



Langdon Community
Association
Box 134
Langdon, AB T0J 1X0
www.goodlucktown.ca

LCA Meeting – August 9, 2020
Location: Langdon Firehouse & Zoom
Time: 7:30pm

In Attendance:

Chrissy Craig – Chair
Jessica Smythe – Vice Chair
Nicki Black – Secretary
Tom Craig – Capital Projects
Crystal Upstone – Events
Nicole Porquet-Seitz – Director
Corrie Carrobourg – Director
Dave & Heather Miller

Meeting called to order at 1937

1. Approval of Agenda:

- Motion to approve the agenda with additions: Jessica & Crystal

2. Approval of Minutes:

- Motion to approve the minutes from June 14, 2020: Jessica & Tom

3. Reports

None while closed

Next LCC – once report comes back end September

4. Standing Business

- Tasks review – please log onto Sharepoint for LCA Board to Task list and review what has been assigned to you and check off when completed.
- Risk Management – no work until further notice
- Succession Planning – continue at next meeting
- Education – Online Federation of Calgary Communities resources and education class for new board members or new board positions.
- Strategic Planning – continue at next meeting
- Langdon Community Campus – No report from the County since June regarding the progress on the ball diamonds. Tom went on walkthrough and progress looks good. Large event space is going forward. Dog park is on hold and not going on the rec center land. Rec center is now on hold until the County release their master plan. Need clarification from the County as to who will be operating the ball diamonds (LCA or County).
- Newsletter content – use content from previous meeting notes.

5. Discussion

- Fieldhouse assistant / cleaning staff – discussion around hiring someone to do both the cleaning and admin work for the Fieldhouse. Dave and Heather are interested in taking on the Fieldhouse Director position. To hire someone part time (approx. 25 hrs per week) we are looking at \$20K per year to add to the budget. We can apply for grants for a portion of the cost. Decided to look at hiring a cleaner for now to cover the COVID cleaning requirements. Chrissy & Nicki to put together schedule and requirements and Jessica will contact cleaners. Chrissy to follow up with Lelah regarding COVID funding / grant.
- Fieldhouse reopening – Chrissy & Nicki to work together and come up with document highlighting all the recommendations and requirements for anyone renting the Fieldhouse. Renters will need to sign in acknowledgement and letter will be included in contracts. Highlights will be - maximum of 30 people in the fieldhouse at once, encourage, mask wearing, cleaning requirements, we will supply separate cleaning caddy for each group, use of sanitizer, etc)
Social distancing signs will need to be placed around the building.
Weekend rentals will only take place if a cleaner is available to clean between rentals.
A cleaning fee will need to be charged to each group / rental and will be dependent on their usage.
Non profit groups will need to register for rental grants to cover their costs. If they are denied grants, we will work with them to minimize the impact on their organization.
- Budget Review – Operational: We are currently short \$11K on the budget however we are behind on getting funding for past grants from the County for about \$24K. We do have a few additional expenses including Summer parks contract (approx. \$400 month) and the additional requirements for by laws (\$1000). We have place to reduce Education which is not currently happening (\$1000) and board member approved fees (\$1500).
Capital: We currently have \$55K and the budget was \$80K so approximately \$15K short. Decision was made to continue with projects we have approved grants for in order to not lose the grant. We can cut the events budget as there are no events taking place this year, we can try a “at the till” campaign to raise money for the replacement of the rink boards to reduce our portion of the funding. Cut the budget for the park lighting. Bingo will not be taking place to the budget can be reduced for both the event and concession. Reduce the Christmas light budget / keep to a minimum if possible, but still put lights up for community spirit.
Will review the budget again at the October meeting.
Chrissy did get a \$1500 grant approved for maintaining the planters through the winter.
Brandi will work with the volunteers.
- Projects – Scott to follow up on rink board replacements and dugouts.
Garage shelves - Chrissy will order the shelves for the Fieldhouse and we will need to schedule time for everyone to help put them together.
Picnic tables – County don’t want the concrete tables; however, they are the most durable. We have the funds to go ahead with this project. Chrissy to get approval from County to go ahead with concrete tables and place the order. A skidsteer will be needed on the day of delivery to place the tables on the concrete pads.
Playground – complete.
- Aspen Commons has taken on some of the family resources that Parent Link used to provide. They are new and based out of Strathmore. They would like to work with us and bring programs to Langdon.
- Postcard café have asked for access to the park for their ice cream cart. All agreed for non-motorized vehicles there would be a 5% charge of profits.

- Bike rack – was found in the park bent and rusting. Corrie has found a home for it, but happy to contribute to new one once the construction around the park is done.

6. Motions

- Approved by email – none
- Approved at meeting – Chrissy made a motion to approve Heather and Dave Miller to take on the Fieldhouse Director position. Jessica seconded the motion and all in attendance approved.

Adjourned 2115h

Reports

Events report – cancelled until further notice

Funds development report –

Communication report –

Parks report –

Program report –

Fieldhouse report – closed until further notice

Capital Projects Report –

Bingo Report –

Future Meeting (calendar invites sent to your goodlucktown.ca emails)

All meetings at 730pm at The Fieldhouse unless noted

Next meeting September 20, 2020