

# APPLICATION FOR EMPLOYMENT

NOTE: APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS

Employment desired    FULL-TIME ONLY    PART-TIME ONLY    FULL OR PART-TIME

Full Name \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Last                      First                      Middle

Current address \_\_\_\_\_  
Number                      Street                      City                      State                      Zip

Phone \_\_\_\_\_ Email \_\_\_\_\_ SSN \_\_\_\_\_

Years at current address \_\_\_\_\_ Driver's License # \_\_\_\_\_ / \_\_\_\_\_  
Number                      State

License(s):    DL (Class C)    CDL    CHL/LTC    CPR    \_\_\_\_\_

Do you have any medical conditions/ injuries that we need to be aware of?    Yes    No

If yes, describe \_\_\_\_\_

Have you ever been in the Armed Forces?    Yes    No

Are you a member of the National Guard?    Yes    No

Specialty \_\_\_\_\_ Date Entered \_\_\_\_\_ Discharge Date \_\_\_\_\_

## EDUCATION

Type of school	Name of school	Location	Number of years completed	Major & or Degree
High School				
College				
Bus. Or Trade School				

## REFERENCES

Please list at least two references other than relatives.

Name \_\_\_\_\_ Name \_\_\_\_\_  
 Phone # \_\_\_\_\_ Phone # \_\_\_\_\_  
 Email \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Name \_\_\_\_\_  
 Phone # \_\_\_\_\_ Phone # \_\_\_\_\_  
 Email \_\_\_\_\_ Email \_\_\_\_\_

*"And whatsoever ye do, do it heartily, as to the LORD, and not unto men" Colossians 3:23*

### WORK HISTORY

Please list your work experience for the past 6 years (10 years for CDL drivers) beginning with your most recent job held. If self-employed, give name of firm. Attach additional sheets if necessary.

**Job #1**

Name of Employer \_\_\_\_\_ Date: Start \_\_\_\_\_ Finish \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_ Phone # \_\_\_\_\_  
 Your job title \_\_\_\_\_ Pay or Salary: Start \_\_\_\_\_ Final \_\_\_\_\_  
 Reason for Leaving (be specific) \_\_\_\_\_

List skills used, duties performed, and equipment used while working at this company.

\_\_\_\_\_

\_\_\_\_\_

**Job #2**

Name of Employer \_\_\_\_\_ Date: Start \_\_\_\_\_ Finish \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_ Phone # \_\_\_\_\_  
 Your job title \_\_\_\_\_ Pay or Salary: Start \_\_\_\_\_ Final \_\_\_\_\_  
 Reason for Leaving (be specific) \_\_\_\_\_

List skills used, duties performed, and equipment used while working at this company.

\_\_\_\_\_

\_\_\_\_\_

**Job #3**

Name of Employer \_\_\_\_\_ Date: Start \_\_\_\_\_ Finish \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_ Phone # \_\_\_\_\_  
 Your job title \_\_\_\_\_ Pay or Salary: Start \_\_\_\_\_ Final \_\_\_\_\_  
 Reason for Leaving (be specific) \_\_\_\_\_

List skills used, duties performed, and equipment used while working at this company.

\_\_\_\_\_

\_\_\_\_\_

**Job #4**

Name of Employer \_\_\_\_\_ Date: Start \_\_\_\_\_ Finish \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_ Phone # \_\_\_\_\_  
 Your job title \_\_\_\_\_ Pay or Salary: Start \_\_\_\_\_ Final \_\_\_\_\_  
 Reason for Leaving (be specific) \_\_\_\_\_

List skills used, duties performed, and equipment used while working at this company.

\_\_\_\_\_

\_\_\_\_\_

*"And whatsoever ye do, do it heartily, as to the LORD, and not unto men" Colossians 3:23*

If currently employed, may we contact your present employer?    Yes    No

Please list the equipment or trucks you can operate and years of experience with them.

1. \_\_\_\_\_ Years of experience \_\_\_\_\_ Finish grade  Rough grade
2. \_\_\_\_\_ Years of experience \_\_\_\_\_ Finish grade  Rough grade
3. \_\_\_\_\_ Years of experience \_\_\_\_\_ Finish grade  Rough grade
4. \_\_\_\_\_ Years of experience \_\_\_\_\_ Finish grade  Rough grade
5. \_\_\_\_\_ Years of experience \_\_\_\_\_ Finish grade  Rough grade
6. \_\_\_\_\_ Years of experience \_\_\_\_\_ Finish grade  Rough grade
7. \_\_\_\_\_ Years of experience \_\_\_\_\_ Finish grade  Rough grade
8. \_\_\_\_\_ Years of experience \_\_\_\_\_ Finish grade  Rough grade

Do you know how to figure grades from stakes?    Yes    No

Can you read plans?    Yes    No

Are you familiar with GPS machine control?    Yes    No

Other Experience/Skills \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**\*\* NOTICE \*\***

**We are looking for long term employees that are motivated and want to learn and do what it takes to move forward in their career and life. We all work hard here at Blackhawk Excavating and want you to know that if you are looking for an easy job this is probably not the place for you!**

**We care more about your attitude and willingness to learn than your experience.**

**We will review this application and will let you know if we would like to set up an interview.**

*"And whatsoever ye do, do it heartily, as to the LORD, and not unto men" Colossians 3:23*

**PLEASE READ CAREFULLY**

**APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Blackhawk Excavating, LLC (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Blackhawk Excavating, LLC, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the Manager of the Company. Both the undersigned and Blackhawk Excavating, LLC may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as random testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of sixty (60) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Printed name of applicant \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

*"And whatsoever ye do, do it heartily, as to the LORD, and not unto men" Colossians 3:23*