

**NOTICE OF BOARD OF DIRECTORS MEETING
LIMRiCC**

Meeting Minutes Tuesday, March 20, 2018

Meeting Location:

RAILS

125 Tower Drive, Burr Ridge, IL 60527

630-734-5000

1. Call to Order & Roll Call

Kevin Davis called the meeting to order at 1:00 p.m.

PRESENT: Kevin Davis, Administrator of the Messenger Public Library/LIMRiCC President; Pierre Gregoire, Library Director of Frankfort Public Library/LIMRiCC Vice President; Jim Kregor, Finance Director of RAILS Library System/LIMRiCC Treasurer; Carol Kidd, Human Resource Manager of Des Plaines Public Library/LIMRiCC Secretary; Jennie Mills, Director of Shorewood-Troy Public Library/LIMRiCC Trustee.

2. Introduction of Visitors / Public Comments

The following people were present for the Board Meeting: From the accounting firm of Lauterbach & Amen, LLP: Wes Levy and Ernesta Ignotaite. Assurance Agency representative: Scott Remmenga.

3. Consent Agenda

**RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS
APPROVE THE CONSENT AGENDA AS PRESENTED**

- a. Approval of Agenda
- b. Acceptance of the LIMRiCC Board Meeting Minutes from February 20, 2018.
- c. Approval of the payment of bills for February 20 through March 20, 2018 for LIMRiCC Business Services in the amount of \$9,855.00 (Exhibit B.1).
- d. Approval of the payment of bills for February 20 through March 20, 2018 for the PHIP in the amount of \$512,442.05 (Exhibit B.2).
- e. Approval of the payment of bills for February 20 through March 20, 2018 for the UCGA in the amount of \$10,474.58.
- f. Approval of Balance Sheet and Detail of Expenditures for February 2018 (Exhibit C.1 – C.6).

Motion: A motion was made by Kevin Davis and seconded by Jennie Mills to approve the Consent Agenda items a-f listed above.

Roll call: All Board Members present voted to approve the Consent Agenda.

Ayes = 5
Nays = 0
Absent = 0

4. Action Item #1 – Approve Prairie Cat Public Library joining the PHIP fund.

A copy of the signed resolution from Prairie Cat was provided to the Board. A signed Intergovernmental Agreement will be provided to the Board at the April Board meeting.

Mr. Kregor opened a discussion about RSA, an entity that is part of RAILS, that will be separating but would like to remain with LIMRiCC for their healthcare benefits. RSA is a non for profit entity that offers similar services to libraries. There is no risk to LIMRiCC in having RSA join PHIP as its members are currently enrolled in LIMRiCC's healthcare plan. Since they are a non for profit group, the Board recommends that the advice of legal counsel be sought to confirm such an entity can be included within LIMRiCC. Additionally, BCBS will need to approve that RSA fits within their parameters. RSA is looking to separate in July of 2019.

Motion: A motion was made by Jennie Mills and seconded by Jim Kregor to approve Prairie Cat Public Library joining LIMRiCC's PHIP fund.

Roll call: All board members present voted to approve Prairie Cat Public Library joining the PHIP fund.

Ayes = 5
Nays = 0
Absent = 0

5. Action Item #2 – Approve the 2018 UCGA Rates.

The 2018 UCGA rates were based on the rule in the IGA which is 50% of the pool experience plus 50% of the libraries actual experience to come up with individual member rates. Average rates have been decreasing over the past 3 years while payroll has been on the increase. The unemployment claims have been decreasing which decreases the rate. Overall the 2018 average decreased by 0.03%.

The total deficit balance is \$262,000. There was a decrease for any library that did not have any claims over the last three years to .28 with the exception of anyone with a deficit balance. The rate will remain flat at the 2017 rate. Mr. Levy is proposing an additional .1, .25 and .35 based on the library's deficit.

Motion: A motion was made by Carol Kidd and seconded by Jim Kregor to approve the 2018 UCGA Rates.

Roll call: All board members present voted to approve the 2018 UCGA Rates.

Ayes = 5
Nays = 0
Absent = 0

6. Discussion Item #3 – The delinquency of Harvey Public Library in the UCGA fund.

The Harvey Public Library UCGA payment continues to be outstanding for the 3rd and 4th quarters. Their paperwork was received and communication with the director is frequent. Per Sandra Flowers, the Director of Harvey Public Library, LIMRiCC should expect payment the week of 3/19/18. The Board will address this at the April Board meeting if payment is not received.

7. Discussion Item #4 – Review the revised FY 2019 Budget.

The draft FY 2019 budget was presented at the last meeting. Two changes were made. (1) The late filing revenue within the UCGA fund. The \$50.00 late fee was inadvertently marked at a budget of \$10,000. That was corrected to \$1,000. (2) An increase in the consulting expense within PHIP for any residual fees from the direct new direct carrier feeds. Approval for the FY 2019 budget will be at the April 17th Board meeting.

8. Discussion Item #5 – Election Update for LIMRiCC Board Members.

Electronic voting will continue through March 31st, 2018 for three open seats. 19 ballots have been received. There are no opposing candidates. As a result, our current 3 officers, Kevin Davis, Jim Kregor and Jennie Mills will remain on the board. Member seats will be determined at the next board meeting on 4/17.

9. Discussion Item #6 – Assurance: Financial and other updates.

Claims for the PPO \$750 deductible ran better in February at 74%. The \$1,500 PPO did not run as well at 90%. The HDHP dropped to 89%. All PPO's combined are at 89% YTD, an increase from January. HMO is running really high at 102% for February. Last year the number was at 92%. All plans combined are at 91%. Automatic carrier feeds are in process for BCBS, Delta and VSP. Unicare will remain a self-bill.

Assurance is continuing to seek a credit from Unicare for the age reduction issues involving 5 individuals. Billing from 2014 to current were sent to Unicare for review. LIMRiCC should receive a credit from 2014 – 2017. Mr. Remmenga guesses the credit should be approximately \$1,600 or higher.

10. Discussion Item #5 Lauterbach & Amen: Updates.

Hillsboro and Bloomington libraries both expressed an interest in joining LIMRiCC. However, neither library qualifies. Jennie Mills is LIMRiCC's Freedom of Information Act (FOIA) officer and will provide her certificate at the next board meeting. Carol Kidd is LIMRiCC's Open Meetings Act (OMA) officer and will provide a copy of her certificate.

The Board would like to send out requests for proposals for an auditor for FY 18 and have responses back for the next board meeting. Brian Zabel is LIMRiCC's current auditor.

A new engagement letter was received from Madison Consulting who performs the annual actuarial valuation for the UCGA fund with a fee of \$6,000.

11. Business

No new business.

12. Closed Session (if required).

13. Next Board Meeting and location is scheduled for Tuesday, April 17, 2018, at 1:00 p.m. at RAILS located at 125 Tower Drive, Burr Ridge, IL 60527.

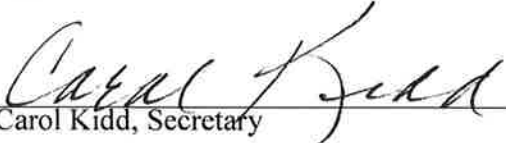
14. Adjournment

A motion was made by Kevin Davis to adjourn the meeting at 1:42 p.m. and seconded by Pierre Gregoire.

The meeting adjourned at 1:42 p.m.

Minutes prepared by Margie Tannehill, Benefits Manager.

Approved



Carol Kidd, Secretary

4-17-2018
Date