

**Project Back to School Burkburnett Rally 2018  
Booth Registration Form**

**Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

Number of people representing your organization at the Rally (must be age 18 or older): \_\_\_\_\_

Please provide contact information to receive email reminders and information about the Rally.

Main Representative to contact:

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Additional Representatives:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Brief description of your program:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please mail your registration and payment as soon as possible to reserve your booth. The deadline to receive registration is June 30, 2018. Booth fees are:

- \$35 - Nonprofit and governmental organizations  
\$75 - Other organizations
- Late registration fees (received after June 30, 2018):  
\$50 - Nonprofit and governmental organizations  
\$100 - Other organizations

Please read the Exhibitor Information. In signing below, you agree to all guidelines.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please make your check payable to "***Project Back to School Burkburnett***" and mail with form to:

**Project Back to School Burkburnett  
PO Box 254  
Burkburnett, TX 76354**

Upon receipt of your registration and payment, you will receive an email confirmation. Thank you!

**Project Back to School Burkburnett Exhibitor Information**  
**Saturday, August 11, 2018**  
**Burkburnett Community Center – 735 Davey Dr.**  
**9:00 - 11:00 AM**

**Focus:** This community event is to provide free school supply kits and backpacks for disadvantaged students, health services and information about school and community services in Burkburnett with the focus on child education, adult education, youth programs, living assistance, health and safety. This is a great opportunity for you to connect with these children and their families.

**Restrictions:** Exhibitors may promote their programs and services by providing brochures and registration forms – however, no monetary transactions are allowed. Exhibitors may only distribute materials from their assigned booth space.

**Booths:** Booths are limited to those organizations meeting our focus and consist of an 8' table and chairs. **Exhibitors are required to cover their table.**

**Giveaways:** Exhibitors should have practical giveaways or a prize for a drawing from your booth to encourage attendees to visit your booth. Attendees will be required to visit booths prior to receiving school supplies.

**Booth Registration fees are required to cover a portion of the cost of the Rally.**

- **Registration form and payment must be received by June 30, 2018.**
- \$35 - Nonprofit and governmental organizations  
\$75 - Other organizations
- **Late registration fees (received after June 30, 2018):**  
\$50 - Nonprofit and governmental organizations  
\$100 - Other organizations

**Early Set Up is on Friday, August 10 from 10 AM – 1 PM.** Please do not leave any items of value, since we cannot be responsible for them.

**Check In begins at 7:30 AM Saturday morning.**

- **Set up must be completed before 9 AM when the doors will open to the public.**
- Enter through the North side door marked for Volunteers.
- Volunteers will be available to help carry in your supplies.

**Drinks and Snacks** will be provided for exhibitors.

**Closing: Exhibitors must stay until 11:00 when the doors close.**

For additional information, please contact Dee Dee Harris, Project Chair @ (940) 781-2260, or email [deedeeharris57@att.net](mailto:deedeeharris57@att.net).

***Thank you for your participation in making the Project Back to School Burkburnett Rally a fun and informative event to help our BISS students and their families!***