

O'Connor Tract Co-Operative Water Co.
AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
5:30PM Thursday December 7, 2017
At the Water Company Offices
211 Oak Court, Menlo Park, California

1. Call to Order and Roll Call

2. Member Comment

The Board cannot have extended discussion of or make any decisions on items not on the Agenda.

3. Routine Action Items

- a. Approval of the Minutes of the Board Meeting on November 9.
- b. Request that the Board accept the financial report and approve that the bills be paid.

4. Routine Information Items

- a. Water Operations and General Maintenance Report for Information.
- b. Water Operators Requests.
- c. Secretary's Report for information.

5. Unfinished Business

- a. Items related to the manganese citation
 - i. Report on status of Fall Creek Engineering project.
 - ii. Report on status of loan applications.
 - iii. Report on status of CEQA/NOE and use permit process.
- b. Report on meter installation program.
- c. Discuss applications for assistant water operator job position.
- d. Report on assignments from the November 9 meeting.

6. New Business

- a. Discuss annual letter and start planning for annual meeting.

7. Assignments

- a. Recap of tasks to be completed in the coming month.

8. Adjournment

To the Regular Meeting to be held on December 7, 2017 at 5:30 pm, at the Company Offices at 211 Oak Ct., Menlo Park.