

**LAKWOOD FOREST FUND, INC.**

**MINUTES OF THE OPEN SESSION MEETING OF THE BOARD OF DIRECTORS OF  
LAKWOOD FOREST FUND, INC. HELD ON MONDAY, December 5, 2022 AT 7:00 PM VIA  
ZOOM VIDEO CONFERENCE HOSTED BY BOARD OF TRUSTEES AT 12415 LOUETTA  
ROAD, CYPRESS TX 77429**

**DIRECTORS PRESENT**

Bob Lewis, President  
Boe Bowen, Vice President  
Scott Johnson, Treasurer  
Bobbi Munz, Secretary  
Martin Cuellar, Trustee  
Sandy Matto, Trustee  
Christy Jones, Trustee

**DIRECTORS ABSENT**

**IN ATTENDANCE**

Shannon Brandt, Lakewood Forest Fund, Inc.  
Cindy Yeglin, Consultant for Lakewood Forest Fund, Inc  
Suzy Rice, Law Firm of Rice and Rice  
Lieutenant J. Whiteley, Harris County Constable Precinct 4  
Resident(s)/guests present via ZOOM (16)

**ESTABLISHMENT OF QUORUM, CALL TO ORDER AND ADOPTION OF AGENDA**

Due to the notice of the meeting having been given and a quorum being present, the open session meeting was called to order at 7:00 pm with B. Lewis presiding and S. Brandt assisting in recording the Minutes.

**SECURITY REPORT**

Monthly Contract Stats from Harris County Constable, Precinct 4 were reviewed which included a total of 216 contract calls for the month of November 2022.

-Discussion held regarding commercial vehicle parking; LT reached out to Commissioner's court to do study for a sign. Will look into wording for petition.

-Will be added to 2023 Annual meeting agenda

**TREASURER'S REPORT**

Financial Overview:

Report Date: October 31, 2022

- Operating Fund: 348,031.01
- Reserve Fund: 707,885.29
- Community Projects Fund: 107,205.04
- Community Projects Fund (Tree Fund for 2022): 7,050.00
- Total Contingency Fund: 25,000.00
- YTD Income: 1,972,042.09
- YTD Operating Expenses: 1,746,178.01
- Collection Rate: 99.7%

**CONSIDERATION OF OPEN SESSION MINUTES**

On a motion duly made by S. Johnson, seconded by B. Bowen, an amendment was made to executive session recap in November 2022 meeting minutes, to read "Meeting broken up due to lack of quorum" and will be presented at next board meeting for approval.

**COMMITTEE REPORTS**

Update provided by Trustee, C. Jones, regarding planting of 9 live oak trees.

Update provided by Trustee, S. Matto regarding Breakfast with Santa event and attending Parson's House on December 15<sup>th</sup> to visit with residents and pass out gifts.

**OLD/NEW BUSINESS**

Discussions/announcements/updates/reviews held regarding:

-OB-01: Open Work Order Report; review of open items

-OB-02: Status updates on:

\*OB-2a.-Monument projects/updates

1. -Spoke to B. Sharrett with Hardscape regarding N. Eldridge/Louetta monument letters
2. -B. Sharrett to be available in a couple of weeks to discuss and review Cypresswood/Grant monument wall project.

\*OB-2d.-Bids for Malcomson Road Wall Project-Deferred

**HOMEOWNER FORUM**

-Discussion held regarding trash service and RRRT not picking up within contract limit or not being taken unless in trash bins.

-A request was made for a FAQ sheet to be placed on website.

**ADJOURNMENT OF OPEN MEETING SESSION**

Open meeting session adjourned at 8:00 pm.

**SCHEDULING OF NEXT MEETING**

The next scheduled meeting will be held on January 2, 2023 via ZOOM video conference at 7:00 pm being hosted by Board of Trustees at Fund Office, 12415 Louetta Road, Cypress, TX 77429.  
Meeting ID: N490 416 5823 Passcode: 8Pk2mk

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Scott A. Johnson  
Approved

1/12/2023  
Date