



**HPEMBA, INC.**

Rev. Billy Holder, Moderator

# CHURCH REGISTRATION PACKET INSTRUCTIONS

**Thank you for all that you do to make the HPEMBA one of the best Associations in the state of North Carolina!**

**Here are instructions for completing this form:**

- **Church information (page 1): Please provide updated address information for the pastor and provide the address where the church receives mail and e-mail. We encourage individual churches to take advantage of creating a webpage through the Association for a fee of \$35.00 if you don't have a website. *This will increase your online visibility.***
- **(Page 2) List the names of up to three delegates for the General Session of the Association and/or for each Auxiliary (the Pastor is always one delegate to the General Session).** Distinctive name tags will be provided for delegates and only those persons will be eligible to vote in voting sessions. You may designate the same delegates for more than one or all Auxiliaries and the General Session of the Association, though this is not recommended if it can be avoided.
- **(Page 3) List the names of EVERYONE (including Pastors/Ministers) that you are registering for this year's conference.**
- **(Page 4) Amount of Association Operational Assessment Brought to this Session. The annual assessment (\$800.00-\$1200.00) goes to support the financial operations of the parent body and its auxiliaries.** List only the fees you are submitting for this session. Write the total of all fees in this section on the line for Total Association Fee Assessment Submitted this Session. Contributions submitted this Session for Local, State and National Objectives: As in previous years, each church is asked to support our Youth Trac with a \$200 contribution, which is in addition to the registration fee for each child. If contributing less than \$200, please contribute as much as you can. Multiply the number of youth you are sending by the appropriate registration fee and enter this amount on the second line. Contributions to be forwarded to the listed state and national objectives through the Association must be identified in this section. All amounts will be totaled from each church and forwarded by Association check.
  - **Total Fees and Contributions Sent Prior to this Session:** If you would like recognition for your support sent to the Association and/or its auxiliaries, the State Convention and/or its auxiliaries, and other national organizations you gave prior to this session please attach copies of your checks or receipts to this form.
  - **Total Submitted at this Session:** The total amount of the check you are submitting.

## HPEMBA, INC

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☎ 336-995-8366 (Executive Secretary)

🌐 [www.hpassociation.com](http://www.hpassociation.com)