

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
AUGUST 28, 2018**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Mayor Philip Yetter led the Flag Salute at 7:04 P.M.

ROLL CALL: Present: Committeeman T. Dooley, Committeeman Keith Gourlay, Committeeman David Hansen, Committeeman S. MacKenzie and Mayor Philip Yetter. Also Present: Administrator J. Caruso and Township Attorney F. McGovern.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor Philip Yetter stated items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – July 31, 2018

- **Correspondence**

1. Hampton Township Fire and Rescue Inc. – August 1, 2018 Minutes
2. Hampton Township Recreation Committee – August 14, 2018 Minutes
3. New Jersey State League of Municipalities – RE: NJLM Annual Conference in Atlantic City November 13-15, 2018
4. Thank You Note from the Moore Family
5. Thank You Note from Jerri Dalling from the Hampton Recreation Summer Program
6. Notice from Carriage Mobile Homes, Inc. to the Rent Leveling Board – RE: Real Estate Tax Surcharge

- **Reports**

1. Andover Joint Court Monthly Cashbook Report – July 2018
2. Shared Municipal Courts of Town of Newton and Township of Green – July 2018
3. Hampton/Stillwater Municipal Court Report – June and July 2018
4. Hampton Township Construction Official's Construction Permit Activity Report – July 2018
5. Hampton Township Treasurers Report – July 31, 2018

- **Resolutions**

1. Sandyston Township Resolution R-65-2018 : Resolution Supporting Assembly Bill 2534 and Senate Bill 1707 Which Exempts Governmental Entities Acquiring Lands For Open Space Located In A Deed-Authorized Common Interest From Paying Community Fees, If, At The Time Of Acquisition, A Community Has Never Been Formed Or Has Been Dissolved Or Discontinued

APPROVAL OF THE CONSENT AGENDA

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to approve the Consent Agenda as listed above.

REGULAR AGENDA

Township residents Mr. and Mrs. Pohludka requested assistance from the Township Committee concerning items in need of repair on Kings Road near their home. The issues raised by the Pohludka's included a rotten guardrail, clogged sewer drains, and curbside weeds.

Mrs. Pohludka stated that grass clippings from neighboring homes are often blown in to the roadway by landscapers. The clippings end up in the sewer drain creating a blockage. Once this happens, the excess rainwater accumulates on her newly paved driveway. The Pohludka's do not want the excess water to corrode the new asphalt.

Mayor P. Yetter stated that he would inspect the site along with Township Administrator J. Caruso, Township DPW Manager D. Bayles and the Township Road Liaisons.

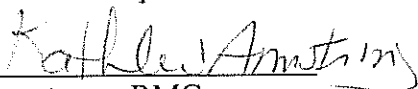
Committeeman D. Hansen stated that township officials would write the landscapers a cease and desist letter if Mrs. Pohludka can provide the names of the companies responsible for blowing the grass clippings on to the road.

EXECUTIVE SESSION - Executive Session for the Purpose of Discussing Pending Litigation

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP COMMITTEE RESOLUTION FOR EXECUTIVE SESSION

BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing Litigation matters at 7:16 P.M. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the Hampton Township Committee at its meeting on August 28, 2018 adopted the foregoing Resolution.



Kathleen Armstrong, RMC
Township Clerk

Date 8/28/18

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to go back into Regular Session at 7:29 P.M.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, for Township Attorney F. McGovern to write a letter to Service Electric Cable Television and McKeown Elementary School Superintendent C Hutcheson recommending that the two parties negotiate necessary repairs to existing damaged SECTV cables at McKeown School prior to the adoption of Ordinance 2018-10.

ORDINANCES

INTRODUCTION AND FIRST READING

**ORDINANCE #2018-11- AN ORDINANCE TO AUTHORIZE THE
ACQUISITION OF AN EASEMENT IN BLOCK 2707, LOT 12 IN
ACCORDANCE WITH N.J.S.A. 40A:12-1, ET SEQ.**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie to introduce at first reading Ordinance 2018-11.

ROLL CALL VOTE: Committeeman T. Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

ORDINANCE #2018-12 – AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF AN EASEMENT IN BLOCK 1403, LOT 7 IN ACCORDANCE WITH N.J.S.A. 40A:12-1 ET SEQ.

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen to introduce at first reading Ordinance 2018-12.

ROLL CALL VOTE: Committeeman T. Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

ORDINANCE #2018-13 – AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108 – THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT REGULATIONS TO BE KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3501, LOT 44.09

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay to introduce at first reading Ordinance 2018-13.

ROLL CALL VOTE: Committeeman T. Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley to forward Ordinance #2018-13 to the Hampton Township Planning Board for review and comments.

ORDINANCE #2018-14 – AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108 – THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT REGULATIONS TO INCLUDE A NEW ZONE DISTRICT KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3501, LOT 44.08

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay to introduce at first reading Ordinance 2018-14.

ROLL CALL VOTE: Committeeman T. Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to forward Ordinance 2018-14 to the Hampton Township Planning Board for review and comments.

ORDINANCE #2018-15 – AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108 – THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3603, LOT 7.02 AND BLOCK 3603, LOT 7.03

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay to introduce at first reading Ordinance 2018-15.

ROLL CALL VOTE: Committeeman T. Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to forward Ordinance 2018-15 to the Hampton Township Planning Board for review and comments.

HAMPTON TOWNSHIP 2018-16

AN ORDINANCE REPEALING (1) HAMPTON TOWNSHIP ORDINANCE #2018-5, ENTITLED, "AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108 – THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT REGULATIONS TO INCLUDE A NEW ZONE DISTRICT KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3501, LOT 44.08" AND (2) HAMPTON TOWNSHIP ORDINANCE #2018-6, ENTITLED, "AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108 – THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT REGULATIONS TO INCLUDE A NEW ZONE DISTRICT KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3603, LOT 7.02 AND BLOCK 3603, LOT 7.03"

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay to introduce at first reading Ordinance 2018-16.

ROLL CALL VOTE: Committeeman T. Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to forward Ordinance 2018-15 to the Hampton Township Planning Board for review and comments.

RESOLUTIONS

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP RESOLUTION ENDORSING THE APPLICATION OF PIO COSTA ENTERPRISES, LP, CAGE INVESTORS, LLC AND CARANT LP TO AMEND THE HAMPTON TOWNSHIP WASTEWATER MANAGEMENT PLAN AND THE SUSSEX COUNTY WASTEWATER MANAGEMENT PLAN TO INCLUDE BLOCK 3501, LOT 44.09 IN THE SEWER SERVICE AREA AND ENDORSING THE APPLICATION OF PIO COSTA ENTERPRISES, LP, CAGE INVESTORS, LLC AND CARANT LP FOR ADDITIONAL SEWAGE ALLOCATION ON BLOCK 3501, LOT 44.09

PRELIMINARY STATEMENT

Pio Costa Enterprises, LP and Cage Investors, LLC and Carant LP have made application to the Sussex County Engineering and Planning Department with an application to amend Hampton Township's and Sussex County's Wastewater Management Plan to include Block 3501, Lot 44.09 within the Sewer Service Area. The application also seeks sewage treatment allocation to Block 3501, Lot 44.09 of 20,000 gallons per day. Pio Costa Enterprises, LP, Cage Investors, LLC and Carant LP have hired Hydro Environmental Solutions Inc. to make the application to the Sussex County Department of Engineering and Planning. The application was made by Hydro Environmental Solutions, Inc. by letter dated April 23, 2018.

The Court by the Honorable Maryann L. Nergaard, J.S.C. entered a Court Order directing the Hampton Township Committee to endorse this application promptly.

WHEREAS, the Honorable Mayor and Township Committee have considered the Court Order entered August 15, 2018 which directs it to endorse the application.

NOW, THEREFORE, BE IT RESOLVED by the Honorable Mayor and Township Committee of the Township of Hampton, County of Sussex, State of New Jersey as follows:

**HAMPTON TWP.
COMMITTEE MEETING MINUTES**

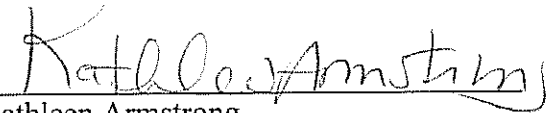
AUGUST 28, 2018

It endorses the application of Pio Costa Enterprises, LP, Cage Investors, LLC and Carant LP to include Block 3501, Lot 44.09 in the Sewer Service Area of the Hampton Township Wastewater Management Plan and the Sussex County Wastewater Management Plan and the Wastewater Management Plan approved by the New Jersey Department of Environmental Protection.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Honorable Mayor and Township Committee of Hampton Township that it endorses the application by Pio Costa Enterprises, LP, Cage Investors, LLC and Carant LP for an 20,000 gallons of sewage treatment allocation per day on Block 3501, Lot 44.09.

CERTIFICATION

I hereby certify that the following is a true copy of a Resolution adopted by Honorable Mayor and Township Committee of the Township of Hampton at its meeting held on August 28, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.


Kathleen Armstrong
RMC Township Clerk

Dated:

8/28/18

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP
RESOLUTION AGREEING TO ENDORSE THE APPLICATION OF PIO COSTA
ENTERPRISES, LP AND CAGE INVESTORS, LLC FOR ADDITIONAL SEWAGE
ALLOCATION ON BLOCK 3501, LOT 44.08 AND ON
BLOCK 3603, LOT 7.02 AND LOT 7.03**

PRELIMINARY STATEMENT

Pio Costa Enterprises, LP and Cage Investors, LLC have made advised the Hampton Township Committee that they will be making applications to the Sussex County Department of Engineering and Planning for additional sewer service allocation for Block 3501, Lot 44.08 and Block 3603, Lot 7.02 and Lot 7.03:

The Court by the Honorable Maryann L. Nergaard, J.S.C. entered a Court Order directing the Hampton Township Committee to endorse these applications when they are made.

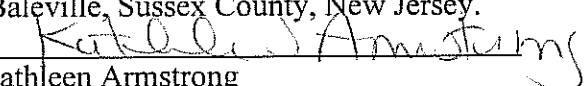
WHEREAS, the Honorable Mayor and Township Committee have considered the Court Order entered August 15, 2018 which directs it to endorse the applications.

NOW, THEREFORE, BE IT RESOLVED by the Honorable Mayor and Township Committee of the Township of Hampton, County of Sussex, State of New Jersey as follows:

The Township Committee will endorse the applications of Pio Costa Enterprises, LP and Cage Investors, LLC for additional sewage treatment allocation on Block 3501, Lot 44.08 and Block 3603, Lot 7.02 and Lot 7.03 when they are made.

CERTIFICATION

I hereby certify that the following is a true copy of a Resolution adopted by Honorable Mayor and Township Committee of the Township of Hampton at its meeting held on August 28, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.


Kathleen Armstrong
RMC Township Clerk

Dated:

8/28/18

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP
RESOLUTION REQUESTING BLOCK 3603, LOT 7.03 BE INCLUDED IN THE
SUSSEX COUNTY WASTER MANAGEMENT PLAN AND THE HAMPTON
TOWNSHIP WASTEWATER MANAGEMENT PLAN**

PRELIMINARY STATEMENT

Block 3603, Lot 7.02 is already included in the Sussex County and Hampton Township Wastewater Management Plant. Block 3603, Lot 7.03 was included on the Wastewater management Map. However, it was not included in the text as being within the Wastewater Management Plan.

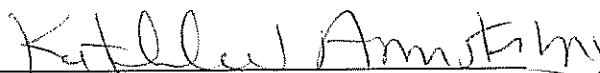
The Court by the Honorable Maryann L. Nergaard, J.S.C. entered a Court Order directing that Block 3603, Lot 7.03 be included in the Wastewater Management Plan.

WHEREAS, the Honorable Mayor and Township Committee have considered the Court Order entered August 15, 2018 which directs that Block 3603, Lot 7.03 be included in the Wastewater Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Honorable Mayor and Township Committee of the Township of Hampton, County of Sussex, State of New Jersey that it requests the Sussex County Department of Engineering and Planning to include Block 3603, Lot 7.03 on the Hampton Township Wastewater Management Plan and the Sussex County Wastewater Management Plan.

CERTIFICATION

I hereby certify that the following is a true copy of a Resolution adopted by Honorable Mayor and Township Committee of the Township of Hampton at its meeting held on August 28, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.


Kathleen Armstrong
RMC Township Clerk

Dated:

8/28/18

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REFUND BALANCE OF 2018 DUE
TO QUALIFIED 100% DISABLED VETERANS EXEMPTION**

WHEREAS, Leah C. Korver, Tax Collector advises that Block 1903 Lot 20.01 has an additional overpayment for the 2018 taxes; and

WHEREAS, Mr. Joseph Laliker, owner of 262 Newton-Swartzwood Rd, Block 1903 Lot 20.01 has filed and been awarded for 100% Veterans deduction for real estate taxes; and

WHEREAS, Mr. Laliker has received a refund for his taxes paid prior to receiving a Homestead Rebate Credit; and

WHEREAS, the State of New Jersey has issued an additional Homestead rebate credit this year for the November taxes; and

WHEREAS, this credit cannot remain on an account with no future billing; and

**HAMPTON TWP.
COMMITTEE MEETING MINUTES**

AUGUST 28, 2018

WHEREAS, Mr. Laliker is due a refund for the credit in the amount of \$174.26

NOW THEREFORE be resolved by the Hampton Township Committee of the Township of Hampton, Sussex County, State of New Jersey that approval be granted to refund overpayment in the amount of \$174.26 for Block 1903 Lot 20.01.

Leah C. Korver
Tax Collector
August 28, 2018

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on August 28, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 8/28/18

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REFUND OVERPAYMENT MADE
ON BLOCK 2703 LOT 1 FOR THE 2018 1ST QUARTER TAX**

WHEREAS, Leah C. Korver, Tax Collector, advises that Block 2703 – Lot 1 - has an overpayment for the 1st quarter of 2018 taxes, and

WHEREAS, property owners Katie’s House Inc. made a payment on February 1, 2018 for the first quarter taxes, and

WHEREAS, Katie’s House has been classified as a 15F property class in 2018, making it exempt from property taxes, and

WHEREAS, the payment received in February is now considered an overpayment, and

WHEREAS, the Tax Collector has requested to refund Katie’s House Inc. in the amount of \$1,799.67 for the payment.

THEREFORE BE IT RESOLVED BY THE Township Committee of the Township of Hampton, County of Sussex, State of New Jersey that approval be granted to refund overpayment in the amount of \$1,799.67 for Block 2703– Lot 1.

Leah C. Korver, CTC
Tax Collector
August 28, 2018

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on August 28, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 8/28/18

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP RESOLUTION ENDORSING ASSEMBLY BILL NO. 4037: AN ACT CONCERNING JUNIOR FIREFIGHTER'S AUXILIARIES AND AMENDING N.J.S.A 40A:14-96, N.J.S.A. 40A:14-98, AND P.L. 1940, C. 153

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP RESOLUTION ENDORSING SENATE BILL NO. 2650: AN ACT CONCERNING JUNIOR FIREFIGHTER'S AUXILIARIES AND AMENDING N.J.S. 40A:14-96, N.J.S. 40A:14-98, AND P.L. 1940, C. 153

NEW BUSINESS

REQUEST FROM KATIE'S HOUSE, INC. TO PLACE A GIFT COLLECTION RECEPTACLE IN THE HAMPTON TOWNSHIP MUNICIPAL BUILDING TO PROVIDE TO THE PEDIATRIC ONCOLOGY DEPARTMENT AT ST. JOSEPH'S HOSPITAL & MEDICAL CENTER

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to approve a request from Katie's House, Inc., a nonprofit organization assisting developmentally disabled individuals, to place a gift collection receptacle in the Hampton Township Municipal Building, for the purposes listed above, from present through December 2018.

ESTIMATE TO REPLACE THE FURNACE OVER THE RIGHT SIDE OF THE HAMPTON TOWNSHIP MUNICIPAL BUILDING - \$4,495.36, J.K. SERVICE AND \$4,942.00, TRAPPAIRE LLC

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to authorize J.K. Services, Hardwick, New Jersey, to replace the furnace in the at the Hampton Township Finance Office at a cost of \$4,495.36.

UPDATED ESTIMATE FOR INSTALLATION OF A NEW ROOF ON THE HAMPTON TOWNSHIP COMMUNITY CENTER - \$5,800.00, J.D.P. CONSTRUCTION

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to authorized J.D.P. Construction, Kearny, New Jersey, to install 30-year Atlas Pinnacle Shingles and metal edging along the gables at the Hampton township Community and Senior Center for \$5,800.00, subject to submitting a Certificate of Liability/Worker's Compensation Insurance to the Municipal Office.

HAMPTON TOWNSHIP FIRE STATION #3 RE: ROOF PANEL REPLACEMENT

A MOTION was made by Committeeman K. Gourlay and seconded by Mayor P. Yetter, with all members in favor, to authorize Quarryville Construction to replace one (1) Roof Panel at Township Fire Station #3 at a cost of \$425.00, as recommended by Township DPW Manager D. Bayles.

SMITH HILL ROAD RE: DRAINAGE ISSUE

Township Administrator J. Caruso stated that Township DPW Manger D. Bayles requested authorization from the Township Committee to apply to Sussex County for a Road Opening Permit in order to install a French Drain on Smith Hill Road. The drain would prevent water from running on to County Route 519. Administrator J. Caruso stated that the Township DPW would be able to do the work, if approved.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to authorize Township DPW Manager D. Bayles to submit a Road Opening Permit Application to Sussex County for the purpose of installing a French Drain on Smith Hill Road to prevent water runoff on County Route 519.

CORRECTIVE ACTION REPORT

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to authorize the submittal of Hampton Township's Annual Corrective Action Plan to the New Jersey Department of Community Affairs.

**KITTATINNY COUGAR ATHLETIC ASSOCIATION RE: HAMPTON TOWNSHIP
OFF-PREMISE 50/50 RAFFLE LICENSE #2018-1204 TO BE HELD
DECEMBER 3, 2018**

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to approve an Off-Premise Raffle for the Kittatinny Cougar Association, as listed above.

**KITTATINNY COUGAR ATHLETIC ASSOCIATION RE: HAMPTON TOWNSHIP
ON-PREMISE 50/50 RAFFLE LICENSE #2018-1205 TO BE HELD SEPTEMBER 21,
2018, SEPTEMBER 28, 2018 AND OCTOBER 12, 2018**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve an On-Premise Raffle for the Kittatinny Cougar Association, as listed above.

DISCUSSION

Township Committeeman S. MacKenzie suggested updating the Hampton Township DPW Obsolescence Plan. There was a full consensus of the Township Committee to review the plan prior to FY 2019 Budgeting Workshops.

HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE

HTVFR Assistant Chief D. Gunderman reported that HTVFR Volunteers responded to 23 EMS calls in the month of July and 174 EMS calls year-to-date.

Assistant Chief D. Gunderman reported that HTVFR Volunteers responded to 12 fire calls in the month of July and 165 year-to-date.

HTVFR plans to hold a Spaghetti Benefit Dinner at the Newton VFW, 85 Mill St., 6:00 P.M. through 9:00 P.M. Tickets are \$10.00 each.

PUBLIC SESSION

Township Recreation Committee Member K. Rotondi distributed a revised proposal relating to an upcoming Township Oktoberfest, which is currently in the planning stages. At the July 31, 2018 Township Committee Meeting, Ms. Rotondi requested authorization to have a Beer Tent as part of the festivities. Citing concerns pertaining to safety, security, sponsorship and insurance, the Township Committee asked Ms. Rotondi to do some additional research regarding these issues and submit a revised proposal.

On the issue of security, Ms. Rotondi stated that the Sussex County Sheriff's Office agreed to provide an officer for the event. The cost for this service will vary depending on how long the officer is on site. In addition, two (2) Recreation Committee Members would be posted both inside and outside of the tent to check ID's and provide wristbands. The tent has only one door that serves as both the entrance and the exit to optimize supervision of crowd flow.

**HAMPTON TWP.
COMMITTEE MEETING MINUTES**

AUGUST 28, 2018

Ms. Rotondi stated that Kittatinny Little League (KLL) has non-profit status, which enables the organization to apply to the New Jersey Alcohol and Beverage Control (ABC) for a 1-day Social Affairs Permit to sell beer. Recreation Committee members approached KLL about sponsoring a Beer Tent at the Oktoberfest. They are considering the matter and will provide a final decision in the near future. In accordance with ABC regulation, any of the proceeds realized from the sale of beer under a Social Affairs Permit obtained by a non-profit must be deposited in that organizations bank account.

Township officials suggested that Ms. Rotondi contact KLL representatives about having their organization pay for the tent rental, as they would be the entity financially benefitting. Ms. Rotondi stated that she would contact them to discuss the matter further.

Ms. Rotondi stated that, subject to the Township Committee's approval, she intends to contact Township Insurance Representative G. Morville to discuss possible liability issues associated with setting up a Beer Tent.

Providing the Township Committee approves the Beer Tent, Township Attorney F. McGovern offered to research the Township Codes to ensure full compliance.

Mr. McGovern stated that the non-profit obtaining the Social Affairs Permit should have their own representatives on site to serve the beer and handle the exchange of all cash.

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to authorize on a trial basis, a Beer Tent at the Hampton Township Oktoberfest pending sponsorship confirmation from KLL , Liability Insurance Review by Insurance Representative G. Morville, and Township Attorney F. McGovern's review of the Township Code.

PUBLIC SESSION CLOSED

BILLS

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP RESOLUTION TO PAY BILLS

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid:

DATE	CHECK #	PAID TO	AMOUNT
8/14/2018	164742	175 TREASURER, SUSSEX COUNTY	3,605.46 (Transfer)
8/14/2018	164743	502 SUSSEX COUNTY TREASURER	52,489.95 (Transfer)
8/14/2018	164745	502 SUSSEX COUNTY TREASURER	3,728.62 (Transfer)
8/14/2018	164748	502 SUSSEX COUNTY TREASURER	851,207.97 (Transfer)
8/22/2018	165417	513 HAMPTON BD. OF EDUCATION	450,165.00 (Transfer)
8/23/2018	110980532	1043 PAYCHEX OF NEW YORK LLC	300.13 (Transfer)
8/24/2018	23530230	858 STATE OF NEW JERSEY	16,030.36 (Transfer)
8/24/2018	23530233	858 STATE OF NEW JERSEY	11,282.25 (Transfer)
8/28/2018	12088	495 AIRGAS USA, LLC	12.59
8/28/2018	12089	1085 AMERICAN WEAR	340.00
8/28/2018	12090	802 ANDOVER TOWNSHIP	24,699.50
8/28/2018	12091	774 BASSANI POWER EQUIPMENT	74.10
8/28/2018	12092	510 CAMPBELL SUPPLY CO. OF SUSSEX COUNT	358.53
8/28/2018	12093	159 CAMPBELLS OUTDOOR POWER EQUIPMENT	260.21
8/28/2018	12094	1087 CHARLES LUXTON	113.74
8/28/2018	12095	501 CHELBUS CLEANING CO. INC.	325.00
8/28/2018	12096	505 DELTA DENTAL OF NJ, INC.	1,463.11
8/28/2018	12097	506 DOLAN & DOLAN, P.A.	6,600.30
8/28/2018	12098	585 DOVER BRAKE & CLUTCH CO. INC.	1,837.65
8/28/2018	12099	509 FAIRCLOUGH FUEL, INC	3,649.24
8/28/2018	12100	1167 FRUITLY FOOD, INC	485.30

**HAMPTON TWP.
COMMITTEE MEETING MINUTES**

AUGUST 28, 2018

8/28/2018	12101	741 FARMSIDE LANDSCAPE & DESIGN, INC.	1,840.00
8/28/2018	12102	261 HAMBURG PLUMBING SUPPLY CO INC	673.16
8/28/2018	12103	381 HAROLD E. PELLOW & ASSOC., INC.	5,007.84
8/28/2018	12104	1076 HEYER, GRUEL & ASSOCIATES	5,250.00
8/28/2018	12105	281 JERSEY CENTRAL POWER & LIGHT	1,320.75
8/28/2018	12106	516 JOHNNY ON THE SPOT, INC	351.75
8/28/2018	12107	1169 KATIE'S HOUSE, INC.	1,799.67
8/28/2018	12108	1055 KELLER WELDING	2,600.00
8/28/2018	12109	518 KITTATINNY REGIONAL HIGH SCHOOL	554,091.60
8/28/2018	12110	591 LAFAYETTE AUTO PARTS SUPPLY, INC	62.67
8/28/2018	12111	1124 LALIKER, JOSEPH	174.26
8/28/2018	12112	522 LOWE'S COMPANIES, INC.	454.69
8/28/2018	12113	1134 MICHAEL P. BOLAN, PP/AICP	3,337.50
8/28/2018	12114	1164 MJM DESIGNS, LLC	142.00
8/28/2018	12115	609 MONTAGE ENTERPRISES, INC	74.37
8/28/2018	12116	328 MORRIS ASPHALT SUPPLY, LLC	7,547.14
8/28/2018	12117	355 N.J. HERALD INC.	113.70
8/28/2018	12118	1103 NEOFUNDS	500.00
8/28/2018	12119	1054 NEOPOST USA INC	9.00
8/28/2018	12120	523 NIELSEN FORD	768.79
8/28/2018	12121	536 NORTH EAST PARTS GROUP	72.35
8/28/2018	12122	927 PENTELEDATA	59.95
8/28/2018	12123	490 SERVICE ELECTRIC BROADBAND CABLE	19.95
8/28/2018	12124	500 STAVOLA BEAVER RUN	280.71
8/28/2018	12125	418 SUSSEX CO. CLERKS' ASSOC.	30.00
8/28/2018	12126	628 SUSSEX COUNTY MUA	26.45
8/28/2018	12127	566 TIRE KING, INC	60.00
8/28/2018	12128	1166 TRI-STATE BULK GARDEN SUPPLY	528.00
8/28/2018	12129	773 VERIZON WIRELESS SERVICES, LLC	575.42
8/28/2018	12130	535 W.E. TIMMERMAN CO., INC.	496.30
8/28/2018	12131	478 WASTE MANAGEMENT OF NEW JERSEY, INC	36,497.66
8/28/2018	12132	1168 WCCC	650.00
8/28/2018	12133	1007 WILDFLOWERS WITH TAMI	85.00
8/28/2018	12134	596 WINGLE SUPPLY CO INC	399.60
8/28/2018	2018009	217 CENTURY LINK	764.64 (Transfer)
8/28/2018	110977617	514 HAMPTON TWP. PAYROLL ACCOUNT	72,562.61 (Transfer)
			666,119.55
			1,462,136.99 Bank Transfers
=====			
			2,128,256.54

EMP ID	EMPLOYEE NAME	CHECK TYPE	CHECK DATE	CHK#/ DD ID	DIRDEP AMOUNT	NET AMOUNT
52	DOOLEY, TIMOTHY S	DIRECT DEPOSIT	08/14/2018	2261001356	774.10	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	08/14/2018	2261001357	1330.97	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	08/14/2018	2261001358	1151.40	0.00
103	CARUSO, JESSICA M	DIRECT DEPOSIT	08/14/2018	2261001359	4490.53	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	08/14/2018	2261001360	1073.40	0.00
40	WHITESSELL, MARY	DIRECT DEPOSIT	08/14/2018	2261001361	1054.75	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	08/14/2018	2261001362	1178.11	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	08/14/2018	2261001363	1310.36	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	08/14/2018	2261001364	1968.89	0.00
64	BELLIS JR, RUSSELL H	DIRECT DEPOSIT	08/14/2018	2261001365	1290.73	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	08/14/2018	2261001366	1100.26	0.00

**HAMPTON TWP.
COMMITTEE MEETING MINUTES**

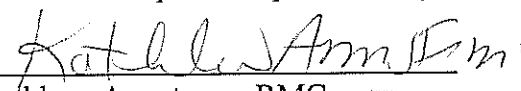
AUGUST 28, 2018

5	MERRILL III, JOHN C	DIRECT DEPOSIT	08/14/2018	2261001367	983.02	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	08/14/2018	2261001368	1414.58	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	08/14/2018	2261001369	1719.51	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	08/14/2018	2261001370	1483.69	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	08/28/2018	2401001371	1339.91	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	08/28/2018	2401001372	1151.40	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	08/28/2018	2401001373	1073.40	0.00
40	WHITESELL, MARY	DIRECT DEPOSIT	08/28/2018	2401001374	1063.15	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	08/28/2018	2401001375	1178.06	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	08/28/2018	2401001376	900.61	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	08/28/2018	2401001377	1714.35	0.00
64	BELLIS JR, RUSSELL H	DIRECT DEPOSIT	08/28/2018	2401001378	1268.93	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	08/28/2018	2401001379	1121.66	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	08/28/2018	2401001380	983.07	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	08/28/2018	2401001381	1249.12	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	08/28/2018	2401001382	1494.72	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	08/28/2018	2401001383	1265.14	0.00
110	GOURLAY, KEITH	PAYROLL	08/14/2018	9132	0.00	891.59
45	HANSEN, DAVID S	PAYROLL	08/14/2018	9133	0.00	0.00
4	MACKENZIE, SCOTT A.	PAYROLL	08/14/2018	9134	0.00	1002.84
30	YETTER, PHILLIP L	PAYROLL	08/14/2018	9135	0.00	24.04
30	YETTER, PHILLIP L	PAYROLL VOID	08/28/2018	9135	0.00	-24.04
104	HUBER, ROBERT W	PAYROLL	08/14/2018	9136	0.00	173.52
7	HAYES, EDWARD R	PAYROLL	08/14/2018	9137	0.00	48.01
34	HANSEN, KAREN	PAYROLL	08/14/2018	9138	0.00	0.00
109	DECAROLIS, ALAN R	PAYROLL	08/14/2018	9139	0.00	20.77
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	08/14/2018	9140	0.00	2503.02
HAMP	TWP OF HAMPTON TAX COLLECTOR	AGENCY	08/14/2018	9141	0.00	2200.47
30	YETTER, PHILLIP L	PAYROLL	08/28/2018	9142	0.00	0.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	08/28/2018	9143	0.00	235.00
XMAS	MARY WHITESELL	AGENCY	08/28/2018	9144	0.00	500.00

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on August 28, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 8/28/18


Kathleen Armstrong, RMC
Township Clerk

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S.MacKenzie, with all members in favor, to adjourn the meeting at 8:33 P.M.

Respectfully submitted,


Kathleen Armstrong, RMC
Township Clerk