 11th, Town Board meeting, 6:30 p.m.

Knapp made a motion, seconded by Young to adjourn at 7:45 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 12<sup>th</sup> day of February 2024, and were entered in this record book by:

\_\_\_\_\_, Clerk Stracy

And were approved this 11<sup>th</sup> day of March 2024 by:

\_\_\_\_\_, Chairperson Griffin

\_\_\_\_\_, Supervisor Young

\_\_\_\_\_, Supervisor Knapp