

RECREATION COMMITTEE

JUNE 22, 2016

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING

FLAG SALUTE: led by Chairwoman Susan Rude at 7:04PM.

ROLL CALL: Jim Cutler, Blaine Crown(7:10), Vice Chairman Jeff Calvani, Chairwoman Sue Rude, Scott MacKenzie(7:20) and Tim Duvelsdorf

Also Present: Recreation Committee Secretary Valerie Galizia, David & Joelle Brownlee-Soccer Representatives, Sondra Bell- Basketball & Little League Representative, Dawn Costello-Kittatinny Midget Football League

Absent: Oscar Fernandez, Kirk Kandel, Rob Kowalski, and Gene Coltelli

STATEMENT: Chairwoman S. Rude stated that this meeting is being held in compliance with the provisions of P.L. 1875, Ch. 231, 4 & 13 of the Sunshine Law and that adequate notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual locations of posted notices in the municipal building.

MINUTES: A MOTION was made by S. MacKenzie and seconded by J. Cutler, with all members in favor, to approve the May 25th, 2016 Minutes.

PRIORITY DISCUSSION LIST

1. Hampton Summer Soccer Camp July 11-15th from 9am-3pm \$100 for the week.

Chairwoman S. Rude stated that the summer soccer camp will be at Hampton Park from July 11-15th from 9am-3pm.

2. Walking path construction to begin approximately July 18th through the month of August.

Chairwoman S. Rude stated that the walking path construction will begin approximately on July 18th and last through August. The pavilion and fields may not be available for use at that time due to the liability of construction going on.

3. No meeting in July or August, next Recreation Committee Meeting will be Wednesday, September 28th, 2016 at 7:00pm

Chairwoman S. Rude stated that there will be no Recreation Committee meetings in July or August and that the next meeting will be on September 28th at 7:00pm.

4. Pavilion Restroom Discussion

Chairwoman S. Rude stated that Secretary V. Galizia had brought an idea to her to put a spare key to the restrooms in the Little League Snack Shack to unlock during practices and games. Whoever is responsible for closing the snack shack could also close the restrooms. There was no one from Little League present at the meeting to say if Little League would agree.

B. Crawn stated that she would like to put a scan card entrance on the restrooms and have each of the Rec members responsible for unlocking and locking the restrooms on a weekly basis. There was a discussion among the Recreation members whether each member would be able and willing to go down every night for a week to be responsible for opening and closing the restrooms and the cost of what the scan card entrance would cost. There is also the high risk of the device being vandalized which happens frequently at the pavilion. B. Crawn will look into the cost of the device and determine if it is something that could be easily damaged. She will report back to the Recreation Committee once she has more information.

A MOTION was made by B. Crawn and seconded by T. Duvelsdorf, with all members in favor, to carry the decision to the next meeting regarding every Recreation Committee member having an electronic key to get into the pavilion restroom and take turns being responsible for opening and closing the restrooms.

5. Sussex County Day postponed to Sunday, September 18th 2016

Chairwoman S. Rude stated that Sussex County Day will now be on Sunday, September 18th at the Sussex County Fairgrounds. Vice Chairman J. Calvani, J. Cutler, and S. Mackenzie volunteered to run a table on behalf of the Recreation Committee and Hampton Township at the Sussex County Day.

6. Fall Sports reminder to have their information in prior to the season starting.

Chairwoman S. Rude reminded all fall sports organizations that they must have their schedules, NYSCA certifications, coaches list, and certificate of liability insurance in before they start their practices.

7. Fall Festival Discussion- Tentative Date Saturday October 1st

Chairwoman S. Rude stated that at the beginning of the year the subject of a Fall Festival was discussed and that it would be a modest budget with fall themed games for children. The Recreation Committee discussed the ideas for having at the fall festival such as a Halloween Costume Exchange, apple bobbing contest, painted pumpkin contest, pumpkin pie eating contest, live entertainment, chili cook-off, hay bale obstacle course or haunted hay walk.

S. Mackenzie asked what the budget is for the event and Secretary V. Galizia stated that there's a \$750.00 budget for the Fall Festival. He asked who would be volunteering to run all of the events. B. Crawn replied that she will run the Halloween Costume Exchange. S. MacKenzie suggested having a Fall Festival Committee to organize and run the Fall Festival that

will meet and plan out the event over the summer. He stated that he would like to get the community more active on helping to volunteer at events.

A MOTION was made by J. Cutler and seconded by S. MacKenzie, with all members in favor, to start a Fall Festival Committee to meet over the summer to organize and run the Fall Festival.

The Fall Festival Committee will include B. Crawn, S. MacKenzie, T. Duvelsdorf, S. Bell, and J. Brownlee.

Secretary V. Galizia stated that she would look into the chili cook-off with the County Health Department. Hampton Day wanted to do a chili cook-off a couple years ago and was told they could not by the County.

The Recreation members decided to change the date and time of the Fall Festival to Saturday, October 8th from 1pm-5pm.

A MOTION was made by B. Crawn and seconded by T. Duvelsdorf, with all members in favor, for B. Crawn to contact Lentini's to see if they would donate pumpkins and contact Windy Brow Orchards to see if they would donate apples.

8. Trunk or Treat- Friday October 28th from 6pm-8pm at Hampton Park

Chairwoman S. Rude asked the Committee if they still wanted to have the location at Hampton Park for the Trunk or Treat. The previous year it was at KRHS which already has the lights. If the Trunk or Treat is held at Hampton Park then the Committee would need to make arrangements to borrow lights from KMFL or the Sheriff's department.

The Recreation Committee agreed to have the Trunk or Treat event at KRHS again pending their approval. Secretary V. Galizia stated she will get the necessary paperwork into KRHS to use their parking lot right away. She will contact Shoprite and Weis for a donation for apple cider and donuts again like last year and there will be a judging on the decorated trunks and costumes this year as well.

9. Tree Lighting and Holiday Party Friday December 2nd at 7:00pm

Chairwoman S. Rude stated that Secretary V. Galizia will contact Synergy Dance, the KRHS choir, Santa and the Hampton Township Fire Department to attend the Tree Lighting again this year. She stated that last year there was a shortage of cookies so she will be sure to pick up more cookies this year.

B. Crawn stated that there weren't many Recreation Committee volunteers at the Tree Lighting last year and she feels all members should be present to help. She stated that one of the members of the community jumped in to help her pour the hot cocoa along with Rob & Vicki Kowalski. Chairwoman S. Rude stated that most of the members were at the Tree Lighting.

10. Playground Equipment Discussion

Chairwoman S. Rude stated that the Department of Public Works is extremely busy for the next few months and that when they remove the sandbox from the playground they would like to install drainage and put in the rubber mulch. She wanted to see if anyone has any ideas of what to replace the sandbox with and Secretary V. Galizia can look into the pricing of playground items. By the time the Department of Public Works has time to be able to start the project, the Recreation Committee will have a decision on the new piece of playground equipment.

J. Cutler stated that it may be a great Eagle Scout project to do some of the work for the new playground equipment.

B. Crawn stated that she was thinking about one of the half dome jungle gyms would be fun for the children to climb on and is something different from what is down there already.

J. Calvani stated that he saw a swing at another park that was made up of numerous tires put together that the kids can swing on.

B. Crawn stated that if there isn't an Eagle Scout available that maybe some of the students at KRHS would be interested in assembling the new playground equipment as part of a project. Recreation would be responsible for ordering the parts, have the holes dug, and see if they are able to get the concrete donated.

CORRESPONDENCE

No Correspondence.

OPEN DISUSSION

B. Crawn stated that more volunteers will be needed to help run the carnival games at Hampton Day next year. She stated that the carnival games were a huge success, but that a person is really needed at each game station to explain the game and supervise.

B. Crawn stated that she realizes that there was only \$100.00 budget for supplies for the carnival games but she just wanted to state that Crystal Cassidy spent \$577.46 on the supplies and \$473.00 on the carnival game prizes. There was only a budget of \$600.00 was given to Crystal to spend on the carnival games and prizes. B. Crawn reminded the recreation committee that the carnival games will be able to be used for years to come and will just need to be maintained.

B. Crawn also stated that there were no emergency vehicles at the 5K this year and they will need to be present next year.

S. MacKenzie asked if all receipts have been turned in yet for Hampton Day. Secretary V. Galizia stated that she is still waiting on the receipts from V. Kowalski for the receipts from

the pavilion food for Hampton Day, the carnival game supplies from C. Cassidy, and the 5K banner that R. Kowalski ordered.

A MOTION was made by S. MacKenzie and seconded by J. Cutler, with all members in favor, that all receipts from Hampton Day are to be in by the end of this week if there are any reimbursements to be made.

S. MacKenzie stated that he wants to know the total cost of Hampton Day by Tuesday to be able to report it to the Township Committee. He stated that he felt that even with the rain, Hampton Day and the 5K were very successful and it seems like everyone was really enjoying themselves.

B. Crawn stated that she was reviewing the Recreation Bylaws that if Recreation Committee members miss 7 out of the 9 meetings or have missed 3 consecutive meetings without being excused by the Committee shall be voted off of the Committee and a new member sought. She stated this was made so that there would be more active meetings. She stated that Kirk Kandel and Gene Coltelli have not met the requirements of making the number of meeting a year needed and both have missed at least 3 consecutive meetings. She discussed having them voted off the committee in order to allow for new active members to join.

A MOTION was made by J. Cutler and seconded by S. MacKenzie, with all members in favor, to vote Kirk Kandel and Gene Coltelli off the Recreation Committee due to lack of attendance and participation.

Secretary V. Galizia will distribute a notice of removal from the committee to Kirk Kandel and Gene Coltelli tomorrow.

Soccer Representative Joelle Brownlee expressed her interest in joining the Recreation Committee. Secretary V. Galizia asked J. Brownlee to put her request in writing and she will give it to the Township Committee for approval.

T. Duvelsdorf stated that he is currently Alternate Member #1 and would like to be made to a full member.

Secretary V. Galizia will give the Oath of Office to J. Brownlee and T. Duvelsdorf for the unexpired terms at the Recreation Committee meeting in September, pending Township Committee approval.

J. Calvani stated that he had an article on wearing protective eyewear that meets the frames standards of the American Society for Testing Materials F803 and lens standards of the American National Standards Institute Z87.1. He asked if Recreation enforces this. Chairwoman S. Rude stated that the Referees and Umpires are usually the ones to check the children's eyewear and make the call as to whether they are wearing the correct eyewear or not. S. MacKenzie asked Secretary V. Galizia to send the information to the Township Attorney to see if Hampton should enforce it.

S. MacKenzie stated that he wanted to reiterate that he would like to get the community more involved in helping at events. He stated that just because people are on the Recreation Committee doesn't mean every Recreation member needs to be at every event all day; other community people can help at the events and may enjoy doing helping out.

PUBLIC SESSION

Basketball/Little League Representative S. Bell stated that she just wanted to inform the Recreation Committee that All Stars would be starting this week.

ADJORNMENT

A **MOTION** was made by S. MacKenzie and seconded by J. Cutler, with all members in favor, to adjourn the meeting at 8:30 P.M.

Respectively Submitted,

Valerie L. Galizia
Recreation Committee Secretary