

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
Meeting Description: Reclamation District No. 784 Board of Trustee's Board Meeting					
Date: October 2, 2018 Time: 10:00am Location: Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:07am	11:07am	1 Hr
1. Call to Order					
A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Trustee - David Read - Present, Vice-President - Dave Gothrow - Present, Trustee - Sarbdeep Atwal - Present, Board Secretary - Steve Fordice - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Patrick Meagher – Present, and Attorney – Jesse Barton, Present.					
2. Closed Session:					
1. Conference with Legal Counsel – Existing Litigation, Paragraph (1) of Subdivision (d) of Section 54956.9. One Case. (Rue v. Yuba LAFCO) – No reportable action.					
3. Open Session:					
4. Approve Meeting Minutes – Joe Danna moved to approve the Meeting Minutes. Sarbdeep Atwal seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Gothrow, Read, Atwal and Danna), 0 Nays, 0 Absent, and 0 Abstain.					
5. Approve Checks and Warrants – Dave Gothrow moved to approve the Checks and Warrants. David Read seconded the motion. Motion Carried. Vote: 5 Ayes (Brown, Gothrow, Read, Atwal and Danna), 0 Nays, 0 Absent, and 0 Abstain.					
6. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.					
Persons Attending					
1. Rick Brown – RD784 Board President					
2. Dave Gothrow – RD784 Board Vice-President					
3. David Read – RD784 Board Trustee					
4. Joe Danna – RD784 Board Trustee					

5. Sarbdeep Atwal – RD784 Board Trustee
6. Steve Fordice – RD784 Board Secretary
7. Kimberly Ford – RD784 Board Deputy Secretary
8. Patrick Meagher – RD784 Field Superintendent
9. John Mallen – RD784 Board Engineer
10. Jesse Barton – RD784 Attorney
11. Rick Hansen – MSA Engineering
12. Sean MacDiarmid – Lennar Homes
<i>Items for Discussion and Possible Actions:</i>
<p>7. Board to Consider River Oaks East Drainage Basin Pond Options – The option considered by the Board was to accept the pond before all the improvements are completed but accept bonds for the uncompleted items including the second pipe. Tentatively, the District would accept the pond in April of 2019. The construction of the second pipe would begin within 2 years depending upon permitting issues. This item was postponed until the November 2018 meeting.</p>
<p>8. Board to Consider Reimbursement Agreement with the Sutter-Butte Flood Control Agency – The South Ella Pond was constructed in lieu of a similar sized detention pond located east of the Ella Basin and Pump Station. The Sutter-Buttes Flood Control Agency removed dirt from the basin for their levees and helped construct the pond. At the time, the property was owned by North Valley Properties but was accepted by the District at the August Board meeting. The agreement would acknowledge SBFCA’s efforts and establish an agreement to reimburse the agency for its costs. This item was postponed until the November 2018 meeting.</p>
<p>9. Board to Consider RD784/DWR Deferred Maintenance Program Funding Contract Update – Mr. Meagher assisted Subtronics with the video inspection of the rural drainage pipes. Cameras were used to inspect the interior of pipes some of which were full of water, some of which were partially plugged with mud and some of which was totally plugged and inaccessible. The raw data was forwarded to Mr. Minard for review and analysis. The Deferred Maintenance Program staffs offered to assume responsibility for the search for Category 4, “Unfound Pipes,” since no qualified contractors willing to work for LMAs were found. Category 4 funds were released for other inspections. The DMP assumed responsibility for three (3) Category 4 pipes for the District.</p>
<p>10. Board to Consider the Urban 218 Process Update – Consultants, TRLIA and District staff are working to finalize the Engineering methodology in preparation for the election process. MHM and staff are working to finalize a draft, FY 2019-2020 budget, which will also be needed.</p>
<p>11. Board to Consider FEMA Appeal for Pump Station 2 Outfall Project Update – On September 21, 2018, staff delivered a written appeal to Cal OES for FEMA’s denial of funding the Pump Station 2 Outfall Ditch project which involved removing silt from 7000 lineal feet of ditch and rehabilitating the access road. At issue is \$201,239.64 spent on the project.</p>
<p>12. Board to Consider the City of Marysville Sewer Line Project Update – Staff is monitoring the City of Marysville sewer line project. A sewer line is being installed though the Unit #1, Yuba River Levee, at Garden Avenue near the Highway 70</p>

bridge. The CVFPB/DWR/City of Marysville project will be completed soon.

**13. Board to Consider 2018 District Hosted, Regional Flood Fight Training
Reminder –**

The District is again hosting the Regional Flood Fight Training session on December 5th. Please contact Kim to reserve a seat.

14. Board to Consider September 2018 Budget Snapshot –

A Monthly Budget Snapshot through September 30, 2018 was presented to the Board.

Field Manager's Report:

Field Manager's Report

September 12, 2018

Maintenance and Projects Completed

Unit 1

1. Periodically picked up trash, shopping carts, and painted over graffiti on the Railroad Stop Log structures.
2. Grouted squirrel holes on the landside slope at LM 1.30.

Unit 2A

1. Painted pipe fencing safety yellow.

Unit 2B

1. Pump Station 2
 - Backup generator exercised on 7/30 and 8/13.
 - Sprayed wasp nests and performed other regular maintenance around the facility as necessary.
 - Tesco completed annual maintenance checks on all Pump Control and PLC electrical components.
2. Sheep and goats grazed.
3. Relief well testing has started.

Unit 3A

1. PS #6
 - Backup diesel generators exercised on 7/30 and 8/13.
 - Sprayed wasp nests and performed other regular maintenance around the facility as necessary.
 - Tesco completed annual maintenance checks on all Pump Control and PLC electrical components.
2. Sheep and goats grazed.

Unit 4

1. Mowed and weedeated the waterside shelf areas from LM 5.00 – 5.85.
2. Dragged and weedeated miscellaneous sections of the land and waterside slopes from LM 0.00 – 4.95.
3. Sheep and goats grazed.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Took weekly photos of the Unit 5 eroded pipe at LM 2.47.
2. Assisted the CCTV contractor video pipe inspection crew.
3. Removed a fallen tree branch off of the landside sloop in Unit 3B at LM 4.30.
4. Sheep and goats grazed.

Unit 7

1. No maintenance activities performed.

Unit 8

1. Weedeated along the concrete V-Ditches
2. Relief well testing continued.
3. Sheep and goats grazed.

Unit 9

1. Pump Station #3
 - The backup generator was exercised on 7/30 and 8/13.
 - Sprayed wasp nests and performed other regular maintenance around the facility as necessary.
 - Tesco completed annual maintenance checks on all Pump Control and PLC electrical components.
2. Grouted squirrel holes on the landside from LM 1.50 – 1.85.
3. Blocked and / or repaired 2 cut sections of pipe fencing along the landside V Ditch north of Murphy Rd. (Sheriff's report #'s 0118900204 and 0118900199).
4. Sheep and goats grazed.

Drainage Laterals and Detention Basins

1. Weedeated along sections of Laterals 10, 13, 14, 15 (N), and the Bingham Canal.
2. Excavator work in Linear Pond 16 completed.
3. Trees removed with the excavator out of Wheeler Basin A.
4. Sprayed and excavated invasive aquatic vegetation out of the west end of the Plumas Lake Canal from Feather River Blvd. to the Pump Station 3 trash rack.
5. Cleaned out the Mall Ditch.
6. Tractor mowed along the Lateral 15 (S) (Algodon Canal) east side service Rd. from Feather Blvd. to Plumas Lake Blvd.

Shop, Office, Fleet Vehicles, and Equipment

1. Office cleaned by RD 784 weekly.
2. Shop generator was exercised on 8/1 and 8/13.
3. Both shop backup diesel generator batteries were replaced.
4. The Billy Goat brush cutter accelerator handle mechanism was replaced.

Safety / Training

1. Administered in-house staff and 1 – Stop Workers annual reviews of various safety topics, and misc. SDS / MSDS sheets.

Miscellaneous

1. Periodically checked on pump stations (Including the Olivehurst Pump Station) throughout the District.
2. Tesco completed annual maintenance checks on all Pump Control electrical components at Pump Stations 1, 4, 5, 7, 8, and 9.
3. Weedeated along the fence lines around the Olivehurst Pump Station.
4. Trimmed back branches around the Anderson Mitigation site and hauled away trash.
5. Removed the plywood sign backboards from the 2 locations along River Oaks Blvd.

Administrative

1. Monthly online county pesticide spray use report completed.
2. Updated SDS (Safety Data Sheets) and MSDS (Material Safety Data Sheets) binder.

3. Completed, signed, and submitted updated FC 31 and 32 documents to Cal Fire for continuation of inmate services in the field.
4. Fish and Wildlife Verification Request work – A) Closed out the spring VRF. B) Received the next approved VRF for cleaning out the west end of the Plumas Lake Canal.
5. Attended miscellaneous meetings with the GM.

Administrative Assistant's Report:

Administrative Assistant Monthly Report October 2, 2018

Accounting:

1. Budget Update
2. Reconciliations
3. PSI – Gary Allen - Payment Received
4. Received Payment for MBK Hydraulic Study – From YCWA
5. Received Lennar Deposit – River Oaks

Clerical/Office:

1. Impact Fees
 - A. SBFCA – Pending
 - B. Jorge Vega/Erik Jenn
 - C. Ricardo Frausto
2. Permit Clearance Request Sign Offs
 - A. Lennar Homes
 - B. K. Hovnanian
3. Worked with Jacob @ Alliant to fix Server. – Replaced Battery Back-Up
4. Added Internet speed to Comcast Account
5. Yuba County Auditor's Office – TRLIA Agreements

Contract Management:

1. CAL Fire – Reimbursement Sheets
2. Subtronics Contract – CCTB Pipe Horseshoe Levee

Regulatory Compliance:

1. PWC – 100 – Subtronics
2. GSRMA – LPSF Reimbursement Application
3. GSRMA Annual Questionnaire
4. GSRMA – Workman's Comp Clinic Issue
5. GSRMA – Alternate Letter – Joe Danna

Projects:

1. LAFCO – Hydraulic Study Grant Processing – On-Going
2. 218 Assessment Billing Process – On-Going
3. Managing Flood Fight Training Sign-ups and Certificates
4. FEMA Packet

Contacts:

Jennine Upton @ YCWA, Daniel @ Paychex, Naomi Whatley @ GSRMA, Jennifer Peters @ GSRMA, Betsey Downey @ GSRMA, Jesse Barton @ Gallery & Barton, Gary

Allen @ PSI, Angela Yanez @YC Planning Dept., John Mallen @ MHM, Jolie Turk @ YC Treasurer's, Erik Jenn @ Square One Engineering, Jorge Vega, Ricardo Frausto, and Jason Gretsche @ Alliant, Jacob@ Alliant and Adrienne@ Yuba County Auditor's Office.

General Manager's Report:

**General Manager Report
October 2, 2018**

Administration:

1. Flood Fight Coalition Inventory report to DWR.
2. Central Valley Flood Control Association Meeting
3. Central Valley Flood Protection Board Encroachment/Enforcement Workshop
4. Floodplain Managers Conference
5. Regional Flood Fight Planning

Contract Management:

1. Deferred Maintenance Program Pipe Inspections/ Replacement.
2. Retirement account management.

Regulatory Compliance:

1. FEMA- Pump Station 2 Outfall Project Appeal submitted
2. CA Fish and Wildlife 1602 Permit

Projects:

1. Deferred Maintenance Program-Pipe pending/ Pipe inspections done.
2. Unit #4 patrol road crack investigation.
3. Joint RD784/ TRLIA 218 Assessment Process continuing.
 - a. Update draft 2019-20120 budgets submitted to MHM for review and revision.
4. YCWA Grant Projects Pending: Rural Hydraulic study and 218 Processes.
5. Pump Station 2 flap gate replacement project projected install early October
6. Central Valley Flood Protection Board OMRR&R Committee.
7. FSRP Gravel Project (Horseshoe) projected start date in October
8. Relief Well Inspection program: In progress.
9. Impact Fee Program MOUs:
 - a. Rice Aviation- Pending.
 - b. SBFCA-South Ella Basin – Item placed on the October agenda.
 - c. River Oaks East Pond
10. Displaced Worker Program. Two new grant personnel are on-board.
11. Assist Yuba OES-provided flood fight supply lists.
12. Monitor Linda Water Project-levee protection.
13. OPUD Force Main Maintenance project- waiting on H & H.
14. Horseshoe Pipe replacement Unit #5, LM 2.47.

Meeting Adjourned:

The meeting was adjourned at 11:07am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboya, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary