

MINUTES

The monthly business meeting of the Nashua Airport Authority (NAA) was held via teleconference on Wednesday, March 17, 2021.

Chairman Woods called the meeting to order at 6:00pm.

ROLL CALL

Present: Chairman Woods
Vice Chairman Law
Treasurer Heath
Secretary Holland

Absent: Director Duquette

PUBLIC INPUT

None

MINUTES

MOTION BY Treasurer Heath to accept the February 17, 2021 public minutes.

SECONDED BY Vice Chairman Law

MOTION CARRIED

TREASURERS REPORT – February 2021

Treasurer Heath reported that everything looks in order. For the month of February, we had a surplus of approximately \$15,000. The numbers for year to date for February are in good shape. The comparison to budget is good.

MOTION BY Vice Chairman Law to accept the February 2021 financial statements as presented subject to audit.

SECONDED BY Treasurer Heath

MOTION CARRIED

COMMUNICATIONS

The following communications have been received and placed on file.

02/25/2021 – Rapid Real Estate LLC – Request extension of Land Lease

Mr. Jay Jacobs requested the option to extend the land lease for 104 Perimeter Road as stated in their lease. The current land lease terminates on September 30, 2024. The land lease extension is for forty (40) years and terminates on September 30, 2064.

MOTION BY Vice Chairman Law to accept the extension as filed.

SECONDED BY Chairman Woods

MOTION CARRIED

REPORTS

TOWER REPORT

Chairman Woods reported for the month of February 2021 the traffic count was 5,489 operations which is down 591 (-10%) operations from January 2021 and down 323 (-6%) operations versus February 2021.

AIRPORT MANAGER'S REPORT

Airport Manager Chris Lynch reported on the following topics.

Upcoming events

- June 23rd – June 27th – Commemorative Air Force at ASH. The CAF B29/B24 Squadron aircraft attending this event will be: B-29 Superfortress FIFI, B-24 Liberator Diamond Lil, Wasp T-6 Texan, P-51 Gunfighter and PT-13 Stearman.
- We are talking with the EAA Young Eagles to have them here in the fall.
- The Wheels and Wings, sponsored by the City of Nashua, has been cancelled this year.

Other items of interest

- The NAA, NHDOT/BA and Continental Paving held a Pre-Construction meeting on Friday, March 12th. The Phase II Pavement Maintenance Project Phase will begin on April 5th. The site inspection was completed this morning, March 17th, with Continental Paving.
- The FAA is still considering a request by the USAF to establish the Chugs Temporary MOA (T-MOA) in the vicinity of Windham, VT. The purpose of this T-MOA is to support the upcoming Exercises Eagle Claw 21-01. Eagle Claw 21-01 will take place from 1 to 30 June 2021.
- Currently, the NAA does not have any potential tenants on our waiting list for aeronautical use of airport hangars. There are two (2) T-Hangar for sale located at 13 Perimeter Rd. Also, community hangar rental is available from Nashua Jet Aviation and Infinity Aviation.
- Notification regarding the upcoming construction has been sent to all the tenants by the Phase II Maintenance Project.

Continental Paving is a top-notch company and they are a great company to work with.

AIRPORT ENGINEER'S REPORT

Nik Ippolito appeared on behalf of the airport's engineering consultant, Gale Associates, Inc.

CONSTRUCT ONLY – Pavement Maintenance Phase II (NHDOT No. SBG 12-21-2020)

This Project is to reconstruct taxiways between hangars located on the north-west side of the Airfield (Runway 14 end.)

Project Status:

- At this time, the grant offer from NHDOT/BA has been received, fully executed, and returned to NHDOT.
- The Pre-construction Conference for this project was held on Friday March 12, 2021 at 10:00AM. Following this meeting the Contractor will perform a site inspection prior to the actual start of construction.
- At this time, a commencement date of April 5, 2021 is expected. Gale will issue the Notice to Proceed with this start date.

Recommended Actions:

- Please coordinate with hangar owners/tenants to make the necessary accommodations to make sure they have access to their aircraft. Phase I of the work will cut off access to the hangars shown below.

Discussion was held regarding the different phases of construction and temporary relocation of aircraft. During the construction phase, there will be no vehicle access to hangars.

REHABILITATE TAXIWAY 'A' AND ASSOCIATED TAXIWAYS

This Project is for the design and construction phases necessary to rehabilitate Taxiway 'A', install new taxiway edge lighting (MITLs), and to address the grading issues at the intersection of Taxiway 'A' and Taxiway 'D'.

Project Status:

- Gale submitted the 95% Plans and Specifications to NHDOT on Monday, March 8, 2021. Once review comments are received, Gale will make the final changes and coordinate bidding of the Project.
- Bid documents will be posted online at www.projectdog.com
- Per FAA Requirements, an advertisement for bids must be posted in a local publication (the Telegraph) to inform bidders of the upcoming opportunity to bid on this Project. Gale will provide the Advertisement for Bids to the Airport. The cost of this publication is reimbursable under the project grant.

Recommended Actions:

- Please publish the advertisement for bids in the Telegraph.

COMMITTEES

None

OLD BUSINESS

None

NEW BUSINESS

None

UPCOMING EVENTS

June 23, 2021 – Commemorative Air Force

PUBLIC INPUT

Wes Liu questioned the approval and posting of the non-public meetings.

DIRECTORS' COMMENTS

Secretary Holland – Happy St. Patrick's Day everyone.

Vice Chairman Law – Happy St. Patrick's Day

Treasurer Heath – Really happy on how the pre-construction meeting went. We have a good team.

Chairman Woods – Wish everyone a Happy St. Patrick's Day

MOTION BY Chairman Woods to adjourn the public session to a non-public session pursuant to RSA 91-A:3, (II)(d) consideration of the acquisition, sale, or lease of real or personal property.

ROLL CALL

Chairman Woods – yes
Vice Chairman Law – yes
Treasurer Heath – yes
Secretary Holland – yes

MOTION CARRIED

MOTION BY Vice Chairman Law to adjourn from non-public session.

SECONDED BY Chairman Woods

MOTION CARRIED

ROLL CALL

Present: Chairman Woods
Vice Chairman Law
Treasurer Heath
Secretary Holland

MOTION BY Chairman Woods to adjourn the public session.

SECONDED BY Treasurer Heath

MOTION CARRIED

The next meeting is scheduled for April 21, 2021

SEE ATTACHMENT FOR ATTENDEES LIST

Secretary Jessica Holland

A handwritten signature in cursive script that reads "Jessica E. Holland". The signature is written in black ink and is positioned below the typed name.