

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

August 14, 2014

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Sandra Templeton, present; John Hayes, present; Judy Repcik, present; Chris Diehl, absent; Tim Paulus, present; Julie Bearss, present.

RESOLUTION 2014-146: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-147: A motion was made by Sandra Templeton to approve the minutes of the July 31, 2014 Regular Meeting as presented; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-148: A motion was made by Sandra Templeton to approve the minutes of the August 11, 2014 Special Meeting as presented; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

Thomas Repcik, Employee/Resident
Joe Corbin, Employee

David Starcher, Farmer/Resident
Gary Stewart, Resident/Employee

CORRESPONDENCE

The following correspondence was received and presented:

--University Hospital – review packet

OLD BUSINESS

--Re-bid Road Salt Prices – Thomas presented a written report and cost sheet. He is waiting to hear from Cargill (they have not rebid yet) and another vendor. The Township has been receiving some of the free loads of the granulated salt but the amount is just minor for the Township's needs. He is also waiting to hear about the results of a law suit by the Attorney General with both Morton and Cargill from past years for price fixing.

Per the bid results, the pricing obtained is significantly higher than in the past years. Prices range from \$102.70/ton to \$164.69/ton and ten counties had received no bids at all -- Portage County is at \$108.01/ton.

--County Fair - Township Display

Judy suggested duplicating the different pages on the Township website for each display board. All agreed.

NEW BUSINESS

--Revenue Tax Budget for 2015

RESOLUTION 2014-149: A motion was made by Diane Austin to adopt the Tax Budget for Edinburg Township Schedule A & B for the next succeeding fiscal year commencing January 1, 2015 as certified by the Budget Commission August 4, 2014; this was seconded by Sandra Templeton.

Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

--Amend 2014 Budget – Deleting the Squad Grant

RESOLUTION 2014-150: A motion was made by Diane Austin to decrease the revenue \$46,637.00 and decrease appropriations \$51,949.35 and fund account 2191 for calendar year 2014; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

DEPARTMENT REPORTS

Julie Bearss - Zoning Inspector

--She made/received 14 phone calls.

--No permits were issued.

--She had sent an email to Chris Meduri asking him what the proper steps are to remove Resolution 3-12 from the Zoning Resolution Book due to the potential of causing a financial hardship to residents. He has informed her that the next step is to bring it to the Trustees so that it can be brought to a public hearing. She presented a copy of the correspondence she has had with him to this point. She will schedule a Zoning Meeting to confirm whether the Commission would like to recommend that Resolution 3-12 be deleted or just reworded.

Chris Diehl - Roads, Buildings, Cemetery and Park

--John reported for Chris that he would only need to seek 50 tons of road salt with the amount that the Township currently has. Judy asked if that's for the entire season or only through December. John thought it was for the entire season. Tom will confirm with Chris and possibly decrease what the Township is asking for in the bid process.

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--Amend Resolution 2014-150

RESOLUTION 2014-151: A motion was made by Diane Austin to amend Resolution 2014-150 to say: decrease the revenue \$44,888.00 and decrease appropriations \$50,000.00 and fund account 2191 for calendar year 2014; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

Tim Paulus - Fire Department Report

Purchases

--He requested that Nathan Worley be sent to EMT-B school at Robinson Memorial Hospital at a cost of \$950 which would be paid out of the EMS grant.

RESOLUTION 2014-152: A motion was made by Diane Austin to approve sending Nathan Worley to EMT-B school at a cost of \$950 to be paid out of the EMS Grant funds; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

Alarms

--There were 11 EMS, 2 fire, 1 service and 1 false alarm for a total of 15.

--There was 1 M/A given, 0 received and 0 concurrent EMS alarm.

Grants

--Deerfield Fire is organizing the Ohio Fire Marshal MARCS Radio grant. Tami Earnest is spearheading this as a regional grant and has 13 departments from 3 counties committed so far. This would update the Township's old technology MARCS radios at no cost and would pay for one year of user fees. After one year it could be turned off and since the portables are dual band it could still be used on the VHF system. There is not a match and the marshal would front the cost of the purchase. All agreed.

--He had received notification that the Township will receive \$10,000 from CSX Transportation for the VHF radio upgrades which would include the Township's own radio frequency. He will work on the details of this (equipment, etc.) for the next meeting.

--He also received notification that the FEMA Fire Safety and Prevention Grant will be awarded tomorrow. The grant total is \$12,104. Federal share: \$11,499 with a match of \$605. This is regarding the Knox box system for senior citizens.

Judy Repcik - Fiscal Officer Report

She presented the following:

--Year-to-Date Cash Summary

--July Financial Report

--Departmental Expenditure Reports

TRUSTEE REPORTS

Sandra Templeton

She will bring the parade items next time.

She requested an executive session to discuss the budget and asked Tom and Judy to join this session.

--This must be discussed in a public meeting. Sandra rescinded her request. --

John Hayes

He requested an executive session to discuss employee issues.

Diane Austin

She met with Chris Boring and gave him all of the information about health insurance. He will put some information together for the Township so it can be discussed in a future meeting.

Tim presented a prospective Fire Department budget.

He's taken the payroll estimate and added the vacation and 24 hours of sick time based on historical data he was given. The third page shows the adjustments of what can be moved from the existing line items. He has also reevaluated all of the track fire department accounts—that, combined with the wage adjustment, comes out to approximately \$18,800. If that was moved into contingencies so that it is not spent, it would directly affect the carryover at the end of the year. Present carry over is \$52,000 then add \$18,000 to that so it's now \$70,000. He said going into 2015 there are basically two choices: put same money back into contingencies or just not budget it at all and it would directly affect the carryover again from the current \$33,000 it would bring it up to \$52,000. As it's been discussed before, the grant match amount is \$13,500. If that was put back in it would increase 2014 carryover to \$84,400 and 2015 carryover to \$66,000. Fall back and paying for training will need to be figured out. The goal is to try to maintain weekend staffing.

Judy stated that for each of the last four months the Fire Department staff worked over the available hours. Call back hours were not included in her calculations. She will print some previous payroll reports for Tim to study. Diane stated that maintaining weekend staffing is very important and there may be other things that can be cut instead of this to save money. All agreed. Tim will look over the numbers again and rework his proposed budget to present and discuss it at the next meeting. No action was taken on Tim's comments.

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RESOLUTION 2014-153: A motion was made by Sandra Templeton to approve the payment of the bills; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-154: A motion was made by John Hayes to enter into an executive session at 8:25 p.m. to discuss employee issues; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-155: A motion was made by Diane Austin to come out of executive session at 9:50 p.m.; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

The Trustees discussed the hiring of Mike Pittinger as Road Supervisor replacing Chris Diehl. It was approved previously that he would start this new position on August 5, 2014 but due to a death in his family he has not started yet. John, as Road Liaison, will call Mike tomorrow morning and give him until Noon to respond and confirm that he intends to start Monday, August 18 at 7:00 am. If he does not respond or if he's not interested in the job a Special Meeting will be advertised and then held at 6:00 pm on Monday, August 18 to write an ad and post the job.

RESOLUTION 2014-156: A motion was made by Diane Austin that the meeting be adjourned at 9:52 p.m. this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

Diane Hargett Austin, Chairperson

John Hayes, Trustee

Sandra Templeton, Trustee

Judy Repcik, Fiscal Officer