

**UNION VALE TOWN BOARD MEETING
TOWN HALL 249 DUNCAN ROAD**

MAY 19, 2016

LAGRANGEVILLE NY 7:30 PM

PRESENT: Supervisor Patricia Tompkins
Councilmen: Steven Frazier, John Welsh, David McMorris and
Corrina Kelley

The meeting was opened with the flag salute.

There were no public comments on Agenda Items.

SUPERVISOR'S COMMENTS

Supervisor Tompkins mentioned Dutchess County was holding a Household Hazardous Waste and Electronics Recycling Event on June 25th on 96 San Dock Road in Poughkeepsie as well as Union Vale Middle School was holding a used clothing drive May 21st. Information for both events is available on our website and at Town Hall.

Supervisor Tompkins discussed her visit at the Fountains at Millbrook this week. Councilwoman Kelley also attended and they discussed better handicap accessory at the park, more pool time for seniors, possible camp sessions or water aerobics. Community Day is schedule for June 4th at Tymor Park and all are welcome to attend. Supervisor Tompkins read an email she received on May 18th 2016 from Halmar regarding the road closure on Route 55 at Jackson Creek scheduled for Monday, May 23rd 2016 at approximately 9-10 AM to avoid rush hour traffic.

Councilman Welsh further reported that Community Day is Saturday, June 4th from 12PM- 9PM. The Chairman, Andrea Casey has put together a long list of activities with many groups from Town Participating such as the UVFD and Rescue Squad.

Community Day Chairperson Andrea Casey mentioned that Mary Jean Calvi will be offering Pony Rides, Bill Robinson of Wildlife Lectures for Birds and Reptiles will have a program, tethered hot air balloon rides will be offered weather dependent and there will be bounce houses. Andrea mentioned the highlight this year would be the dunk tank and asked Supervisor Tompkins to speak further about it. Supervisor Tompkins mentioned that she would be the main attraction in the tank. Councilman Welsh, Councilman Frazier and Councilman McMorris will all join her. Andrea commented that there will be a fee to throw the balls and the member that collects the most money will then have it donated to their choice of charity.

Councilman Welsh also added that he is currently working with the grant writer for a new salt shed at the highway garage and needs to work out the details as there is many specifications needed to conform but he is hopeful something can be worked out.

Councilwoman Kelley wanted to clarify her name pronunciation and asks that she can be addressed as Corrina, Councilwoman Kelley, Mrs. Kelley or Deputy Supervisor Kelley. She wanted to touch on her visit to the Fountains at Millbrook, she said it stemmed from a complaint about the road re-paving causing several people to fall. The Fountains invited their residents to come and 25 did attend and met with them. Councilwoman Kelley stated they live in our Community but they truly want to be part of the Community and would even like to help with Community Day. They expressed some concern regarding deterioration in certain areas, which prevent them from utilizing the whole park. Councilman Welsh asked specifically where and Councilwoman Kelley specified that they were referring to the erosion around the concrete bases of the pavilions, a ramp might make it more accessible for wheelchairs. The fixed picnic tables make it difficult to sit at due to their physically abilities. They will be at the fireworks and are excited to be part of the Community.

Supervisor Tompkins added that they also asked about speed humps and road signage and she will look into that and discuss it later.

Councilman McMorris stated that he is looking into solar flagpole lights because we currently pay up to \$500 a year to light the flagpole 'On The Green'. The most expensive solar flagpole lights would run up to a maximum of \$300, which would save us \$180 a year. He is also looking into other areas where we pay for electricity that is not used. Councilman Frazier stated that the prices mentioned were below the threshold that requires Board action. He advised Councilman McMorris to work with the Parks and Recreation Department and go ahead with the selection and purchase. Supervisor Tompkins agreed.

HIGHWAY REPORT

No report

BOOKKEEPER REPORT

Regarding the Budget Advisory Committee Bookkeeper Courtien stated it was a good idea and had a few recommendations. He stated that it should have 5 to 7 appointed members as it helps to have sworn in members when dealing with Personnel issues. The main function of the committee makes recommendations to the Budget Officer (Supervisor Tompkins) to the Town Board, on budget priorities prior to approval, and as necessary. He also recommends coordinated meetings with elected officials, liaisons and Department Heads for efficiency. Also he stated it shouldn't include Community liaisons. Regarding the Budget Transfer for media; in April of 2010, CSC holdings of Cablevision gave a check for 10,194.00 for the grant money. Some money was spent in the neighborhood of \$1800.00 to \$2000.00. Mr. Courtien advised transferring the money, which became part of the Towns Fund Balance over the years and needs to be transferred back to the media equipment line.

Report for April: General Fund Revenue: \$45,768.36, General Fund Expenditure: \$101,900.19 Highway Fund Revenue \$11,488.67 Highway Fund Expenditure: \$71,842.16

PARKS AND RECREATION REPORT

No Report

RECYCLING CENTER REPORT

No Report

DOG CONTROL OFFICER

There were 2 reports of lost dogs, 2 found dogs and 2 menacing dog reports.

TOWN CLERK REPORT

Conservation Licenses - \$165.34 New York State Neutering Fund - \$57.00, Marriage Licenses - \$0.00, Recycle/Compact Fees - \$7,886.30, Recreation Fees - \$61,678.50, for a total for April of \$70,483.30.

ZONING BOARD REPORT

Nothing to report for this month.

PLANNING BOARD REPORT

No monies collected.

CODE ENFORCEMENT OFFICER REPORT

The Report for the month of April was submitted as follows: 51 Inspections performed, 19 Building Permits issued, 3 Complaints received and 3 acted on, 19 Old Permit C/O's issued, 19 Applicant meetings, 6 Abstract Letters, 21 Certificates of Occupancy/Compliance issued, 3 Violation notices issued and 2 abated, 0 Appearance tickets issued, 1 Fire call out and 16 hours of plan reviews with a total of \$750.00 collected.

CONSTABLE REPORT

It was quiet in the Court for all three Court sessions, a few doors have been left open. Supervisor Tompkins stated that the vehicle looked muddy and reiterated all Town Equipment as well as the Constable Vehicle needs to be cleaned. It is important to keep all vehicles cleaned and maintained.

MEDIA REPORT

Media Coordinator Andrea Casey stated she is waiting on the approval for the budget transfer for the new Cannon Camera but it is ready to order otherwise. The website had around 4,000 views and there is a missing cat that was posted. Information to contact the owners is available online.

TAX COLLECTOR REPORT

Edna Bonk, Tax Collector submitted a report stating that she collected \$174,553.21 during the month of April 2016.

BUDGET ADVISORY COMMITTEE DISCUSSION

Supervisor Tompkins asked for a status update by Councilwoman Kelley and Councilman McMorris. Councilwoman Kelley said she sent an email to Councilman McMorris this morning and stated it was up to him to go from here. Councilman McMorris said he had been out all day but agrees with Bookkeeper Courtien that it should be between 5-7 members and he thinks it needs to be done as soon as possible to benefit from it. Supervisor Tompkins agreed stating to have everything submitted by the next meeting date to move forward.

DRONES IN TYMOR PARK DISCUSSION

Councilman Welsh said that he brought this up in January, as it is a concern. He believes that it needs to be included in the rules of Tymor Park that no drones be allowed. All nine deeds specify that no motorized vehicles are allowed in the Park. In addition, the State has passed a law that no drones are allowed within five miles of an airport and Tymor Park is. Therefore, all the Town Board must do is include it in the Policy and Rules. Councilwoman Kelley added that although that is true the law states unless they have airport approval and we would not know if that was given so, it is important to post that specifically about no drones. Councilman Frazier added that there should be an exclusion with Board approval for promotional needs. Attorney Thomas Jacobellis advised that the Town Board could include that there are no drones permitted in the park unless written prior authorization is granted by the Town Board, this would then allow the use for a promotional event requiring photographic needs.

REDUCED RATES FOR NON-PROFIT PARK RENTALS DISCUSSION

Supervisor Tompkins said that it was discussed at the last meeting and instead of a 50% reduction for non-profit park rentals, 30% or 35% would be better. Councilman Welsh offered to make it 1/3 or 33% for all groups. Park Manager Rob Mattes had stated at an earlier date that the 50% rate did cover all costs however approximately \$26,000.00 in rentals was lost due to this policy.

After discussion Supervisor Tompkins made a motion to offer a reduce rate of 25% for any nonprofit rental going forward. Councilman Welsh seconded the motion and it passed with a unanimous vote.

HONORARIUM IN THE PARK

Supervisor Tompkins shared that she felt people could donate to the park for honorariums. If they want to donate them in honor of something that was fine too, regardless of the reason. A suggestion of a tree with a plaque could be placed with approval of the Park Manager. She feels this is a fair starting point although each situation will vary. Councilman McMorris said he spoke to people who would disagree, as Tymor is not a memorial park. Supervisor Tompkins stated there were already memorials in the park.

There was additional discussion on donations. Councilman Welsh reiterated that the park is in memory of the McKinney & the Connor Family. The Board had further discussion for utilizing other forms of memorializing those who have passed.

Supervisor Tompkins stated if we cannot accept these kinds of donations we cannot accept any donations. Councilwoman Kelley stated the Parks and Recreation Director set up a policy to vote for or against future honorariums. Councilman Frazier said that it should include parameters for who may place a memorial and it should include restricting it to Town Residents. Councilman McMorris added he would like to see something added that those being honored have contributed their time or service to the town. Supervisor Tompkins feels that if residents contribute in many ways both in volunteering their time and their money she has a problem with a restriction placed on having worked for the town. Councilwoman Kelley added that there may be a conflict if the Town Resident wanted to make a memorial for an individual that is not a resident such as a parent and hope that not restricting this would make it more of a community park. Councilman Frazier disagrees and does not want to see stones or any other monuments resembling a cemetery. Both Supervisor Tompkins and Councilman Frazier agree that it must be limited to a living item such as a tree or plant. Supervisor Tompkins initiated a motion to limit to memorials to Town Residents to donate a tree. There was more discussion on more parameters and more clarification so the motion did not carry. Councilman Frazier suggested the town attorney write up a policy based on the Park and Recreation Directors contributions and the discussion from tonight's meeting for them to vote on for next meeting.

INSTALLATION OF TIME CLOCKS DISCUSSION

Supervisor Tompkins stated that timeclocks have always benefited both the employee and the employer and due to the high volume of summer employees for the Park it would be wise to install a system in the approximate cost of \$250-\$350. There are many options and she would like to get feedback from our Media Assistant Ryan Peterman on the best solution for the Town. She would like to see two installed in the park and also update the existing time clock in the Highway Department.

Councilman Frazier would like to see one in the Town Hall as well and Supervisor Tompkins agreed it was great for accountability. Councilman Welsh suggested that one be purchased for the Transfer Station and it can be done with internet access. Ryan Peterman said this could be done with a dedicated secure line or a system that the data could be downloaded from.

Supervisor Tompkins gave information to the Town Board so they could look it over for next meeting to vote on a system. She reiterated how beneficial it would be for the Department Heads and Payroll to have the information in an accurate and efficient way.

INF PROPOSAL FOR LED LIGHTING

Last meeting a representative gave a presentation regarding LED lighting and Supervisor Tompkins asked for feedback and also mentioned that if there were any questions that someone from INF was there to answer questions.

Councilman Welsh said the handouts were very explanatory and it is clear if the numbers are correct that there will be a substantial savings and the Town will benefit from smaller electric bills. The proposal in question was dated April 22, 2016 and stated to retrofit 125 existing fixtures. The representative clarified and said it was for the existing fixtures.

There was discussion on speaking with the Parks and Recreation Director to see if this was something that could be done by the staff. Mr. Mattes has been away on vacation and was unavailable to speak with before the meeting. Councilman Frazier clarified that it was very important to speak with Mr. Mattes so that they could choose the best option and wanted to hold off on a decision until next meeting. He also stated that he wanted to take advantage of the finance package and accept the amount of savings as a payment towards the project until the project is paid off. After the lights have been paid for, the Town recoups the money in savings.

The INF Representative stated that was a correct account of the proposal. Councilman Frazier also added that this was cleared by the attorney, there is a special clause in the Town's Procurement Policy for special conditions and this program would meet the boundaries of that clause. Councilman Welsh concluded that there will be a vote on June 2, 2016 for the proposal.

RESOLUTION ON STUMP GRINDING

Supervisor Tompkins read an email from Rob Mattes with his recommendation on the best deal to grind and remove the remaining 50 or more stumps. Mr. mattes submitted the following quotes

:

Beaver Stump Grinding	\$1,560.00
Osorio Tree Service	\$2,500.00
Allen’s Tree Service	\$2,400.00

Supervisor Tompkins offered a motion to use Beaver Stump Grinding who came in at \$1,560.00. Councilman Welsh and Frazier agreed this was an excellent price. Councilman Frazier seconded the motion. The motion passed with a unanimous vote of the Town Board.

MOTION FOR MEMORIAL DAY

Councilman Welsh stated The 30th of May is Memorial Day and there will be the annual service “On the Green” at 9:00 AM and would like to ask that the Town donate a hanging plant to add to the flag pole area for the event. He urged all residents to come and attend the service as the UVFD has a ceremony every year and lays wreaths and there is a procession from the Station 1 Fire House to the ‘Green Memorial’ and back to the Fire House.

Councilman Frazier asked that a cap be placed on the amount. Councilman Welsh placed a cap of \$75.00 for the purchase and offered a motion to purchase a plant. Councilman McMorris seconded the motion. All were in favor.

RESOLUTION FOR PURCHASE OF CAMP STAFF T-SHIRTS

Mr. Mattes submitted bids for camp staff t-shirts from the following:

Select Sportswear	\$3,900.00
Custom Ink	\$3,923.00
MG Graphix Inc.	\$2,842.50

Councilwoman Kelley offered a motion to authorize the Park Department to purchase the 2016 summer camp staff t-shirts from MG Graphix at a cost of \$2,842.50. The motion was seconded by Councilman Frazier and passed with a unanimous vote.

RESOLUTION AUTHORIZING BUDGET TRANSFER

Councilman McMorris offered a motion to authorize the following budget transfer: From A1660.2 Central Storeroom Equipment \$3,000 to A8989.2 Media Equipment. The motion was seconded by Councilman Frazier and passed with a unanimous vote.

PAYMENT OF BILLS

Councilman Frazier offered a motion to pay the General Fund claims and the Highway Fund Vouchers for May 2016. The motion was seconded by Councilman Welsh and passed with a unanimous vote of the Town Board.

OPEN MEETING TO DISCUSSION ON NON-AGENDA ITEMS

Elfriede Tillman mentioned that and Ralph Conner called this “Tymor Forrest” and if there was anything that would be acceptable as a donation by the Connor family Miss Tillman stated that a tree would be okay.

Carlos Esposito mentioned that he is the Uncle of Michael Esposito and understands the parameters that need to be set for a memorial. He stated that he felt that it is up to the Town Residents to decide as tax payers. He is glad that Supervisor Tompkins and Council members Kelley and Frazier are open-minded. He suggested getting a standard bench so that there is uniformity in style to the Park and this would help beautify it. He would be happy to send emails to discuss and or send some ideas as he is willing to work with the Town Board.

Beth Elliott stated that as a member of the community and patron of the Town Park she feels it is not a memorial park. She said over the years she has memories both good and bad but it is a place she comes with her family and does not want to be reminded of sadness. She feels it is a place to go and relieve stress and would not like to see memorial stones or benches. She understands new things are good but feels that she does not want the park to become a memorial park. She wants to see it as a Town Park with Easter Egg Hunts, and camping grounds.

Elfriede Tillman mentioned that when Jean and Ralph Connor donated the property, the plan was for this farm to be a place of respite for plants, animals and people, not a memorial. Jean died early and Ralph went along with camping and baseball fields and programs for the kids. She felt that a tree or replacement of a tree would be acceptable.

Councilwoman Kelley stated that AECOM would be at the next meeting to do a presentation on the Furnace Pond Dam.

MOTION TO ADJOURN

Councilman Frazier made a motion to adjourn the meeting at 8:04PM. The motion was seconded by Councilman McMorris and passed with a unanimous vote.

Respectfully submitted,

Andrea Casey, Deputy Town Clerk