

Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on Monday 15th March 2021 by video conference facility.

Present: Councillors: A Hood, G Ingram, A Mabbett, S Nock and Dr R Morgan.
In attendance: the clerk. 0 members of the public.

84/21 Apologies. None Received.

85/21 Declarations of interest. None.

86/21 Dispensations. None requested.

87/21 Minutes of previous meeting.

The minutes of the meeting of 15th February 2021 were approved by the Committee.

88/21 Bank reconciliation.

The Committee noted that the monthly operational bank account and 'Quick books' reconciliation had been carried out by Cllr. Morgan, which he had confirmed by an e mail to the clerk for Council records. Cllr. Nock would carry out the reconciliation procedures for the month ending 31st March 2021.

89/21 Accounts for Payment.

The clerk had previously circulated for perusal the list of items for payment in March totalling £4,151.15. The Committee noted and authorised the payments instructing the clerk to make the electronic payments.

It further noted that despite chasing the County Council for the annual lighting energy and maintenance invoice (circa £5,000) had not been received. It authorised the payment of this invoice by the clerk should it arrive between this Committee meeting and the P.C. financial year end 31st March 2021. Otherwise, the Committee noted that the P.C. accounts would need to have a provision raised in this year's accounts.

The clerk would continue to chase and inform the W.C.C. portfolio holder of the delays.

90/21 Investments

- a. The Committee noted the present schedule of cash investments.
- b. The Committee agreed to reinvest the Hampshire Trust Bank one year bond for a further one year term. The fixed rate is 0.60%.

91/21 Maintenance Work.

Cllr. Nock requested a road sweep on Bradford Lane from the school to Bradford House.

Action: The clerk would request W.C.C. to action.

Belne Brook, Drayton Rd. Belbroughton: Cllr.Hood would obtain a quote from Treble R Ltd – the installation contractors for temporary removal of parts of the trash screen to enable access into the chamber and the replacement of the missing brickwork.

The clerk confirmed that the external brickworks were to be improved by a separate contractor in the Spring.

92/21 Other Finance Business.

The Committee approved necessary expenditure to advertise the clerk and R.F.O role. It noted that there may be other recruitment costs.

Fairfield Recreation Ground: Cllr. Mabbett noted one quote had been received for the drainage works and that the Committee would need two further quotes. The likely cost was significant, and the full council would need to consider the matter.

The meeting ended at 8.20pm

To be agreed as a true record by a future Committee Meeting minute.

DRAFT