

Lac qui Parle-Yellow Bank Watershed District
Regular Meeting Minutes #578
April 4, 2018

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 3:00 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson & Publicity Officer Joe Ferguson. **Managers absent:** none **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, and Drainage Manager Jared Roiland. Park Manager Ron Fjerkenstad was absent. **Others present:** Eugene Strei and Dan Croatt.

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, **Seconded:** Joe Ferguson **Passed:** 5-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad was absent. His monthly reports and bills were sent in the mail.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- The DRM Grant agreement has been executed and the County has received the initial 50% of the funds. Chris Otterness from Houston Engineering will be conducting training for the grant on April 5 in the office.
- Relocated my office to the vault in the Watershed/Environmental office and my old space is being used for a meeting room.
- Spoke about WRAPS at the Annual Corn & Soybean Growers meeting on March 22, 2018.
- Attended and spoke at the annual joint township meeting on March 26, 2018.
- Homeowner's guides and amortization schedules were mailed to landowners who acquired SSTS loan dollars in 2017.
- Requested adoption of the following resolution for another round of SSTS loan dollars.

BE IT RESOLVED by the Lac qui Parle-Yellow Bank Watershed District to submit a proposal with the Minnesota Pollution Control Agency (MPCA) to conduct the following Project: Lac qui Parle-Yellow Bank SSTS Loan Program Phase II.

BE IT FURTHER RESOLVED that Mitchell Enderson be authorized to submit the proposal for the above-mentioned project and shall have the authority to represent this body in all matters that do not specifically require the action of this body.

BE IT FURTHER RESOLVED that submittal of a proposal does not obligate this body to accept a grant and/or a loan if so offered.

M/S/P to approve the above resolution for Lac qui Parle-Yellow Bank SSTS Loan Program Phase II.

Motion: David Craigmile **Seconded:** John Cornell **Passed:** 5-0

- Requested a change order to increase funds for bus rentals in WRAPS. On June 13, 2018 we will be doing a Women's event along with the SWCD and group out of Iowa titled Women, Food, and Agriculture.
- Manager Ellefson took new staff Jared Roiland and myself on a tour of the Watershed. It was very informative.

5968	Farmers Coop Association	gas	\$54.07
5969	Canby True Value	diesel heat, reflector, heat additives	<u>\$12.55</u>
		TOTAL	\$5,413.19

UPB GENERAL ACCT:

3303	Office Depot	hi-liters,cardstock, envelopes	\$55.00
3304	One Office Solution	desk top tape dispenser	\$ 2.06
3305	Rinke-Noonan Attorney's @ Law	monthly retainer; CD #54	\$427.50
3306	Quill Corporation	business card files, tiered file, business card paper	\$118.75
3307	Lac qui Parle County Auditor/Treas	March postage	\$116.83
3308	Jared Roiland	March ditch mileage	\$40.88
3309	Trudy Hastad	mileage, lodging, meal reimb	\$527.91
3310	Mitchel Enderson	mileage reimbursement	\$81.74
3311	LQP-YB Liability Acct	Federal withholding	\$2,714.46
3312	LQP-YB Liability Acct.	quarterly Federal withholding	\$1,166.00
3313	MN Assn of Drainage Inspectors	registration fee	\$30.00
3314	David Craigmile	HDMI cable, monitor, TV, etc.	\$904.14
3315-3317	semi-monthly payroll	March 16-31 payroll	\$4,712.25
3318	LQP County Recorder	buffer enforcement recording fee	\$46.00
3319	LQP County Auditor/Treas	May insurance + (April ins – new hire)	\$6,224.00
3320	Joe Ferguson	March per diem, mileage	\$96.52
33231	John Cornell	March per diem, mileage	\$226.47
3322	David Craigmile	March per diem, mileage	\$96.51
3323	David Ludvigson	March per diem, mileage	\$93.18
3324	Darrel Ellefson	March per diem, mileage	\$209.51
3325	Darrel Ellefson	March County ditch work, mileage	\$1,494.59
3326	PERA	semi-monthly deductions	\$880.76
3327	Minnesota Revenue	sales & use tax	<u>\$121.00</u>
		TOTAL	\$20,386.06

DITCH ACCT:

None

TOTAL \$0.00

M/S/P to approve the warrants.

Motion: John Cornell **Seconded:** David Ludvigson **Passed:** 5-0

Secretary's Report:

Hastad presented meeting minutes #577 for approval.

M/S/P to approve meeting minutes #577

Motion: David Ludvigson **Seconded:** John Cornell **Passed:** 5-0

Administrator Report/Old & New Business:

- April is the month to reorganize the Watershed Board.

M/S/P to nominate that officers remain in the same positions for 2018 as follows: Chairman – Darrel Ellefson; Vice-Chairman – John Cornell; Secretary – David Craigmile; Treasurer – David Ludvigson; and Publicity Officer – Joe Ferguson. Chairman Ellefson asked for other nominations and/or discussion, there being none, he called for vote:

Motion: David Craigmile **Seconded:** Joe Ferguson **Passed:** 5-0

- Hastad sadly reported that Watershed Attorney Steve Torvik passed away. She inquired as to what the Board wanted to do about Attorney services. Discussion followed. Hastad was instructed to contact Attorney Haugen from Nelson Oyen Torvik and invite him to the May Watershed meeting.
- Kerry Netzke reported a dam failure on the Edna Christianson Trust in section 27, Hansonville Township, Lincoln County. Lincoln SWCD will be providing cost-share, and they are also asking the Watershed for cost-share in the amount of \$4,839. The bid came in under the Engineer's estimate. Discussion followed:

M/S/P to approve cost-share amount of \$4,839 for the repair on the dam failure in section 27, Hansonville Township, Lincoln County on the Enda Christianson property.

Motion by: David Craigmile **Second by:** John Cornell **Passed:** 5-0

- Hastad discussed possible insurance needs on the Watershed Canby Creek dams and Lazarus Creek dams. The Red Lake Watershed District insures their dams thru the League of Minnesota Counties. Discussion followed. Hastad was instructed to contact MCIT if they offered insurance for dams.
- Invited the Board to the first hour of the Houston Engineering drainage management grant training to be held Thursday, April 5, 2018. The first hour will be an overview of what we will get/how to use the program when everything is entered.
- Reported that the final engineer report was received for the CD #54 improvement project. Just waiting on the viewer's redetermination information to move forward with the project.
- Br 3 CD #27 repair is being advertised for bids with bid opening scheduled for April 24th, 2018 at 10:00 a.m.
- Attended the annual Corn & Soybean Growers meeting to speak on WRAPS and buffer enforcement.
- Attended the MAWD Legislative Reception, Breakfast and Day at the Capitol. Also attended the MAWA meeting.
- Discussed a \$.50 raise to the seasonal park employee's. Discussion followed.

M/S/P to approve a \$.50 raise to the seasonal park employee's for the 2018 season.

Motion: Joe Ferguson **Seconded:** David Ludvigson **Passed:** 5-0

- Discussed a tiling project of Hugh Bergland. Hastad will send letter to the landowner with the concerns of the Board.

PERMITS - The following permit applications were applied for:

12106	Clair Anderson	Perry, 23	seepage lines	04/04/18 DE
12107	Roger Borstad	Lake Shore S, 25	seepage lines	04/04/18 DE
12108	Lyle Breberg	Providence, 15	seepage lines	04/04/18 DE
12109	Lyle Breberg	Providence, 13	seepage lines	04/04/18 DE
12110	Todd Brehmer	Perry, 17	seepage, main tile	04/04/18 DE
12111 Renew #11819	Ernst Chrtt	Fortier, 36	seepage lines	04/04/18 JC
12112	David Estling	Baxter, 30	seepage, main tile	04/04/18 DC
12113	Larry Fjoseide	Maxwell, 4	seepage lines	04/04/18 DC
12114	Gary Goplen	Florida, 25	seepage, main tile, terraces	04/04/18 JF
12115	Gary Goplen	Hammer, 6	seepage lines	04/04/18 JF
12116	Myron Halvorson	Garfield, 3	seepage lines	04/04/18 DL
12117	Rick Hersom	Riverside, 19	seepage lines	04/04/18 DE
12118	Rick Hersom	Riverside, 20	seepage lines	04/04/18 DE
12119	Taylor Hoffman	Florida, 6	seepage lines	04/04/18 JF
12120	Taylor Hoffman	Florida, 15	seepage, main tile	04/04/18 JF
12121 Johnson Farm Baxter Twp Partnership		Baxter, 2	seepage, main tile, clean ditch	04/04/18 DE
12122 Johnson Farm Baxter Twp Partnership		Lac qui Parle, 35	clean ditch	04/04/18 DE
12123	Tyler Kanten	Ten Mile Lake, 11	main tile, close ditch	04/04/18 DE
12124 Renew #10622	John Kallhoff	Manfred, 26	seepage, main tile	04/04/18 DL
12125	John Kallhoff	Mehurin, 23	seepage, main tile	04/04/18 DE
12126	Wesley Knutson	Norman, 5	seepage lines, terraces	04/04/18 JF
12127	Jim Robertson	Providence, 16	seepage, clean ditch	04/04/18 DC
12128	Dale Miller	Maxwell, 21	seepage lines	04/04/18 DC
12129	Josh Moen	Hantho, 34	seepage, main tile	04/04/18 DE
12130	Josh Moen	Hantho, 34	seepage, main tile	04/04/18 DE
12131	Gerald Mork	Augusta, 34	clean ditch	04/04/18 DE
12132	Gary Nelson	Providence, 13	seepage lines	04/04/18 DE
12133	Paul Palmgren	Freeland, 12	seepage lines	04/04/18 DL
12134	Paul Palmgren	Freeland, 11	seepage lines	04/04/18 DL
12135	Paul Palmgren	Freeland, 12	seepage lines	04/04/18 DL
12136	Paul Palmgren	Freeland, 2	seepage lines	04/04/18 DL

12137	Paul Palmgren	Freeland, 11	seepage lines	04/04/18 DL
12138	Jim Robertson	Providence, 9	seepage lines	04/04/18 DC
12139	Gordon Rongaard	Norman, 1	seepage, main tile	04/04/18 JF
12140	Eugene Strei	Yellow Bank, 26	seepage, main tile	04/04/18 DE
12141	Kim Sundlee	Camp Release, 17	seepage, main tile	04/04/18 DE
12142	Kim Sundlee	Camp Release, 18	seepage lines	04/04/18 DE
12143	Kim Sundlee	Baxter, 16	seepage lines, main tile	04/04/18 DE
12144	Kim Sundlee	Baxter, 14/15	seepage lines, main tile	04/04/18 DC
12145 renew #11753	Curtis Thomson	Agassiz, 36	seepage, main tile	04/04/18 DE
12146 renewe #11220 & 11249	Curtis Thomson	Agassiz, 25	seepage, main tile	04/04/18 DE
12147	Mike Unzen	Walter, 25	seepage, main tile, clean ditch	04/04/18 DE
12148	Reid Wildung	Mehurin, 4	seepage lines, pump	04/04/18 DL
12149	Reid Wildung	Walter, 20	seepage lines	04/04/18 DE
12150 renew #11709	Mary Whitehead	Augusta, 35	cattle pond	04/04/18 DL

Permits Denied: none

M/S/P to approve watershed permits:


Motion: John Cornell, Seconded: David Ludvigson Passed: 5-0

Adjournment:

The meeting adjourned at 5:00 p.m.


 Darrel Ellefson, LQP-YB Chairman

Attest:


 David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is May 1, 2018 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.



Proposal resolution Minnesota Clean Water Partnership (CWP)

Doc Type: Resolution

Instructions on Page 4.

Resolution of Lac qui Parle - Yellow Bank Watershed District

Be it resolved by the Lac qui Parle – Yellow Bank Watershed District to submit a proposal with the Minnesota Pollution Control Agency (MPCA) to conduct the following Project: Lac qui Parle – Yellow Bank SSTS Loan Program Phase II

Be it further resolved that Mitchell Enderson be authorized to submit the proposal for the above-mentioned Project and shall have the authority to represent this body in all matters that do not specifically require the action of this body.

Be it further resolved that submittal of a proposal does not obligate this body to accept a grant and/or a loan if so offered.

Whereupon the above resolution was adopted at a regular meeting of the LqP-YB WD board this fourth day of April 2018

Print name: Darrel Ellefson Title: Chairperson
Authorized signature: Date: 4/4/18

State of Minnesota

Lac qui Parle – Yellow Bank Watershed District

I, Trudy Hastad do hereby certify that I am the custodian of the minutes of all proceedings had and held by the Lac qui Parle – Yellow Bank Watershed District Board of said Lac qui Parle – Yellow Bank Watershed District that I have compared the above resolution with the original passed and adopted by the Watershed District at a regular meeting thereof held on the 4th day of April at 3:00 p.m. that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

In witness whereof, I have hereunto placed my hand and signature this 4th day of April 2018 and have hereunto affixed the seal of the Lac qui Parle – Yellow Bank Watershed District

Print name: Trudy Hastad Title: Administrator
Authorized signature: Date: 4-4-18

<place seal here>

