

Center for Disaster Mental Health

Meeting Minutes: 3 October 2016

1. Meeting Objective

Symposium planning.

Review of committees and organizations.

2. Attendance:

Last Name	First Name	Organization			
Bullis	Melissa	Public Health Dayton and Montgomery County			
Cox	Jennifer	MCADAMHS			
Correll	Terry	WSU, USAFSAM			
Jez	Steve	GDAHA			
Johnson	Ken	Ken Clark County EMA			
Kirkpatrick	Dan	Former Co-Chair CDMH			
Miller	Sandy	Clark County Combined Health District			
Neitzel	Jill	GDAHA			
Wolfe	Karon	Dayton VA			

3. Agenda and Notes, Decisions, Issues	
Topic	Owner
Symposium: Meals and refreshments set. Parking Tokens acquired. Projected Non-Profit tables would be Veterans Administration, American Red Cross, Medical Reserve Corps, Montgomery County ADAMHS, Ohio and Tri-County Crisis Response Team and Miami Valley Pet Therapy Association. Need to confirm volunteers and assign tasks. Handouts will include field manuals, notebooks, and remaining reference books. Coins are available for speakers. Tracy Clare will cover audio-visual in the auditorium.	Jez/Neitzel
Contact Hours: Melissa Bullis will assist with the PHDMC portion of the Nursing Contact Hour process. Frank Maher is covering Psychologists. Social Workers and Counselors and Nursing Home Administrators completed. As some certificates required approving organization signatures, each discipline will print their own certificates.	Rogge/Jez/Maher/ Bullis
Symposium Advertising: The flyer is completed and already has been sent to multiple email lists. We presently have 74 registrations. All members will continue distribution. It is estimated that we will email to over 2,000 potential registrants for the conference. All advertising material is available on the website, www.disastermentalhealth.org . Jill can print and mail brochures upon request.	All
Community Outreach Effort and Review of Organizations:	Montgomery and
Medical Reserve Corps Mental Health training will be on 18, 20 and 22 October, and an exercise will be conducted on 5 November 2016.	Clark Counties
Clark County: Mental Health response to 3 y.o. drowning discussed.	

4. Actio	on Items								
Committee Owner			A	ction		Due Date	Status		
Contac	t Hours	Bullis/Maher				Complete applications		15 Oct 2016	Open
Confer	ence	Jez/Neitzel			Set up.			28 October 2016	Open
Confer	Conference All				Volunteer work for conference		28 October 2016	Open	
5. Next	5. Next Meeting								
Date:	Monday Time: 3		3:00 PI	M	Location:	GD	GDAHA, Large Conference Room,		
7 November 2016						ch Town Building 3, 24 yton, Ohio 45402	1 Taylor Street,		



Center for Disaster Mental Health

Meeting Agenda

Date:29 August 2016Time:3:00 PM to 4:30 PM. Large Conference Room

straight in as you enter.

Location: Greater Dayton Area Hospital Association, (GDAHA in Tech Town, 1st Floor, Building

3, 241 Taylor Street, Dayton, Ohio 45402). Park in Monument Street side parking lot,

middle building entrance. GDAHA sign is on the window.



1. Meeting Objective

- 1. Symposium review
- 2. Community Outreach
- 3. Review of organizations

2. Meeting Agenda				
Topic	Owner	Time		
1. Introductions	All	1500		
2. Review of Meeting Minutes	All	1505		
3. Symposium Review		1510		
a. Advertising	All			
b. Contact hours	Maher/Rogge/Jez/ Marsh/Close			
c. Logistics (budget, food, supplies, parking, etc)	Jez/Neitzel/Tuttle			
d. Registration (website)	Jez/Neitzel			
e. Non-Profit Display Tables	All			
f. Evaluation Summary	Jez			
4. Community Outreach / Planning	Johnson/Cox / Long / Jez / Cleek	1600		
5. Review of organizations	All	1615		
6. Next meeting plans	Hubner/Johnson	1625		

3. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)				
Description	Prepared by			
Symposium: Advertising distribution list	All			
Symposium: Contact hours	Maher/Rogge/Jez/Marsh/Close			
Symposium: Logistics / Registration	Jez/Neitzel			
Community Outreach Plans	Cox / Long / Jez / Cleek			