

**SUMMER VILLAGE OF SOUTH VIEW
AGENDA**

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Wednesday, April 19th, 2023 commencing at 9:30 a.m.

or

approves same with the following amendments)

or

(that the 2019 Safety Codes Quality Management Plan be deferred to a future Council meeting for further review by Council)

- b) Reynolds Mirth Richards Farmer – please refer to the attached invitation to their May 4th, 2023 Municipal Law Seminar being held in Edmonton, cost of registration is \$225.00/person and information on the sessions is attached.

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(authorize Council and Administration to attend the Reynolds Mirth Richards Farmer Municipal Law Seminar scheduled for Thursday, May 4th, 2023 in Edmonton at a cost of \$225.00/registrant)

or

(accept for information)

- c) Regional Municipalities Meeting – please refer to the attached March 14th email from Lac Ste. Anne County inviting stakeholders to a RMM scheduled for Tuesday, June 20th, 2023 in Alberta Beach.

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(authorize Council and Administration to attend the Regional Municipalities Meeting hosted by Lac Ste. Anne County on Tuesday, June 20th, 2023 in Alberta Beach)

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- d) Regional Wastewater Transmission Line Concept – the attached was presented at a Darwell Lagoon Commission meeting this past Tuesday to which consensus was to have all Commissions and Municipalities within the Sturgeon River Watershed pass motions supporting this regional concept as well as the proposed discharge of all effluent into an engineered wetland. The DLC/Lac Ste. Anne County is requesting letters of support to this end.

(that the Summer Village of South View provide a letter supporting the concept of a regional wastewater transmission line within Lac Ste. Anne County with a proposed discharge into a tertiary engineered wetland)

or

(some other direction as given by Council at meeting time)

Further discussion at this meeting included funding scenarios and the need for each community to find funding sources for sewer collection lines/systems within their respective communities. During the meeting CAO Wildman reached out to a retired colleague who is interested in sourcing out grant funding possibilities on behalf of Silver Sands, South View, Sunrise Beach and West Cove for respective collection systems.

(that the Summer Village of South View explore the possibility of engaging the services of a consultant to source out potential funding opportunities for the construction of a wastewater collection system within the Summer Village)

or

(some other direction as given by Council at meeting time)

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- e) 2023 Operating and Capital Budget – further to previous meetings and direction of Council attached is the 2023 Operating and Capital Budget as accepted by Council at the last meeting. This budget has a 7.7% increase in municipal tax dollars collected. The minimum municipal tax payable has been set at \$1,125/lot (2022 - \$1,075), the residential municipal mill rate has been set at 9.2524605 (2022 – 8.6607559), the non-residential mill rate has been set at 19.67 (2022 – 19.67).

(that the 2023 Operating and Capital Budget be approved as presented)

As follow-up to the approved budget, attached is the required 2023 Tax Rate Bylaw which sets the various rates of taxation for the 2023 year, to be approved by Council.

(that Bylaw 238-2023, a bylaw to set the various rates of taxation for the 2023 year, be given 1st reading (as presented or amended)

(give 2nd reading to Bylaw 238-2023 (as is or as amended)

(give unanimous consent to consider 3rd reading of Bylaw 238-2023 (as is or as amended)

(give 3rd and final reading Bylaw 238-2023 (as is or as amended)

P 67-69

f)

g)

h)

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Wednesday, April 19th, 2023 commencing at 9:30 a.m.

7. Financial
 - a) Income and Expense Statement as at March 31, 2023.

8. Council Reports
 - a) Mayor Benford
 - b) Deputy Mayor Johnson
 - c) Councillor Woslyng

9. Chief Administrator's Report
 - a) Councillor eligibility verbal update
 - b) Development Officers Report
 - c) GOA March 1st, 2023 letter on Police Funding costs, this year at 20% cost recovery, next year will be 30% (they suggest we add an additional 50% for next year budget – this year cost is \$3,207.00)

p 70-73
 - d)

10. Information and Correspondence
 - a) Association of Summer Villages of Alberta – March 23rd, 2023 email on Invasive Species Article

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 - b)

11. Open Floor Discussion with Gallery – Total Time Provision of 15 Minutes

12. Closed Meeting Session: n/a

13. Next meeting:

14. Adjournment

Upcoming Meetings:

- SVLSACE – June 10th, 2023 Fallis Hall (SV is host and will need to set up and tear down)
- Regional Municipalities Meeting – June 20th, 2023 in Alberta Beach

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AGENDA**

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
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- Regular Council Meeting – June 21st, 2023
- Regular Council Meeting – July 19th, 2023
- Regular Council Meeting – August 16th, 2023

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, MARCH 15, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Brian Johnson
Councillor James Woslyng

Administration: Wendy Wildman, Chief Administrative Officer (CAO)
Heather Luhtala, Assistant CAO – via Zoom

Attendees: n/a

Appointments: n/a

Public at Large: 2 – via Zoom

MOTION #		
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 9:30 a.m.
2.	AGENDA 29-23	MOVED by Mayor Benford that the March 15, 2023 Agenda be approved as presented. CARRIED
3.	MINUTES 30-23	MOVED by Deputy Mayor Johnson that the February 15, 2023 Regular Council Meeting Minutes be approved as presented. CARRIED
4.	APPOINTMENTS	n/a
5.	BYLAWS	n/a
6.	BUSINESS 31-23	MOVED by Mayor Benford that the Summer Village of South View declare Seniors Week June 5 th to 11 th , 2023. CARRIED

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, MARCH 15, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

32-23	<p>MOVED by Deputy Mayor Johnson that the Summer Village of South View agree to Onoway Regional Fire Services negotiating an amending agreement or a new agreement with the current fire service provider solely for the purpose of a proposed name change of the fire service provider from North West Fire Rescue – Onoway Ltd. to Fire Rescue International Ltd., a non-profit service provider.</p> <p style="text-align: right;">CARRIED</p>
33-23	<p>MOVED by Mayor Benford that Council and Administration be authorized to attend the lake health demonstration hosted by the Summer Village of Yellowstone on Saturday, July 22nd, 2023 from 10:00 a.m. to 2:00 p.m. in Yellowstone.</p> <p style="text-align: right;">CARRIED</p>
34-23	<p>MOVED by Councillor Woslyng that further to the Summer Village's request to the WILD Water Commission and their response of March 1st, 2023 advising on membership buy-in costs, the Summer Village of South View request a meeting be arranged with the WILD Water Commission and include an invite to the Summer Village of Silver Sands to further discuss the details, benefits and/or implications of buying into and becoming a member of the Commission.</p> <p style="text-align: right;">CARRIED</p>
35-23	<p>MOVED by Deputy Mayor Johnson that the Summer Village of South View provide up to \$350.00 through their FCSS funding to the East End Bus to support their seniors and handicap transportation program.</p> <p style="text-align: right;">CARRIED</p>
36-23	<p>MOVED by Deputy Mayor Johnson that Mayor Benford and Administration be authorized to attend the East End Bus annual meeting scheduled for Tuesday, March 21st, 2023 at 11:00 a.m. at the County's East End Administration Building.</p> <p style="text-align: right;">CARRIED</p>
37-23	<p>MOVED by Deputy Mayor Johnson that the municipal minimum tax amount payable be increased by \$50.00 from last year to \$1,125.00 for the 2023 Tax year.</p> <p style="text-align: right;">CARRIED</p>
38-23	<p>MOVED by Mayor Benford that the budget discussion be accepted for information noting that no changes were directed by Council and that the final budget be brought back to the next Council meeting, along with the 2023 tax rate bylaw with the minimum municipal tax amount payable as noted in motion 37-23.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, MARCH 15, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

7.	FINANCIAL	Included in the draft 2023 budget document.
8.	COUNCIL REPORTS 39-23	<p>MOVED by Deputy Mayor Johnson that the Summer Village of South View provide the following through their 2023 FCSS grant funding:</p> <p>\$1,000.00 – Darwell Betterment Association (Darwell School) \$ 500.00 – Darwell Library \$1,000.00 – South View Volunteer Appreciation Lunch \$ 555.00 – South View All-Net Subscription \$ 350.00 – East End Bus (<i>as in motion 35-23 above</i>)</p> <p style="text-align: right;">CARRIED</p>
	40-23	<p>MOVED by Deputy Mayor Johnson that Council accept for information the Council reports as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	CAO REPORT 41-23	<p>MOVED by Councillor Woslyng that Council accept for information the Chief Administrative Officer report as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	INFORMATION AND CORRESPONDENCE 42-23	<p>MOVED by Councillor Woslyng that the following information and correspondence be accepted:</p> <p>a) Town of Mayerthorpe – February 2023 Community Peace Officer reports</p> <p style="text-align: right;">CARRIED</p>
11.	OPEN FLOOR DISCUSSION WITH GALLERY (15 min) 43-23	<p>James Woslyng excused himself as a Councillor and addressed Council as a resident in the Open Floor Discussion with the Gallery.</p> <p>James Woslyng returned to his seat as Councillor.</p> <p>MOVED by Mayor Benford that Council accept for information the open floor discussion with the gallery.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, MARCH 15, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

12.	CLOSED MEETING	n/a
13.	NEXT MEETING	The next regular Council meeting is scheduled for Wednesday, April 19, 2023 at 9:30 a.m.
14.	ADJOURNMENT	The meeting adjourned at 11:14 a.m.

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

**SUMMER VILLAGE
OF
SOUTH VIEW**

DAVID B. HODGINS ALS GIS
2017



NE9 54-5-5

NW10 54-5-5

SOUTH VIEW

- NOTES:
1. DATE OF LATEST AERIAL PHOTO: 1994 (ORIGINAL SOURCE)
 2. PHOTOGRAPH ACQUIRED AT PHOTOGRAPHIC ANALYSIS UNIT
 3. ALL DISTANCES ARE IN METERS AND DECIMAL FRACTIONS
 4. DISTANCE IN DECIMALS OF 100 METERS IS - THE DECIMAL PORTION OF THIS
 5. UNUSUAL ADDRESS SHOWN IN [Symbol]
 6. DRAWING SCALE FACTOR: 0.999783

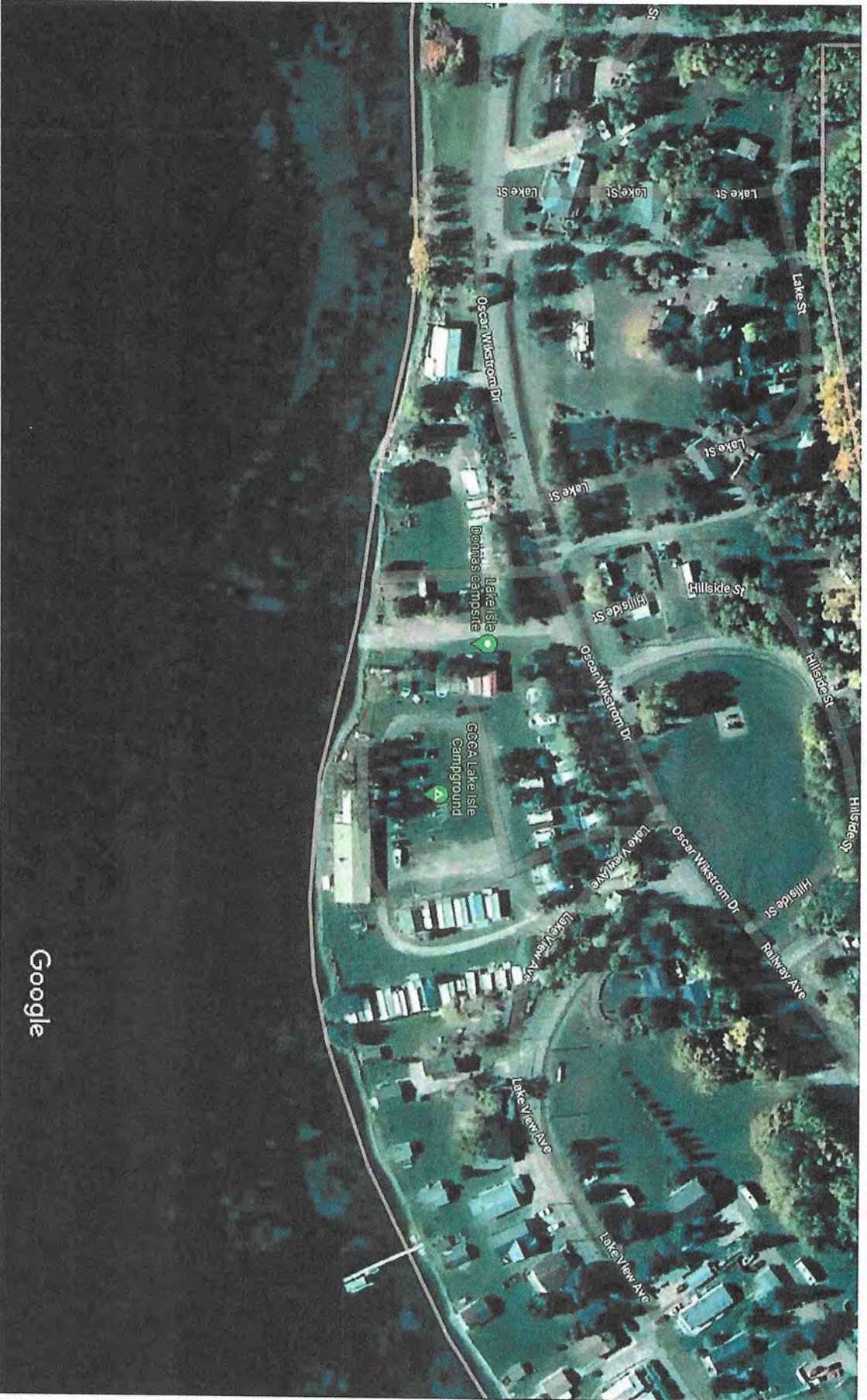
- LAND USE LEGEND:
- [Symbol] RESIDENTIAL RI
 - [Symbol] PARK
 - [Symbol] RESIDENTIAL R. V. PARK (RRVP)
 - [Symbol] UNDEVELOPED ROAD WAY

ISLE LAKE

NAVLAND GEOMATICS INC.
SUITE 1 - 1814 STREET, EDWARDSVILLE, AUSTRALIA
PHONE NO: 7554-4511-1119 FAX NO: 7554-45-45-45
WEB: WWW.NAVLANDGEOMATICS.COM

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Google



South View QMP for Council to review. If you can please send me your motion after your next meeting - I will keep in my records of QMP training.

Doesn't need to be anything fancy, something along the line:

"Council reviewed the 2019 approved QMP, and does not require any changes at this time or require the following changes....."

We will have to update theirs in the next 2ish years.

This year they are requesting any done in 2016-2018.

Thanks,

Tori



Safety Codes Council

September 20 2019

Victoria Message
QMP Manager
Summer Village of South View
Box 8
Alberta Beach AB T0E 0A0

Dear Victoria Message:

**RE: Quality Management Plan (QMP) Summer Village of South View
Accreditation No: M000305**

I am pleased to advise that the Quality Management Plan (QMP) as submitted by the Summer Village of South View has been approved. Enclosed is a copy for your records.

This QMP outlines the responsibilities and duties of the Summer Village of South View in the administration of the *Safety Codes Act* in the building, electrical, gas and plumbing disciplines. In order to ensure compliance with the terms and conditions that are contained in the QMP, please make a copy available to staff responsible for the administration of your accreditation and any contracted accredited agencies.

Also attached, are the revised orders of accreditation for the building, electrical, gas and plumbing disciplines.

Should you have any questions, please do not hesitate to contact the accreditation department. We can be reached toll-free at 1-888-413-0099, or by email at accreditation@safetycodes.ab.ca.

Best Regards,

A handwritten signature in black ink, appearing to be 'Peter Thomas', written over a horizontal line.

Peter Thomas
Administrator of Accreditation

Encl.



Safety
Codes
Council

Municipal Accreditation

Pursuant to Section 26 of the *Safety Codes Act*
it is hereby ordered that

Summer Village of South View

Accreditation No. M000305
Order of Accreditation No. 1304

Having satisfied the terms and conditions
of the Safety Codes Council
is authorized to provide services under the
Safety Codes Act
including applicable Alberta amendments and regulations
for

Building

Consisting of all parts of the
National Building Code – 2019 Alberta Edition as amended from time to time

Accredited Date: November 6 2000

Issued Date: September 20 2019



Peter Thomas
Administrator of Accreditation

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Safety
Codes
Council

Municipal Accreditation

Pursuant to Section 26 of the *Safety Codes Act*
It is hereby ordered that

Summer Village of South View

Accreditation No. M000305
Order of Accreditation No. 1301

Having satisfied the terms and conditions of the
Safety Codes Council
is authorized to provide services under the
Safety Codes Act
including applicable Alberta amendments and regulations
for

Plumbing

Consisting of all parts of the
National Plumbing Code of Canada, and
Alberta Private Sewage Systems Standard of Practice as amended from time to time

Accredited Date: November 6 2000

Issued Date: September 20 2019



Peter Thomas
Administrator of Accreditation

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Safety
Codes
Council

Municipal Accreditation

Pursuant to Section 26 of the *Safety Codes Act*
It is hereby ordered that

Summer Village of South View

Accreditation No. M000305
Order of Accreditation No. 1302

Having satisfied the terms and conditions of the
Safety Codes Council
is authorized to provide services under the
Safety Codes Act
including applicable Alberta amendments and regulations
for

Gas

Consisting of all parts of the
Natural Gas and Propane Installations Code, Propane Storage and Handling Code, and
Compressed Natural Gas Fuelling Stations Installation Code as amended from time to
time. **Excluding** the Installation Code for Propane Fuel Systems and Tanks on Highway
Vehicles and the Natural Gas for Vehicles Installation Code Compressed Natural Gas.

Accredited Date: November 6 2000

Issued Date: September 20 2019



Peter Thomas
Administrator of Accreditation

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Safety
Codes
Council

Municipal Accreditation

Pursuant to Section 26 of the *Safety Codes Act*
it is hereby ordered that

Summer Village of South View

Accredited Organization ID M000305
Order of Accreditation No. 1303

Having satisfied the terms and conditions
of the Safety Codes Council
is authorized to provide services under the
Safety Codes Act
including applicable Alberta amendments and regulations
for

Electrical

Consisting of all parts of the
Canadian Electrical Code Part 1 as amended from time to time

Accredited Date: November 6 2000

Issued Date: September 20 2019



Peter Thomas
Administrator of Accreditation

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Summer Village of South View
Quality Management Plan

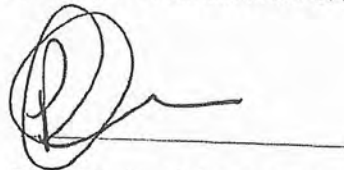
June 2019

15

Summer Village of South View

Quality Management Plan

This Quality Management Plan that includes
Schedule A – Scope and Administration,
Schedule B – Operational Requirements and
Schedule C – Technical Discipline Service Delivery Standards
has been accepted by the Administrator of Accreditation.



Administrator of Accreditation

Sept 2015
Date



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Schedule A

Scope and Administration

1.0 SCOPE OF ACCREDITATION

The *Summer Village of South View*, herein referred to as "The Municipality" will administer the Safety Codes Act (Act) including the pursuant regulations and codes and standards, and Alberta Amendments that are in force and applicable in the following technical discipline(s) within their jurisdiction:

BUILDING	
<input checked="" type="checkbox"/>	All parts of the: <ul style="list-style-type: none"> • National Building Code – 2019 Alberta Edition
<input checked="" type="checkbox"/>	Only those parts of the National Building Code – 2019 Alberta Edition pertaining to small buildings being 3 storeys or less in height, having a building area of 600m ² or less and used as major occupancies classified as Group C - residential, Group D - business and personal services, Group E - mercantile, or Group F2 and F3 - medium and low hazard industrial
ELECTRICAL	
<input checked="" type="checkbox"/>	All parts of the: <ul style="list-style-type: none"> • Canadian Electrical Code Part 1
<input type="checkbox"/>	<ul style="list-style-type: none"> • Alberta Electrical Utility Code
PLUMBING	
<input checked="" type="checkbox"/>	All parts of the: <ul style="list-style-type: none"> • National Plumbing Code of Canada, and • Alberta Private Sewage Systems Standard of Practice.
GAS	
<input checked="" type="checkbox"/>	All parts of the: <ul style="list-style-type: none"> • Natural Gas and Propane Installation Code, • Propane Storage and Handling Code, and • Compressed Natural Gas Fuelling Stations Installation Code. Excluding the: <ul style="list-style-type: none"> • Installation Code for Propane Fuel Systems and Tanks on Highway Vehicles, and • Natural Gas for Vehicles Installation Code Compressed Natural Gas.

2.0 Quality Management Plan Administration

Summer Village of South View

The Municipality is responsible for the administration, effectiveness and compliance with this Quality Management Plan (QMP).

The Municipality will provide permitting, inspection and compliance monitoring services through its own staff and/or one or more accredited agencies. The Municipality will ensure that sufficient personnel, both administrative and technical, will be available to meet obligations and respond to the workload as required for quality administration of the Act and all applicable regulations and codes and standards within, as required by this QMP. All services will be performed in compliance with this QMP, in an effective, timely, professional and ethical manner, and with impartiality and integrity while working co-operatively with owners and/or the owner's representative(s).

The Municipality recognizes that should the required services be provided by an accredited agency, the Municipality will ensure that a formal contract for services is in place. The Municipality understands that they are responsible to effectively manage the contract with the accredited agency to ensure that the accredited agency is adhering to the service delivery standards of the approved QMP of the Municipality. Contracts with accredited agencies will include a statement that ensures that all SCOs will have the right to work in atmosphere free of undue influence and hold the discretionary authority to perform their duties as outlined in the Act.

The Municipality will maintain an atmosphere that supports objective and unbiased decisions. All Safety Codes Officers (SCOs) working for the Municipality will have the ability and opportunity to independently make decisions relative to compliance monitoring, without undue influence of management, appointed or elected officials, or any other party.

The Municipality recognizes that the Safety Codes Council herein referred to as the "Council" or its representative may review/audit for compliance to this QMP, the Act, and Council policies. The Municipality will fully cooperate with the Council on matters that relate to the administration of the QMP including the review and audit process. The Municipality recognizes that the Council has full and unfettered access to all records of the Municipality relating to the provision of services under this QMP including the right to enter the Municipality premises at any reasonable time in order to inspect, review, audit, or retrieve such records. The Municipality will implement the recommendations of the reviewer/ auditor and the Administrator of Accreditation.

The Municipality, in the event that it ceases to administer the Act for any new thing, process, or activity to which the Act applies, will retain the responsibility for services provided under the Act while accredited, including the administration and completion of services for permits issued.

The Municipality has identified a QMP Manager who is responsible for the administration of the QMP.

The Municipality recognizes that failure to follow this QMP may result in suspension or cancellation of the Municipality's accreditation.

2.1 Personnel

The Municipality will employ, retain, or otherwise engage:

- SCOs who are appropriately certified and designated to carry out the provisions of the QMP, and
- persons knowledgeable with the Act, regulations, codes, standards, Council policies, and other applicable legislation relative to the services to be provided.

SCOs shall have authority and freedom of discretion to:

- provide safety codes consultation,
- review plans,
- issue permits,
- carry out an inspection for anything, process, or activity to which this Act applies for the purpose of ensuring compliance with the Act,
- issue reports and correspondence,
- accept verification of compliance,
- review alternative solution proposals,
- issue variances,
- issue Orders,
- engage in enforcement action,
- conduct investigations,
- require professional engagement, and
- re-inspect.

A registry of all SCOs and permit issuers whether employed or through a contracted accredited agency, that provide services pursuant to this QMP will be maintained and made available to the Council or auditors upon request. This registry will include SCO certification level(s) and designation of powers.

The Municipality acknowledges the responsibilities of the SCOs and the requirement to obtain training to maintain SCO certification.

The Municipality will ensure that its employed SCOs will attend update training/development as required by the Council to maintain current SCO certification and competency including but not limited to changes in:

- the Act,
- regulations under the Act,
- codes and standards mandated by the Act,
- procedures under the Act,
- Council policies and directives,
- Administrator directives,
- assigned duties, and
- professional development.

The Municipality will ensure that all staff, SCOs, permit issuers, and contract personnel performing duties under the Act are aware of the content of this QMP and any revisions. The Municipality will ensure its officers, staff, SCOs, contracted personnel, and contracted accredited agencies have access to a copy of this QMP, the Act, and regulations. The Municipality will train its involved staff and SCOs in the requirements of this QMP and maintain the training records on the employee file.

The Municipality will ensure that the employed SCO(s) and staff follow the QMP.

2.2 Freedom of Information and Confidentiality

The Municipality will ensure that all staff, SCOs, permit issuers, and contracted personnel preserve confidentiality with respect to all information and documents that come to their knowledge from their involvement with the administration of this QMP. The *Freedom of Information and Protection of Privacy Act R.S.A. 2000, c F-25* and its regulations apply to all information and records relating to, created, or collected under this QMP.

2.3 Council Levy

The Municipality will collect the Council levy for each permit or service provided under the Act and remits the levy to the Council in the manner and form prescribed by the Council.

2.4 Records

The Municipality will maintain a file system for all records associated to administration of the Act and services provisions within the QMP including:

- permit applications and permits,
- plans, specifications, and other related documents,
- new home warranty verification as applicable,
- licensed residential builder verification as applicable,
- plans review reports,
- requests for inspections and services,
- inspection reports,
- investigation reports including supporting documentation,
- verifications of compliance,
- variances including application and supporting documentation,
- orders,
- Permit Services Reports (PSRs),
- related correspondence,
- a registry of contracts that relate to the administration of the QMP including any contracts with accredited agencies, and
- all other information that may be related to the administration of the Act.

The Municipality will retain the files and records for a period no less than three (3) years in accordance to Council policy or in accordance to the Municipality's records retention policy, whichever is greater.

All records and other material related to the services provided under the administration of this QMP are the property of the Municipality. Any records where an accredited agency (s) was involved will be returned to the Municipality within a reasonable time of completion of the service or upon request of the municipality.

2.5 Revisions

Revisions to the Scope, Administration, or Service Delivery Standard require resolution from the Municipality's Council. Revisions to the Operational Requirements or applicable forms used require the acceptance by the Chief Administrative Officer responsible for this QMP. All revisions require approval by the Administrator of Accreditation.

The Municipality will:

- maintain a registry of the SCOs and contracted accredited agencies that have been provided with a copy of this QMP and amendments, and
- immediately distribute copies of approved amendments to all registered holders of this QMP.

2.6 Permits / Permissions Administration

The Municipality will collect all information required by the permit regulation and as outlined in the operational requirements section of this QMP.

Permissions for the purpose of administering the Act, is deemed to be the same as a permit.

2.7 Annual Internal Review

The Municipality will conduct an annual internal review to evaluate the compliance and effectiveness of the municipality, staff, and QMP with respect to the administration of the municipality's accreditation. At the conclusion of the internal review, the Municipality will provide to the Council a summary comprised of all findings of the review including any successes, areas for improvement, and the methodology used to achieve improvement or correction signed by the Chief Administration Officer and the designated QMP Manager.

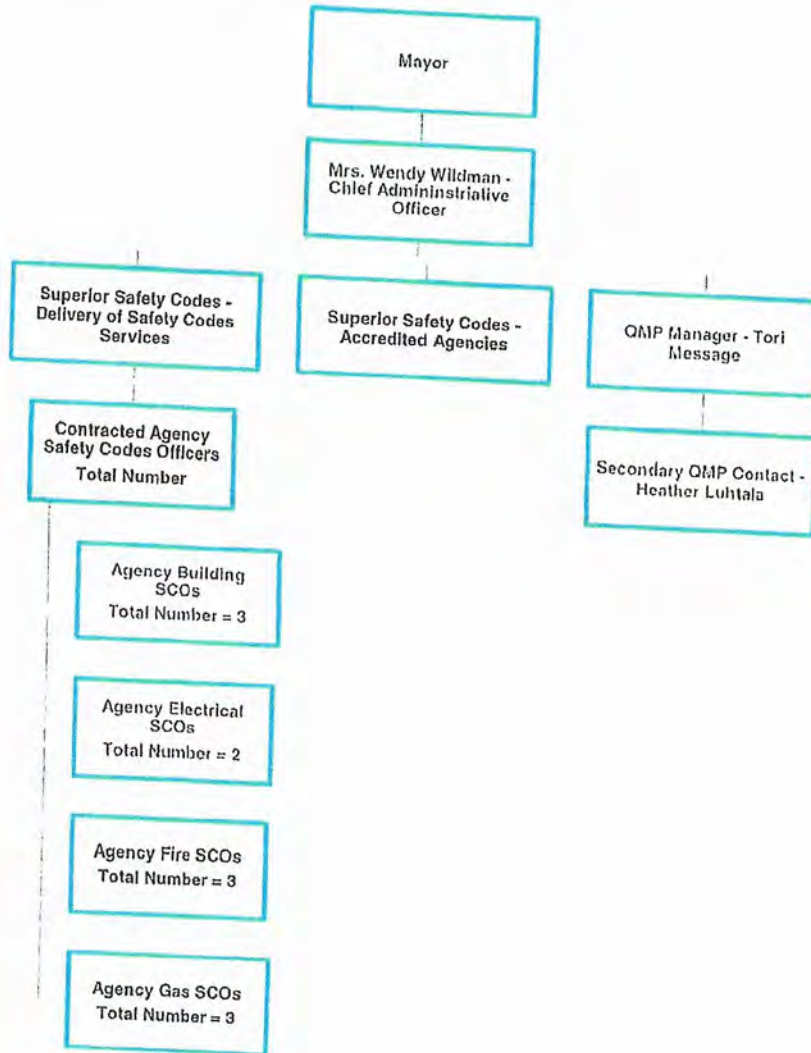
The annual internal review will be submitted to the Council no later than the last day of March, reporting on the previous calendar year of safety codes administration.

2.8 Declaration of Status

The Municipality will ensure that any or all SCOs, staff, or officers, whether employed, retained or otherwise engaged by an accredited agency, will be an unbiased third party in any services provided under this QMP. This includes participation in any design, construction, installation or investigation activities for projects where they also provide compliance monitoring.

2.9 Organizational Chart

Summer Village of South View



The above organizational structure including the use and reporting relationship of accredited agencies only applies with respect to the administration of this QMP

2.10 Municipality Agreement

In accordance with Council Resolution # 125-2019 of July 17th, 2019 the **Summer Village of South View** hereby provides agreement and signature to this QMP.

The Municipality hereby provides/acknowledges agreement, commitment, and adherence to this QMP.

Wendy Wildman
Signature - Chief Administrative Officer

Sandi Benford
Signature Chief Elected Official

Wendy Wildman CAO
Name & Position Title

Sandra Benford, Mayor
Name & Position Title

July 17, 2019
Date

July 17, 2019
Date

administration@wildwillowenterprises.com
Email Address

administration@wildwillowenterprises.com
Email Address

Summer Village of South View
Name of Municipality

Box 8 Alberta Beach, AB T0E 0A0
Municipality Address

587-873-5765
Phone Number

780-967-0431
Fax Number

2.11 Municipality QMP Manager Information

Victoria Alexage, QMP Manager
Name and Title of QMP Manager

tonic@wildwillowenterprises.com
Email Address

Summer Village of South View
Name of Municipality

Box 8 Alberta Beach, AB T0E 0A0
Municipality Address

587-873-5765
Phone Number

780-967-0431
Fax Number

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2.12 Notices

Any correspondence with regard to this QMP will be forwarded to both the Chief Administrative Officer and the QMP Manager of the Municipality.

Schedule B

Operational Requirements

3.0 Operational Requirements

3.1 Scope of Services

The operational requirements establish responsibilities and processes in order to provide compliance monitoring services under the Act, applicable regulations, and Council policy including as applicable but not limited to:

- code advice:
 - construction,
 - building upgrade programs,
 - development and implementation of fire safety plans, and
 - storage of dangerous goods.
- plans examinations:
 - new construction,
 - building upgrade programs,
 - residential secondary suites, and
 - fire safety plans with emphasis to addressing the risk to occupied residential buildings.
- permit/permission issuance:
 - construction,
 - renovations/alterations/reconstruction/demolition/additions, or other changes
 - occupancy permit
 - occupancy load certificates,
 - storage tank systems for flammable liquids and combustible liquids installation, alteration or removal, and
 - storage, purchase or discharge of fireworks.
- compliance inspections of work and occupancy:
 - construction,
 - renovations/alterations/reconstruction/additions,
 - occupancy loads and changes in occupancy,
 - fire safety plan practices with emphasis to addressing the risk to occupied residential buildings,
 - follow-up inspections of deficiencies and unsafe conditions,
 - post-occupancy of facilities identified, and
 - special or other activities addressed in the codes or at the discretion of the SCO.
- alternative solutions/variances,
- verification of compliance (VOC),
- collection and remittance of Council levies,
- issuance of Permit Services Reports,
- investigations, and
- maintain files and records.

3.2 Interdisciplinary Technical Coordination

An effective safety codes system requires cooperation between technical disciplines.

Where possible or appropriate, SCOs from all technical disciplines will discuss/interact in relation to:

- inspections,
- subdivision applications,
- development permits,
- plans reviews,
- occupancy permits,
- occupancy load certificates,
- enforcement,
- closure of files, and
- areas of mutual interest.

3.3 Orders

A SCO will issue and serve an order in accordance with the Act, the Administrative Items Regulation, and Council policy. Orders will be in the format prescribed by the Council. Upon compliance with an Order, a notice of compliance will be provided to the person(s) to whom the Order was served and to the Council.

A SCO will:

- prior to issuing an Order, first make every reasonable effort, including consultation with the QMP Manager or designate, to facilitate conformance with the Act,
- issue an Order if the SCO is of the opinion that all other reasonable efforts to obtain compliance with the act have failed,
- issue an Order in accordance with the Act, the Administrative Items regulation and Council policies,
- on issuance of an Order, immediately provide a copy to the Municipal QMP Manager or designate and the Council,
- a copy of the Order will be provided to the Council within 30 days of issuance,
- monitor the Order for compliance, and
- issue written acknowledgement of Order being satisfied to all parties to whom the originating Order was served and to the Council.

Orders may be appealed in accordance with the Act and Council policy.

The enforcement of an Order is the responsibility of the Municipality. It is the purview of the Municipality to escalate enforcement measures as necessary.

3.4 Emergency Situations

If a SCO is, on reasonable and probable grounds, of the opinion that there is an imminent serious danger to persons or property because of any thing, process or activity to which the Act applies or because of a fire hazard or risk of explosion, the SCO may take any action that they consider necessary to remove or reduce the danger.

3.5 Alternative Solutions / Variances

A SCO may review an alternative solution proposal and issue a site or instance specific variance from a code or referenced standard if the SCO is of the opinion that the alternative solution proposal / variance provides approximately equivalent or greater safety performance with respect to persons and property as that provided for by the Act. An alternative solution proposal / variance will not remove or relax an existing rule, nor be intended to provide product approval.

An alternative solution proposal / variance will be issued in accordance with the Act and Council policy. An alternative solution proposal / variance will be in the format prescribed by the Council.

A request for a variance must:

- be made in writing,
- be signed by the owner or the owner's representative, and
- include support documentation that demonstrates that the variance requested provides equivalent or greater level of safety that is identified by the code, standard or regulation.

A SCO may only make a decision respecting an alternative solution proposal / variance after having thoroughly researched the subject matter.

A copy of an approved variance will be provided, within 10 days of issuance, to the:

- owner,
- contractor if applicable,
- Council, and
- the Municipality.

3.6 Permit Administration

3.6.1 Permit Applications

An application for a permit and any information required to be included with the application must be submitted in a form and in a manner satisfactory to the SCO and/or permit issuer. The application must include the following information:

- (a) state the use or proposed use of the premises,
- (b) clearly set forth the address or location at or in which the undertaking will take place,
- (c) the owner's name and contact information,
- (d) any further information as required to enable the SCO and/or permit issuer to determine the permit fee,
- (e) describe the undertaking, including information, satisfactory to the SCO and/or permit issuer, regarding the technical nature and extent of the undertaking,
- (f) set out the name, complete address, telephone number and evidence of credentials required of the permit applicant, together with the written or electronic signature of the permit applicant,
- (g) for a permit for the building discipline:
 - i. state the type of occupancy,
 - ii. set out the prevailing market value of the undertaking,
 - iii. if a structure is to be installed on a temporary basis, as determined by the permit issuer, state the period for which the structure will be installed,
- (h) include a method of payment of fees acceptable to the permit issuer,

- (f) include any further information that the SCO and/or permit issuer considers necessary, including the provision of:
- i. a site plan that shows the actual dimensions of the parcel of land and the location of the proposed undertaking in relation to the boundaries of the parcel of land and other buildings on the same parcel of land,
 - ii. copies of plans and specifications for the proposed undertaking,
 - iii. documentation required to verify information provided by the applicant, and
- (j) A Freedom of Information and Protection of Privacy Act (FOIPP) statement that meets the requirements of FOIPP as per the following example will be included on the permit application:

"The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Municipality."

3.6.2 Required terms of permit issuance

Permits will include the following information:

- a permit number or other unique identifier that has been assigned by the permit issuer to the undertaking,
- the date on which the permit is issued,
- the name of the owner and/ or the person to whom the permit has been issued,
- where the undertaking is to take place,
- a description of the undertaking or portion of the undertaking governed by the permit, and
- contain any other information that the SCO and/or permit issuer considers necessary.

3.6.3 Terms and Conditions of Permit

A permit may contain terms and conditions that include but are not limited to:

- requiring permission be obtained from the SCO before occupancy or use of the construction, process or activity under the permit,
- setting the date on which the permit expires,
- setting a condition that causes the permit to expire,
- setting the period of time that the undertaking may be occupied, used or operated,
- setting the scope of the undertaking being permitted,
- setting the location or locations of the undertaking being permitted,
- setting the qualifications of the person responsible for the undertaking and/or doing the work,
- requiring an identification number or label to be affixed to the undertaking, and
- requiring SCO approval be obtained before any part of the work or system is occupied, covered or concealed.

3.6.4 Annual Permits

An annual permit may be issued in the electrical, gas or plumbing discipline allowing the owner or operator of the premise to effect minor repairs, alterations or additions on the premises under the following conditions:

- a person who holds a trade certificate in the appropriate trade under the Apprenticeship and Industry Training Act carries out the undertaking,
- the permit does not entitle the owner or operator to effect major alterations or additions to the premise, and
- the owner or operator maintains on the premise an accurate record of all repairs for the previous 2 years and makes the records available to an SCO upon request.

The inspection time frame for an Annual Permit may not be extended.

3.6.5 Permit Expiry

A permit shall expire with the time period set in the Permit or in the absence of a different term set in the permit, in conformance with the Act and the Permit Regulation.

The Municipality shall upon a permit expiring:

- notify the owner and the permit applicant as indicated on the permit application by issuing the Permit Services Report, and
- close the permit recording the expiration in the records management system including the reason.

3.6.6 Permit Timeframe Extension

A SCO and/or permit issuer may on the written request of a permit holder extend a permit for a fixed period of time that the SCO and/or permit issuer considers appropriate. The application for timeframe extension must be received prior to the permit expiring.

3.6.7 Permit Services Report (PSR)

A PSR:

- will be used to complete and close a file,
- will be issued within 30 days of completing the compliance monitoring services as required in this QMP (completion of compliance monitoring services means; after the final or only required inspection, after acceptance of a verification of compliance (VOC) in lieu of an inspection when permitted, or after compliance with the no-entry policy with respect to the final or only required inspection), and
- be issued to the Owner (the Owner, for the purposes of this document means, in order of preference; the Owner of the project at the time the permit was purchased, at the time the compliance monitoring services were provided, or at the time the PSR was issued).

The Municipality or an SCO may:

- reactivate the file at any time, and
- inspect post permit closure and attach report to the permit.

The Municipality will not issue a PSR or close the file if there is an identified unsafe condition that has not yet been corrected.

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3.6.8 Permit Refusal, Suspension, or Cancellation

A SCO may refuse, suspend or cancel a permit in conformance with the Act and the Permit Regulation.

The Municipality will upon refusal, suspension or cancellation of a permit:

- notify the owner and the permit applicant including the reason for the refusal, suspension or cancellation, and advise of the owner's right to appeal, and
- issue a PSR identifying the reason for the refusal, suspension or cancellation of the permit.

3.7 Site Inspections/Inspection Reports

Inspections will be conducted to determine and advise the owner of compliance to applicable codes and standards.

Inspections will:

- be conducted by a SCO,
- determine if the work, thing, or activity complies with the Act, regulations, and codes and standards,
- be conducted within the time frames noted in the discipline specific sections of this QMP,
- inspection services will be conducted within 5 working days of the requested inspection date, and
- be conducted at the stage(s) indicated in the discipline specific sections of this QMP, address the work of the inspection stage, any previously identified deficiencies, and any related work or condition observed.

An inspection report will be completed following the inspection and will include:

- permit number and Municipality file number (if applicable),
- discipline,
- Municipality name,
- owner name, address, phone number and email (if email is applicable),
- contractor name, address, phone number and email (if email is applicable),
- address of the inspection,
- date of the inspection,
- the stage(s) of work being inspected,
- a description of the applicable work in place at the time of inspection,
- all observed deficiencies including any condition where the work is incomplete, or does not comply with the Act or an associated code or regulation and in the opinion of the SCO is not an unsafe condition,
- all observed unsafe conditions including any condition that, in the opinion of the SCO, could result in property loss, injury, or death, and is not a situation of imminent serious danger, and
- all observed situations of imminent serious danger and the action taken by the SCO to remove or reduce the danger.

Inspection reports will:

- include name, signature, and designation number of the SCO conducting the inspection,
- be provided either electronically or hard copy to the permit applicant, contractor, and permit file; and if requested to the Owner, project consultant, Architect, or Consulting Engineers,
- document the corrected unsafe conditions through re-inspection(s) or VOC, and

- include all outstanding deficiencies from all inspection reports and plan reviews on the PSR.

For the purposes of this QMP:

- a deficiency is any condition where the work is incomplete, or does not comply with the Act, regulation or an associated code, and may include an unsafe condition(s),
- an unsafe condition is any condition that, in the opinion of the SCO, could result in injury, death, or property damage or loss, and may include a deficiency or a situation of imminent serious danger,
- a final inspection means an inspection conducted when the project or designated portion of the project, in the opinion of the SCO is sufficiently complete, safe, and compliant such that the owner can safely occupy or utilize the work for its intended use, and
- imminent serious danger is a condition that, in the opinion of the SCO will result in injury, death, or property damage or loss if the condition is not corrected in a timely manner.

A SCO may, in addition to the mandatory inspections stipulated in this QMP, conduct as many inspections as required to ensure that safety and compliance with the Act has reasonably been achieved.

3.8 No-Entry Policy

When a SCO is unable to gain entry to a site for a required inspection, the SCO will leave a notification on-site, or forward notification to the owner or permit applicant (as appropriate), advising of the inspection attempt and requesting that the Municipality be contacted to arrange for the site inspection.

If the Municipality does not receive a response within 30 days of notification, the Municipality notify the owner or permit applicant (as appropriate), a second notification requesting that the Municipality be contacted within 30 days to arrange for a site inspection.

If the Municipality is not contacted within 30 days of the second notification, the inspection stage may be considered a "no-entry" and counted as the required interim or final inspection. It will be noted on the Permit Services Report that a final inspection was not conducted, and the file will be closed.

3.9 Verification of Compliance (VOC)

A SCO, at their discretion, may accept a VOC in place of an inspection for an identified deficiency or noncompliance. The re-inspection may:

- follow-up on noted deficiencies or unsafe conditions on a site inspection report, or
- in lieu of a site inspection when permitted in this QMP (e.g. labelled mobile home siting, minor residential improvements).

A VOC will include the:

- identification of the document as a VOC,
- address of where the VOC is being applied for,
- permit number and discipline,
- name and title of the person who provided the VOC and how it was provided (i.e. written assurance, verbal assurance (with written documentation), site visit by designate, photographs, etc.),
- date accepted by the SCO, and
- signature and designation number of the SCO.

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3.10 Investigation of an Unsafe Condition, or Accident

A SCO may investigate an unsafe condition, or accident to determine its cause and circumstance and make recommendations related to safety.

When investigating an unsafe condition, or accident, a SCO has the authority to exercise the powers under the Act and close all or part of the affected premise for a period of 48 hours or for a period authorized by a justice to prevent injury or death or to preserve property while conducting an investigation.

No person shall remove or interfere with anything in, on or about the place where the unsafe condition, or accident occurred until permission has been granted by a SCO, unless it is necessary to do so to prevent death or injury, to protect property or to restore service.

A SCO who conducts an investigation will submit a copy of the report to an Administrator and provide a summary of the investigation to the Council.

Schedule C

Technical Discipline Service Delivery Standards

4.0 Technical Discipline Service Delivery Standards

4.1 Schedule C.1 BUILDING

Building Permits

The Municipality will, prior to permit issuance:

- obtain construction documents including plans and specifications as outlined in the National Building Code – 2019 Alberta Edition,
- obtain any letters or schedules required to be provided by the National Building Code,
- conduct a preliminary review of the construction documents to determine if professional involvement is required or if there are any potentially significant code compliance issues,
- review applicable information on land conditions e.g. Sub strata, soil conditions, water table,
- obtain documents with the seal and signature of a registered architect and/or professional engineer(s), when required by the National Building Code,
- obtain New Home Warranty verification where applicable, and
- obtain a hotworks permit, where applicable.

Construction Document Review

The Municipality will, not more than 15 days after permit issuance:

- complete a review of the construction documents in accordance with the requirements of the National Building Code,
- prepare a Plans Review Report,
- provide the Plans Review Report to the permit applicant and/or the contractor, and the Municipality's file and if requested, to the owner, project consultant, architect, or consulting engineers, and
- provide one set of the examined construction documents to the permit applicant for retention and review at the project site and retain one set on the Municipality's file.

The Municipality will, prior to construction, alteration or demolition operations, obtain in writing, a fire safety plan for the project site.

Compliance Monitoring on Projects requiring Professional Involvement

The Municipality will:

- collect and maintain on file, required schedules, and/or a letter(s) of compliance from the professional architect or engineer when a part(s) of the building requires a professional architect or engineer, and
- collect and maintain on file all schedules and letters of compliance required in accordance with the National Building Code when the registered professional architect and/or engineer involvement is required for the work covered under a permit.

Building Site-Inspections

A Building SCO will conduct site inspections at the stages indicated in the following tables:

Site Inspection Stages for Part 9 Buildings Not Requiring Overall Professional Involvement

Type Of Project	Type of Building & Major Occupancy	Minimum # of Inspections	Inspection Stage
New Construction, OR Alteration, addition, renovation, reconstruction, change in occupancy, minor work (with a value of not more than \$50,000)	All	1	<ul style="list-style-type: none"> o at any stage OR o within 1 year from permit issuance
Demolition	All	1	<ul style="list-style-type: none"> o at any stage within 1 year from permit issuance
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of more than \$50,000)	Single & Two Family Dwellings (Group C)	3	<ul style="list-style-type: none"> o complete foundation (prior to backfill) AND o solid or liquid fuelled appliance(s), building envelop, and framing (prior to covering up with insulation and vapour barrier) OR o building envelope including insulation and vapour barrier (prior to drywall) AND o final, including HVAC completion within 2 years of permit issuance
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of more than \$50,000)	Multi-family Residential, Townhouses, Small Apartments (Group C)	3	<ul style="list-style-type: none"> o complete foundation (prior to backfill) AND o solid or liquid fuelled appliance(s), building envelop, and framing (prior to covering up with insulation and vapour barrier) OR o building envelope including insulation and vapour barrier (prior to drywall) AND o final, including fire alarm and HVAC completion within 2 years of permit issuance
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of more than \$50,000)	Business & Personal Services, Mercantile, Med. & Low Hazard Industrial (Group D, E, F2, F3)	3	<ul style="list-style-type: none"> o complete foundation (prior to backfill) AND o building envelope and HVAC rough-in OR o framing, structure, and building envelop (prior to insulation and vapour barrier) AND o final, including HVAC completion within 2 years of permit issuance

Site Inspection Stages, Part 3 Buildings Not Requiring Overall Professional Involvement

Type Of Project	Major Occupancy	Minimum # of Inspections	Inspection Stages
Alteration, addition, renovation, reconstruction, change in occupancy, minor work (with a value of not more than \$50,000)	All	1	<ul style="list-style-type: none"> o at any stage OR o within 1 year of completion
Demolition	All	1	<ul style="list-style-type: none"> o at any stage within 1 year of permit issuance
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy with a value of work more than \$50,000 and less than \$200,000)	All	2	<ul style="list-style-type: none"> o *foundation OR o *framing, structure OR o *HVAC rough-in OR o *fire suppression systems OR o *fire alarm system OR o *HVAC completion OR o *interior partitioning OR o Medical Gas rough in AND o *final within 2 years of permit issuance <p>* NOTE: Any of these site inspections may be combined when it's reasonable to do so, and if site conditions permit.</p>
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy (value of work more than \$200,000)	All	3	<ul style="list-style-type: none"> o *foundation OR o *framing, structure OR o *HVAC rough-in OR o *fire suppression systems OR o *fire alarm system OR o *HVAC completion OR o *interior partitioning OR o Medical Gas rough in AND o *final within 2 year of permit issuance <p>* NOTE: Any of these site inspections may be combined when it's reasonable to do so, and if site conditions permit.</p>

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Site Inspection Stages, Part 3 or 9 Buildings Requiring Overall Professional Involvement

Type Of Project	Major Occupancy	Minimum # of Inspections	Inspection Stages
Alteration, addition, renovation, reconstruction, change in occupancy, minor work (with a value of not more than \$50,000)	All	1	<ul style="list-style-type: none"> o at any stage OR o within 1 year of permit issuance
Demolition	All	1	<ul style="list-style-type: none"> o at any stage within 1 year of permit issuance
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy (value of work more than \$50,000 and less than \$200,000)	All	2	<ul style="list-style-type: none"> o interim inspection at approximately the mid-term of the work AND o final within 2 years of permit issuance
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy (value of work more than \$200,000)	All	3	<ul style="list-style-type: none"> o *foundation OR o *framing, structure OR o *HVAC rough-in OR o *fire suppression systems OR o *fire alarm system OR o *HVAC completion o OR o Interior Partitioning OR o Medical Gas rough in AND o *final within 2 years of permit issuance <p>* NOTE: Any of these site inspections may be combined when it's reasonable to do so, and if site conditions permit.</p>

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In conjunction with / exceptions to with the above tables:

Site Inspection of labelled mobile home siting will consist of at least one on-site inspection within 180 days of permit issuance.

Site Inspection of Part 10 buildings will consist of at least one on-site inspection within 30 days of final set-up stage.

Site Inspection of Solid or Liquid Fuelled Heating Appliances (under separate permit) will consist of at least one on-site inspection, prior to covering, within 180 days of permit issuance.

Site Inspection of Mechanical, Heating, or Ventilation Systems (under separate permit) will consist of at least one on-site inspection at the completion stage, prior to covering, within 180 days of permit issuance.

Site Inspection of Vendors that advertise, display, or offer for sale, things to which the Act applies will consist of inspecting upon complaint or concern.

Site Inspection of Manufacturers will be conducted as per the permit inspection schedule for permitted work; or initiate the compliance and enforcement process for work not permitted or under other safety codes administration such as accredited corporation monitoring, a Standards Council of Canada program, a provincial government manufacturing program, or an international agreement, where the work is within scope of safety codes requirements.

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4.2 Schedule C.2 ELECTRICAL AND ELECTRICAL UTILITY

Electrical Permits

The Municipality will issue Electrical Permits.

Construction Document Review

A SCO and/or a permit issuer may, as a condition of the permit, require the permit applicant to submit construction documents (including plans and specifications) describing the work for any proposed electrical installation.

Electrical Site-Inspections

An Electrical SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Electrical Installations

Type of Project	Minimum # of Inspections	Inspection Stages
Public Institutions, Commercial, Industrial, Multi-Family Residential (with value of work over \$10,000)	2	<ul style="list-style-type: none"> o rough-in inspection (prior to cover-up) AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Public Institutions, Commercial, Industrial, Multi-Family Residential (with value of work \$10,000 or less)	1	<ul style="list-style-type: none"> o rough in inspection or final inspection, within 1 year of permit issuance
Single Family Residential or Farm Buildings (with value of work over \$2,500)	2	<ul style="list-style-type: none"> o completed rough-in inspection (prior to cover-up) AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Single Family Residential or Farm Buildings (with value of work \$2,500 or less)	1	<ul style="list-style-type: none"> o final inspection, within 180 days of completed work
Skid Units, Relocatable Industrial Accommodation, Oilfield Pump-jacks, Temporary Services	1	<ul style="list-style-type: none"> o rough-in inspection (prior to cover-up) OR o final inspection within 180 days of permit issuance, including all additional wiring for Relocatable Industrial Accommodation and Manufactured Housing
Annual Permit (for minor alterations/additions conducted on one site)	2	<ul style="list-style-type: none"> o mid-term inspection o final inspection, within 60 days of expiry of permit

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Site Inspection of Vendors that advertise, display, or offer for sale, things to which the Act applies will consist of inspecting upon complaint or concern.

Site Inspection of Manufacturers will be conducted as per the permit inspection schedule for permitted work; or initiate the compliance and enforcement process for work not permitted or under other safety codes administration such as accredited corporation monitoring, a Standards Council of Canada program, a provincial government manufacturing program, or an international agreement, where the work is within scope of safety codes requirements.

4.3 Schedule C.3 PLUMBING

Plumbing Permits

The Municipality will issue Plumbing permits.

Construction Document Review

A SCO and/or a permit issuer may, as a condition of the permit, require the permit applicant to submit construction documents including plans and specifications describing the work for any proposed plumbing installation.

Plumbing Site-Inspections

A Plumbing SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Plumbing Installations

Installation Type	Minimum # of Inspections	Plumbing Installation Stage
Public Institutions, Commercial, Industrial, Multi-Family Residential (with more than 5 fixtures)	2	<ul style="list-style-type: none"> o rough-in below grade prior to covering OR o rough-in above grade prior to covering AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Public Institutions, Commercial, Industrial, Multi-Family Residential (with 5 fixtures or less)	1	<ul style="list-style-type: none"> o rough-in below grade prior to covering OR o rough-in above grade prior to covering OR o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Single Family Residential or Farm Buildings new construction (or alteration, addition, or renovation with more than 5 fixtures)	2	<ul style="list-style-type: none"> o completed rough-in below grade OR o completed rough-in above grade prior to covering (within 180 days of permit issuance) o AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Single Family Residential or Farm Building alteration, addition, or renovation (with 5 fixtures or less)	1	<ul style="list-style-type: none"> o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Annual Permit	2	<ul style="list-style-type: none"> o mid-term inspection AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Private Sewage Disposal Systems	1	<ul style="list-style-type: none"> o site inspection completed prior to covering.

Site Inspection of Vendors that advertise, display, or offer for sale, things to which the Act applies will consist of inspecting upon complaint or concern.

Site Inspection of Manufacturers will be conducted as per the permit inspection schedule for permitted work; or initiate the compliance and enforcement process for work not permitted or under other safety codes administration such as accredited corporation monitoring, a Standards Council of Canada program, a provincial government manufacturing program, or an international agreement, where the work is within scope of safety codes requirements.

Permits for Private Sewage Disposal Systems

The Municipality will issue permits for Private Sewage Disposal System installations.

Permit Issuance for Private Sewage Disposal Systems

The Municipality will, prior to permit issuance require the permit applicant to provide all relevant installation details including:

- a site plan,
- the expected volume of sewage per day,
- the criteria used to determine the expected volume of sewage per day,
- description and details of all sewage system treatment and effluent disposal component(s), and
- details of the method(s) used to determine the soil effluent loading rate, including the results of the method(s) and who they were conducted by, and the depth to the water table if less than 2.4 m from ground surface.

A Plumbing Group B SCO will complete a review of the permit application information for compliance with the Private Sewage Disposal System regulations prior to permit issuance.

Private Sewage Disposal System Site Inspections

A Plumbing Group B SCO will conduct a minimum of one site inspection prior to covering.

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4.4 Schedule C.4 GAS

Gas Permits

The Municipality will issue Gas Permits.

Construction Document Review

A SCO and/or a permit issuer may, as a condition of the permit, require the permit applicant to submit construction documents including plans and specifications describing the work for any proposed gas installation.

Gas Site-Inspections

A Gas SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Gas Installations

Installation Type	Minimum # of Inspections	Gas Installation Stages
Public Institutions, Commercial, Industrial, Multi-Family Residential	2	<ul style="list-style-type: none">o rough-inANDo final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Single Family Residential or Farm Buildings	2	<ul style="list-style-type: none">o rough-ino ANDo final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Single Family Residential accessory buildings, or any use alteration, addition, renovation, or reconstruction	1	<ul style="list-style-type: none">o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Temporary Heat Installations (under separate permit), temporary services	1	<ul style="list-style-type: none">o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Annual Permit	2	<ul style="list-style-type: none">o mid-term inspectionANDo final inspection at substantial completion of work described on the permit within 2 years of permit issuance

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Site Inspection of Vendors that advertise, display, or offer for sale, things to which the Act applies will consist of inspecting upon complaint or concern.

Site Inspection of Manufacturers will be conducted as per the permit inspection schedule for permitted work; or initiate the compliance and enforcement process for work not permitted or under other safety codes administration such as accredited corporation monitoring, a Standards Council of Canada program, a provincial government manufacturing program, or an international agreement, where the work is within scope of safety codes requirements.

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Don't Forget to Register!

Reynolds Mirth Richards & Farmer LLP <clientrelations@rmf.com>

Mon 4/3/2023 7:29 AM

To: Summer Village Office <administration@wildwillowenterprises.com>

[View this email in your browser](#)



&



ALBERTA'S WORKPLACE IN 2023

Employment Law Seminar

THURS
MAY 4
2023

Join our Partners and Associates for insightful sessions to gain tools to help you navigate recent changes in the workplace and emerging issues. The agenda boasts a lineup of timely topics focused on the legal landscape and how it relates to labour and employment in Alberta.

This seminar has been approved by [CPHR Alberta](#) for 5 CPD hours.

REGISTER HERE

[View Agenda](#)

[Meet the Team](#)

[Contact Us](#)

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You are receiving this email because you opted in via our website.

Our mailing address is:
Reynolds Mirth Richards & Farmer LLP
3200 Manulife Place
10180 101 Street
Edmonton, AB T5J 3W6
Canada

Add us to your address book

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<p>MORNING PLENARY</p>	<p>Demystifying the Litigation Process: it's not like what you see on TV <i>Learn what to expect when you face, or think about starting, a legal proceeding in court or before a tribunal (like the Human Rights Tribunal).</i></p> <p><i>In this session, our team of lawyers will break down concepts around the dispute resolution process and dive into costs awards and risks, questioning, timelines, and the difference between the Provincial Court, the Court of King's Bench, and various tribunals.</i></p>
<p>MORNING BREAKOUT SESSIONS</p>	<p>Employment Contracts Essentials – Understanding the Parts Nobody Reads <i>One of the most important things employers must consider when entering into an employment relationship is the terms that will govern that relationship. Employment contracts assist in managing employee relationships, minimizing potential liability, and setting employee expectations.</i></p> <p><i>This session will focus on the oft-overlooked but critical provisions that may be easy to gloss over as “boilerplate” (spoiler: nothing is boilerplate!). Understanding these provisions and why they matter will help you minimize your risk and best structure employment agreements.</i></p> <p>Accommodation, Disability & Human Rights: What You Need to Know <i>In this session, our lawyers will provide practical commentary and insight on the procedural aspects of the duty to accommodate, including accommodations in the context of mental health, making inquiries, the threshold for notice of a disability. Non-medical accommodations will also be explored.</i></p>
<p>AFTERNOON BREAKOUT SESSIONS</p>	<p>When It's Over: Understanding Termination <i>Terminating an employment relationship is never easy or enjoyable. Not only can emotions run high, but there are many legal (and non-legal) factors to consider from a risk management perspective.</i></p> <p><i>This session will look at the ins and outs of termination, including for cause terminations, without cause terminations, and even constructive dismissal. You will leave the session with tips and tools you can implement immediately.</i></p>

	<p>The ever swinging pendulum of change: The most significant developments to the law affecting workplaces in the past 5 years <i>The law related to workplaces continues to evolve and change, and employers must always adjust. In this session, our lawyers will look at the cases and legislative changes that have had the most significant impact (and lingering effect) in the last five years. Attendees will hear practical pointers about how to manage the evolution of the law now and into the future.</i></p>
<p>AFTERNOON PLENARY</p>	<p>Ask the Pros Panel <i>Get the answers you need, from the lawyers you call – ask our employment lawyers questions that arose during the seminar or in the course of your normal work.</i></p>

Registration Fee: \$225 + GST

Join our Partners and Associates for insightful sessions to gain tools to help you navigate recent changes in the workplace and emerging issues. The agenda boasts a lineup of timely topics focused on the legal landscape and how it relates to labour and employment in Alberta.

Breakout sessions will range from 101 style classes to deep-dives from our industry leaders. You will have the option to attend two breakout sessions but will have access to materials for ones you miss. The seminar will conclude with a bear pit style session where attendees will have the opportunity to get answers to important questions from our Panel of Pros.

This seminar has been approved by CPHR Alberta for 5 CPD hours.

Fw: Save the Date - Regional Municipalities Meeting

Summer Village Office <administration@wildwillowenterprises.com>
on behalf of

Cindy Suter <csuter@lsac.ca>

Wed 3/15/2023 10:28 AM

To: sandi.benford@gmail.com <sandi.benford@gmail.com>; jamwoslyng@gmail.com
<jamwoslyng@gmail.com>; bj.svsouthview@yahoo.com
<bj.svsouthview@yahoo.com>; lizturnbull@telusmail.net
<lizturnbull@telusmail.net>; berniepoulin@icloud.com <berniepoulin@icloud.com>; SolSeeker@outlook.com
<SolSeeker@outlook.com>; graemehorne@mail.com <graemehorne@mail.com>

Cc: wendy.wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Please see meeting date change below for the next Regional Municipalities Meeting.

Thank you,

Heather Luhtala,
Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

Summer Village of South View - www.summervillageofsouthview.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765

Fax: 780-967-0431

From: Cindy Suter <csuter@lsac.ca>

Sent: Tuesday, March 14, 2023 4:04 PM

To: Councillors2022 <Councillors2022@lsac.ca>; Brian Hartman <bhartman@lsac.ca>; Greg Edwards
<GEdwards@lsac.ca>; Matthew Ferris <mferris@lsac.ca>; Mike Primeau <mprimeau@lsac.ca>; Trista Court
<tcourt@lsac.ca>; Alexis Nakota Sioux Nation <chief@ansn.ca>; Steven TYMAFICHUK <s.tymafichuk@gmail.com>;
svcastle.kupchenko@gmail.com <svcastle.kupchenko@gmail.com>; Marge Hanssen
<marge.hanssen@svnakamun.com>; ray.hutscal@rosshaven.ca <ray.hutscal@rosshaven.ca>; Denise Lambert
<dmlambert.svsandyb@xplornet.ca>; berniepoulin@icloud.com <berniepoulin@icloud.com>;
sandi.benford@gmail.com <sandi.benford@gmail.com>; 'Jon Ethier' <jon@rideriverside.com>;
gwen.jones@sunsetpoint.ca <gwen.jones@sunsetpoint.ca>; k.dion@valquentin.ca <k.dion@valquentin.ca>;
renjgiesbrecht@gmail.com <renjgiesbrecht@gmail.com>; Don Bauer <mayor@svyellowstone.ca>; Janet Jabush
<Janet.Jabush@mayerthorpe.ca>; lkwasny@onoway.ca <lkwasny@onoway.ca>;
angeladuncan@albertabeach.com <angeladuncan@albertabeach.com>; cao@birchcove.ca <cao@birchcove.ca>;
Summer Village of Sandy Beach <cao.svsandyb@xplornet.ca>; Summer Village of Nakamun Park
<cao@svnakamun.com>; Summer Village Office <administration@wildwillowenterprises.com>; Sunset Point
<office@sunsetpoint.ca>; Yellowstone Office <office@svyellowstone.ca>; Summer Village of West Cove
<svwestcove@outlook.com>; Summer Village of Ross Haven <cao@rosshaven.ca>; Town of Mayerthorpe
<admin@mayerthorpe.ca>; Onoway CAO <cao@onoway.ca>

Cc: McGillivray, Kevin <kevin.mcgillivray@rcmp-grc.gc.ca>; Kevin Ouderkirk <KOuderkirk@steannegas.com>; Joe
Blakeman <JBlakeman@lsac.ca>; George Vaughan <GVaughan@lsac.ca>; Dodds, Bob <Bob.Dodds@rcmp-
grc.gc.ca>; Lorne Olsvik <lolsvik@lsac.ca>; Town CAO <cao@mayerthorpe.ca>; Nicholas Gelych
<NGelych@lsac.ca>; kevin.bird@ngps.ca <kevin.bird@ngps.ca>

51

Subject: Save the Date - Regional Municipalities Meeting

When: Tuesday, June 20, 2023 9:30 AM-3:00 PM.

Where: Alberta Beach Seniors

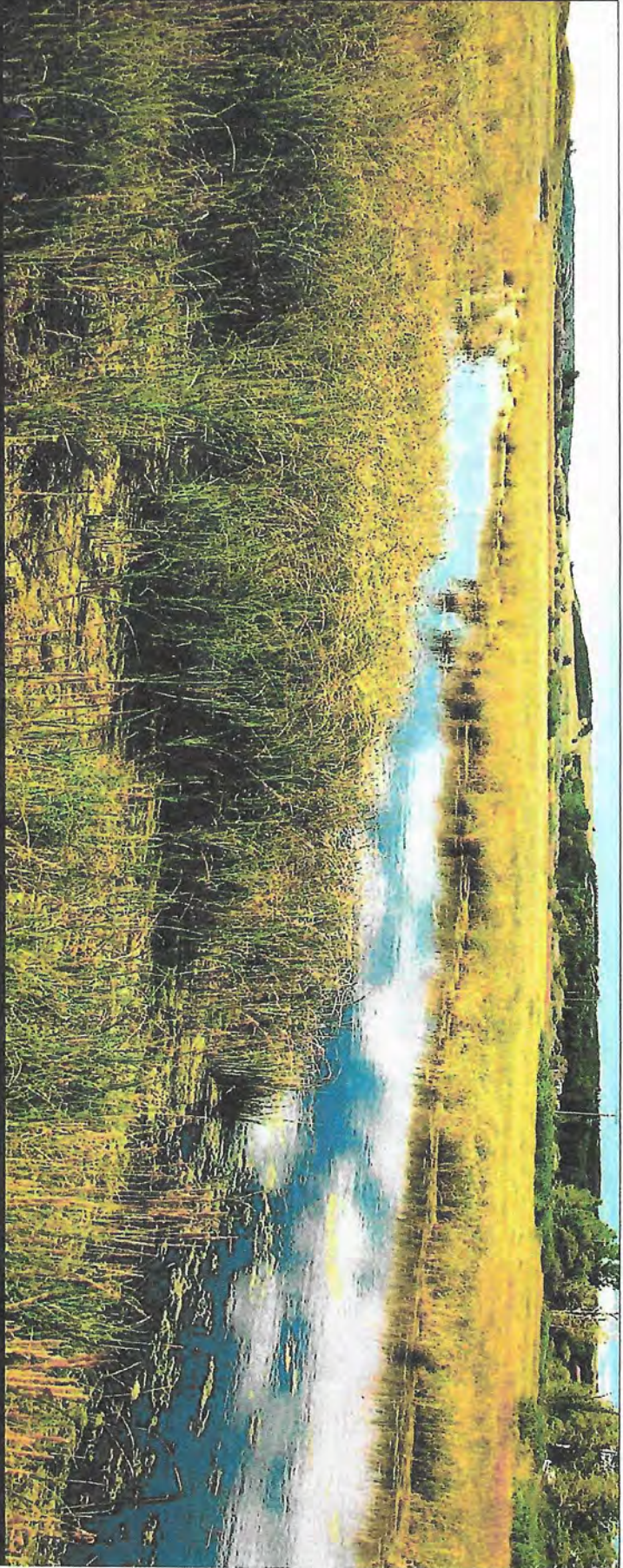
The Reeve sends his apologies as we need to reschedule the meeting to Tuesday, June 20, 2023

Save the date. Agenda to follow. If you have agenda items please forward one week prior to the meeting, June 13, 2023.

Thank you.

Cindy

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Introduction



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Wastewater Regionalization Concept

Summary:

- The Darwell Lagoon Commission Wastewater Regionalization effort is a concept to establish a regional utility model for handling wastewater within Lac Ste. Ann County and surrounding areas

Core Objectives:

- Provide a means of safe, efficient, and financially viable wastewater collection, treatment, and disposal
- Meet CCME standards for ammonia in treated wastewater
- Protect the health of Alberta's lakes by promoting environmental stewardship within the Sturgeon River Watershed
- Utilize new and existing infrastructure and provide affordable solutions to all participants
- Strengthen community collaboration across the region



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Regional Wastewater Phasing Strategy

The Wastewater Regionalization Concept is a utility system that leverages local collections infrastructure and treatment lagoons as part of the region's greater wastewater servicing strategy. The Commission would implement regional transmission lift stations and piping to connect local communities to centralized treatment.

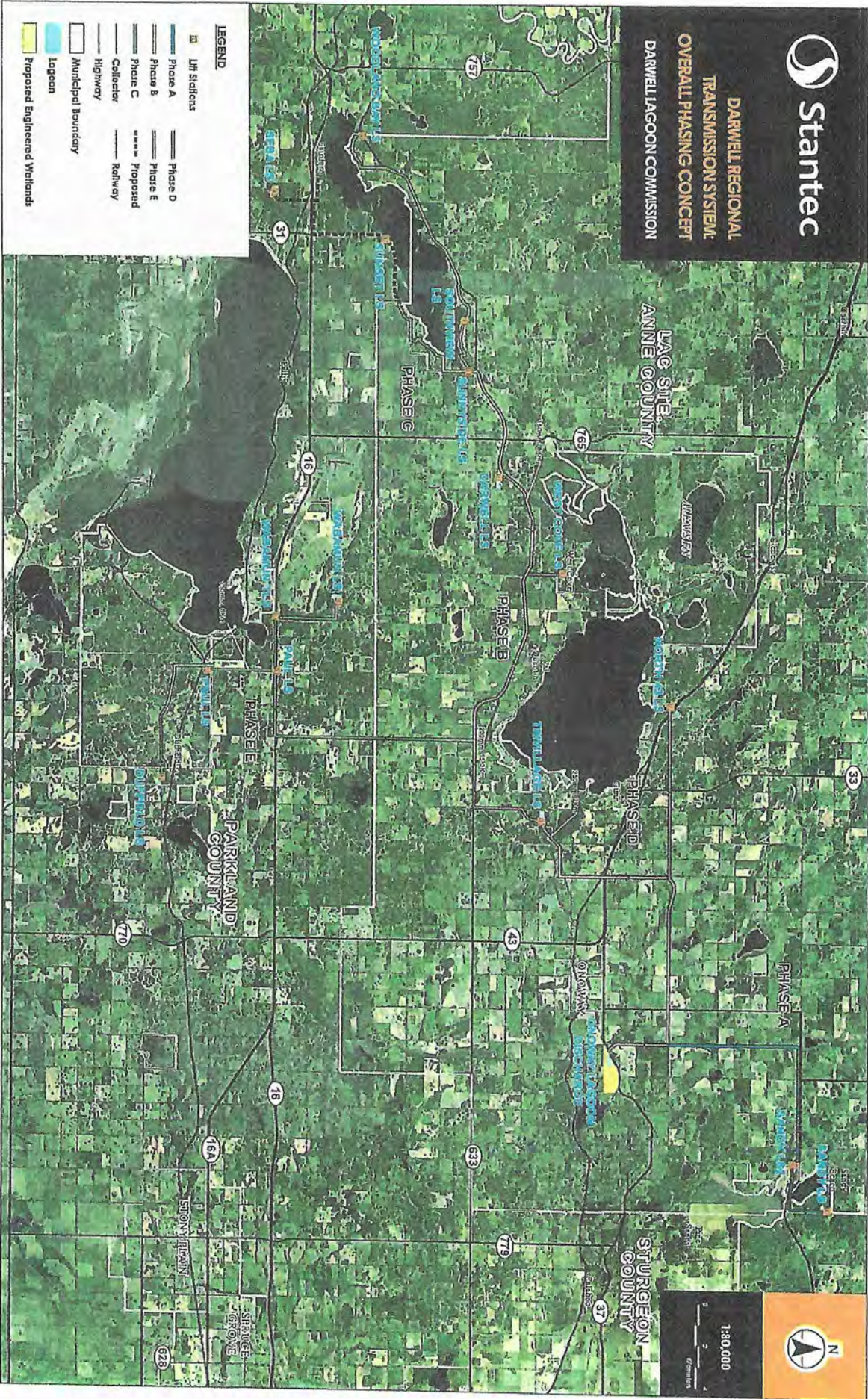
Planned system phasing splits the region into manageable construction contracts based on a ranking matrix prioritizing aging systems.

- Phase A – Sandy Beach, Sunrise Beach: Out for bid in April 2023
- Phase B – The Darwell Lagoon Commission: Construction completion expected Q4 2023
- Phase C – Isle Lake Communities: Currently in preliminary design
- Engineered Wetlands – Future
- Phase D – North 43 Lagoon Commission and the Tri-Village Lagoon Commission: Future
- Phase E – Wabamun Lake Communities: Future



Stantec

**DARWELL REGIONAL
TRANSMISSION SYSTEM
OVERALL PHASING CONCEPT
DARWELL LAGOON COMMISSION**



LEGEND

	Lift Stations		Phase D
	Phase A		Phase E
	Phase B		Proposed
	Phase C		Collector
	Highway		Railway
	Municipal Boundary		
	Lagoon		
	Proposed Engineered Wetlands		



Serviceable Communities

The Wastewater Regionalization Concept study has considered extending wastewater service opportunities to both actively participating and potential future community partners including:

Summer Villages:

- Alberta Beach
- Castle Island
- Gunn
- Kapasiwin
- Point Allison
- Ross Haven
- Sandy Beach
- Seba Beach
- Silver Sands
- Southview
- Sunrise Beach
- Sunset Point
- Val Quentin
- West Cove
- Yellowstone

First Nation:

- Alexander
- Alexis
- Paul Band

Towns / Hamlets

- Duffield
- Gainford
- Onoway
- Wabamun

Wastewater Commissions:

- Darwell
- Tri-Village
- North 43

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Regional Wastewater Transmission Concept

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Wastewater Regionalization Methodology

The Wastewater Regionalization Concept study utilizes existing community infrastructure and constructed regional components, forming a regional wastewater utility.

Community Infrastructure:

- Local wastewater collection
- Local treatment lagoons

Regional Infrastructure:

- Community wastewater lift stations
- Conveyance piping
- Final wastewater treatment facilities
- Final wastewater outfall

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Wastewater Regionalization Study Findings

Key Findings:

- Many existing wastewater treatment lagoons throughout the County are already at or nearing full capacity triggering potential non-compliance.
- The capital cost of upgrading existing lagoons may be unattainable by many study participants if undertaken alone.
- Regional wastewater conveyance forcemain is recognized as grant fundable
- A new stand-alone conventional wastewater treatment plant is cost prohibitive
- Utilization of the Town of Onoway's wastewater treatment lagoons is of comparable cost to regional conveyance to the ACRWC system and are likely to have a much lower utility treatment cost for system users
- Tertiary engineered wetlands are a feasible natural systems alternative to increase treatment capacity at Onoway as part of the regional utility model



Wastewater Regionalization: Current Direction

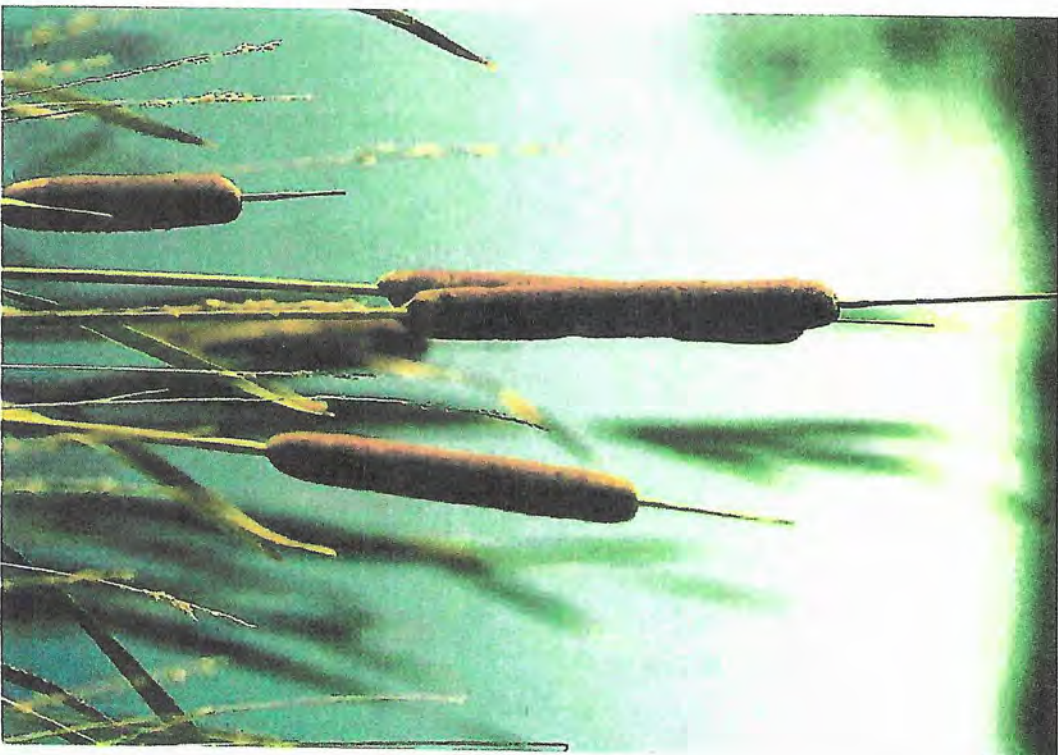
19



Darwell Engineered Wetlands

The Wastewater Regionalization steering committee has developed an engineered wetlands concept to retain water within the Sturgeon River Watershed.

- The Town of Onoway lagoons have been selected as the regional wastewater system termination point
- Engineered wetlands may be implemented to increase treatment capacity at Onoway to handle future regional utility wastewater volumes
- The Alberta Conservation Association (ACA) is assisting to determine future sustainability of the project
- Natural systems combine many environmental benefits with treatment functionality



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Engineered Wetlands Introduction

Wetlands are natural systems that use a combination of physical, chemical and biological treatment mechanisms to degrade, transform and sequester contaminants. Discharge from stormwater and wastewater systems have traditionally demonstrated water quality improvements for over a century. Providing tertiary polishing for final effluent.

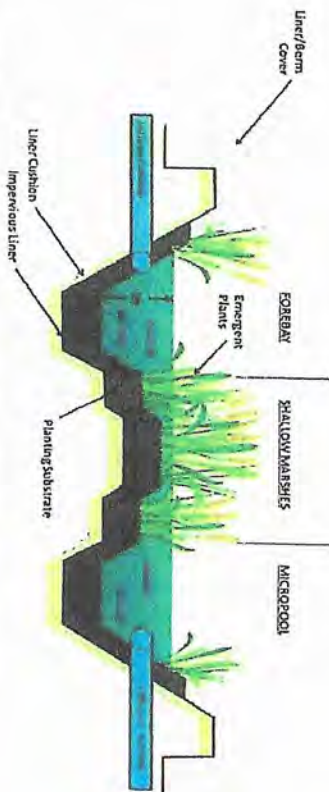
The DLC is targeting the implementation of an Engineered Wastewater Wetland system as an integral component of conventional lagoon treatment under the regional transmission main strategy, which has never been completed in Alberta. Recent advances in wetland technology have overcome traditional hurdles such as solids clogging, odor mitigation, temperature-related seasonality in treatment performance, expanding the application to include secondary wastewater treatment.

Engineered Wetlands Benefits

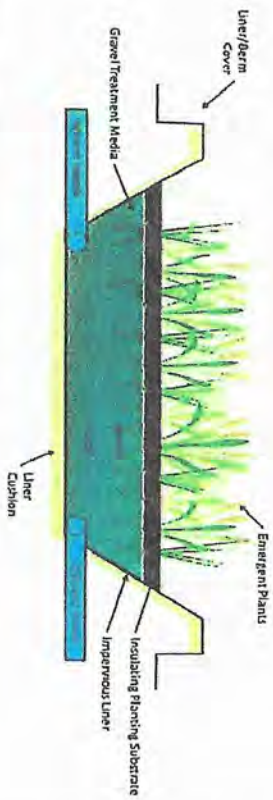
The simplicity of operation, low maintenance requirements, sustainability, and cost-efficiency offered by Engineered Wastewater Wetlands collectively constitute an attractive alternative to conventional treatment methods. These systems facilitate:

- Sedimentation, filtration, and accretion/burial for the removal of TSS and phosphorus
- Microbial degradation for the removal of TSS, BOD and nitrogen
- Microbial destruction of pathogens

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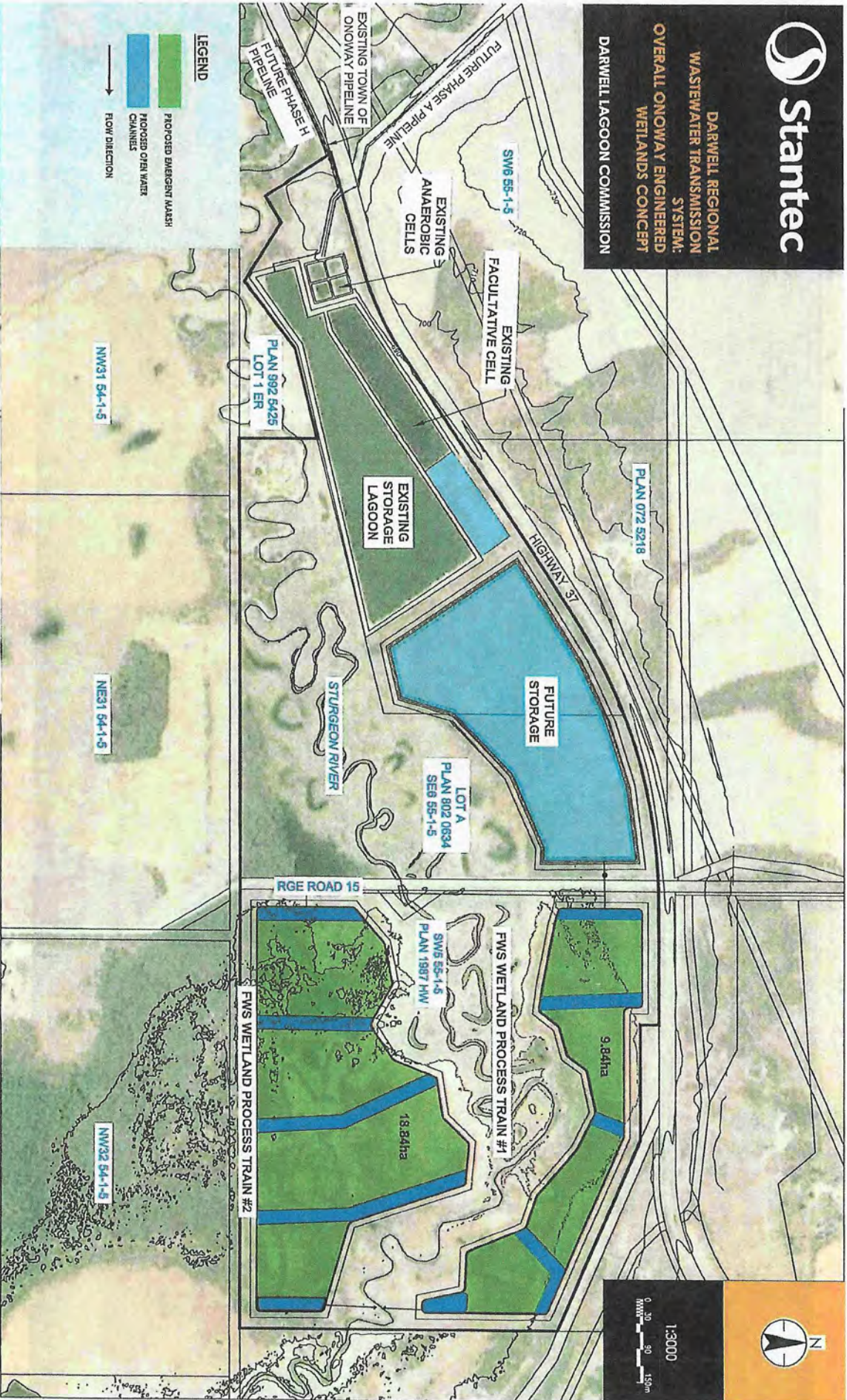
Free Water Surface Engineered Wetland Flow Diagram



Subsurface Engineered Wetland Flow Diagram



DARWELL REGIONAL
WASTEWATER TRANSMISSION
SYSTEM:
OVERALL ONOWAY ENGINEERED
WETLANDS CONCEPT
DARWELL LAGOON COMMISSION



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Questions?

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Municipal Government Act RSA 2000 Chapter M-26

Part 10 Division 2 Property Tax

BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE SEVERAL RATES OF TAXATION IMPOSED FOR ALL PURPOSES FOR THE YEAR 2023.

WHEREAS the total requirements of the Summer Village of South View in the Province of Alberta as shown in the budget estimates are as follows:

Municipal General	181,465.47
Minimum Municipal	28,832.53
Lac Ste. Anne Foundation Requisition	4,287.27
ASFF Residential School Requisition	50,387.00
ASFF Non-Residential School Requisition	466.00
Designated Industrial Property Tax Requisition	9.89
Total:	\$ 265,448.16

WHEREAS the total assessment of land, buildings and improvements amounts to:

Assessment Description	Total
RESIDENTIAL (VACANT)	785,480
RESIDENTIAL (IMPROVED)	18,545,380
NON-RESIDENTIAL	132,560
EXEMPT	1,670,430
Total:	\$ 21,133,850

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Summer Village of South View for 2023 total \$377,271.00; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$166,973.00 and \$28,832.53 from "Minimum Municipal Tax" and the balance of \$181,465.47 is to be raised by general municipal taxation; and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid;

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Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 2 Property Tax

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act* RSA 2000 Chapter M-26 Part 10 Division 2; and

1. The Municipal Administrator is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
General Municipal			
Residential	178,858.02	19,330,860	9.2524605
Non-residential (Linear)	2,607.45	132,560	19.67
TOTAL	\$181,465.47	\$19,463,420	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
Alberta School Foundation Fund			
Residential	50,387.00	19,330,860	2.6065576
Non-residential (Linear)	466.00	132,560	3.5153893
TOTAL	\$50,853.00	\$19,463,420	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
Lac Ste. Anne Seniors Foundation			
Residential	4,258.07	19,330,860	0.2202732
Non-residential (Linear)	29.20	132,560	0.2202732
TOTAL	\$4,287.27	\$19,463,420	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE (in mills)</u>
Designated Industrial Property			
Non-Residential (Linear)	9.89	132,560	0.0746
TOTAL	\$9.89	\$132,560	

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Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 2 Property Tax

2. The minimum amount payable as property tax for general municipal purposes shall be:

	<u>TAX RATE</u>	<u>TAX LEVY</u>
Minimum Municipal Tax		
Residential (Vacant)	\$1,125.00	17,482.38
Residential (Improved)	\$1,125.00	10,487.55
Non-Residential (Linear)	\$1,125.00	862.60
TOTAL		\$28,832.53

3. THAT this BYLAW shall come into force and effective for 2023 taxation on the date of the third and final reading.

Read a first time on this 19th day of April, 2023.

Read a second time on this 19th day of April, 2023.

Unanimous Consent to proceed to third reading on this 19th day of April, 2023.

Read a third and final time on this 19th day of April, 2023.

Signed this 19th day of April, 2023.

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

69

March 1, 2023

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of South View
PO Box 8
Alberta Beach AB T0E 0A0

Dear Ms. Wildman:

This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 20 per cent cost recovery for the fiscal year 2022/23. Total revenue generated is estimated to be \$44,784,300 and will be reinvested in Alberta policing initiatives. For fiscal year 2023/24 and going forward, municipalities will be invoiced based on a 30 per cent cost recovery. For your planning purposes, please use your invoiced amount for 2022/23 and add an additional 50 per cent to estimate your 2023/24 invoice total.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Gordon Crawford at gordon.crawford@gov.ab.ca. Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Sincerely,



M. A. (Marlin) Degrand, M.O.M.
Assistant Deputy Minister

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Cost Breakdown

The provincial payment generating \$44,784,300 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2022-23 after modifiers	Total Municipal Population (2021)	Total Equalized Assessment (2023)	Total Revenue Base Estimate
\$44,784,300	762,490	303,816,170,576	\$46,500,000

Municipal Data

Summer Village of South View	Data/Cost Breakdown
2021 Population	61
2023 Equalized Assessment	\$19,806,490
Equalized Assessment per capita	\$324,697
Population % of total for PFM	0.008%
Equalized Assessment % of total for PFM	0.00652%
Amount based on 50% Population (A)	\$1,860
Amount based on 50% Equalized Assessment (B)	\$1,516
Total share policing cost C = (A + B)	\$3,376
<i>Less modifiers:</i>	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$ 0
Subsidy from Shadow Population (variable) (Note 2)	\$ 0
5% for No Detachment Subsidy (Note 3)	\$ 169
Total share with modifiers	\$3,207

Notes

Population provided by Alberta Treasury Board and Finance

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.

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Please remit to:
Government of Alberta
 c/o Ministry of Public Safety and Emergency Services
 Corporate Services Division
 6th Floor, 9833 - 109 Street
 Edmonton, Alberta T5K 2E8
Attention: Accounts Receivable
 JSG.FinancialOperations@gov.ab.ca

Invoice No. **1800033547**

Invoiced to:	Summer Village of South View	Date:	March 23, 2023
Address:	PO Box 8		
City:	Alberta Beach	Prov/Terr:	AB
		Postal Code:	T0E 0A0
Attention:	Ms. Wendy Wildman		

Qty	Description	Unit Price	Total
	Police Funding Model (PFM) Fiscal 2022-23 Summer Village of South View Please remit payment within 45 days <i>For Finance Use Only:</i> BP# 0 Cr. 100062/4090801100/624316/1005590/42		\$3,207
GST#R124072513		Subtotal	
Payment due upon receipt. Past due accounts are subject to a late payment charge.		GST	
Cheques are to be made payable to: <i>GOVERNMENT OF ALBERTA</i>		Total	\$3,207

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PAYABLE SOUTH VIEW - Fwd: Government of Alberta - 2022-23 Police Funding Model (PFM) Chargeback

Summer Village Office <administration@wildwillowenterprises.com>

Mon 3/27/2023 12:34 PM

To: wendy.wildwillowenterprises.com <wendy@wildwillowenterprises.com>

📎 4 attachments (596 KB)

Invoice SV of South View 2022-23.pdf; SV of South View 2022-23 PFM.pdf; GoA EFT-Wire Deposit Form PSES.pdf; image002.png;

Heather Luhtala,
Asst. CAO

Begin forwarded message:

From: JSG Financial Operations <JSG.FinancialOperations@gov.ab.ca>
Date: March 23, 2023 at 11:57:19 AM PDT
To: Summer Village Office <administration@wildwillowenterprises.com>
Subject: Government of Alberta - 2022-23 Police Funding Model (PFM) Chargeback

Hello,

This is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM). Attached is information regarding the costs associated with the shared responsibility between the Government and Provincial Police services in Alberta for the 2022 calendar year.

Attachments:

- A letter outlining the context of the shared initiative with cost breakdown based on data from your municipality;
- An associated invoice from Alberta Public Safety & Emergency Services;
- An Electronic Funds Transfer (EFT)/Wire Deposit form for purposes of submitting payment (the preferred method) by EFT/Wire Deposit. **Please submit the completed form to Olga Khruzina at olga.khruzina@gov.ab.ca, using the invoice number as the Remit Identifier Number.**

If you have any further questions please contact Alberta Public Safety and Emergency Services Financial Services at JSG.FinancialOperations@gov.ab.ca.

Thank you and have a great day,

*Government of Alberta
Public Security Division
10th Floor, John E. Brownlee Building
10365 97 Street
Edmonton, Alberta, Canada T5J 3W7*

73

Fw: SVRS Invasive Species Article

Summer Village Office <administration@wildwillowenterprises.com>

Tue 3/28/2023 9:35 AM

To: sandi.benford@gmail.com <sandi.benford@gmail.com>; jamwoslyng@gmail.com

<jamwoslyng@gmail.com>; bj.svsouthview@yahoo.com

<bj.svsouthview@yahoo.com>; lizturnbull@telusmail.net

<lizturnbull@telusmail.net>; berniepoulin@icloud.com <berniepoulin@icloud.com>; SolSeeker@outlook.com

<SolSeeker@outlook.com>; graemehorne@mail.com <graemehorne@mail.com>

Cc: wendy.wildwillowenterprises.com <wendy@wildwillowenterprises.com>

📎 1 attachments (668 KB)

SVRS Invasive Species Article March 2023.pdf;

Councillors, for your information - Invasive Species Article sent by the ASVA.

Heather Luhtala,

Administration

Summer Village of Silver Sands - www.summervillageofsiversands.com

Summer Village of South View - www.summervillageofsouthview.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765

Fax: 780-967-0431

From: ASVA Exec Director <summervillages@gmail.com>

Sent: Thursday, March 23, 2023 3:49 PM

To: ASVA <summervillages@gmail.com>

Subject: SVRS Invasive Species Article

Good afternoon,

Please see the attached Newsletter written by Jay Byer, Councillor from the Summer Village of Rochon Sands and Past President of the AISC, who attended the AISC Conference on behalf of the ASVA Board.

Thanks to Jay for sharing this information.

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All of these species and more were featured at the 2023 AISC conference. Continued updates on the battles against invasive species of all types will occur as successes and failures are noted—stay up to date with the AISC and join their newsletter or follow their social medial accounts on Facebook, Instagram and Twitter, @ABinvasives!



Invasive Species Update

In March, the Alberta Invasive Species Council held a very successful conference in Olds at the Olds College. The take home message from this conference was that Albertans cannot let their guard down when it comes to alien species invading our pristine environment. Here are several invaders and various campaigns highlighted at the conference:

Squeal on Pigs

Invasive wild boar at large and hybrid pigs appear to be increasing in Alberta. They can damage crops and landscapes. They are elusive and often times, only the damage caused by wild boar may be noticed. If you see unexplained disturbed land, contact AF.wildboar@gov.ab.ca or call 310.FARM to report this damage.



Understand your grass.

Many lakeshore cottagers are keen to see a thick, green lawn and are tempted to seed or sod down as close to the shore as possible. In order for them to ensure invasive annual grasses such as downy brome or Japanese brome do not take a foothold on lake areas, cottagers need to ensure their sod or seed does not contain invasive species by asking their suppliers if their products are invasive-free. As well, too much nitrogen fertilizer can leach into the water, when fertilizing your shoreline grasses, which can enhance devastating algae blooms in lake areas.



Down brome riparian infestation



Algae bloom

Burn it Where you Buy It

Firewood can contain invasive insects like emerald ash borer or harbor invasive tree diseases such as Dutch Elm Disease (DED). Don't get caught with DED when buying firewood further than 80 km from where you originally purchased it! Always burn it where you buy it and do not return to your Summer Village with it to avoid the spread of invasive insects and diseases.



Dutch Elm Disease

Do Not Transport Firewood

Elm Bark Beetle

Don't Let it Loose

Goldfish are a common pet in aquariums. When people get tired of their fish many have considered releasing them into lakes and streams, however this is illegal! Goldfish can survive in less than ideal conditions and disrupt our environments. If an aquarium pet or plant is no longer wanted, please return them to the pet store where purchased or donate them to a school, aquarium group, community organization or a rescue society. That also applies to aquarium moss balls. Some of these balls have been found to contain zebra mussels, which, if released in Alberta, could be an environmental disaster to our lakes.



Released oversized goldfish

Don't let it Loose Program

Aquarium moss balls

Clean, Drain and Dry your Boat.

Recreational activities, such as boating can spread invasive species. Not only can zebra and quagga mussels be transported on uncleaned watercrafts and undrained bilges or equipment, but aquatic species such as Eurasian water milfoil, the exclusionary phragmites, and the invasive Prussian carp can be transported to new areas. In specific, Prussian carp have been found in the Red Deer and North Saskatchewan watershed, so it is critical that, even if you are just moving your boat from a river to a nearby lake, to always clean, drain and dry any gear that comes in contact with the water.



Prussian Carp

**PULL
PLUG**
CLEAN • DRAIN • DRY
YOUR BOAT



TAKE AN EXTRA MINUTE TO
1-855-398-BOAT (2628)

Alberta
#MayLongWeekend

Clean Drain Dry Your Boat



Eurasian Watermilfoil

If You Don't Know, Now You Know:

Gardeners often are offered attractive species in the form of seeds or plant fragments. Emergent species have often been moved from one shore to line the edges of a pond or water feature. Many of the species can take over a lakeshore, ending the biodiversity and use of that water's edge. If you do not have full knowledge of what you might be bringing in to your pond, now you know to not do it. Some of these invasive ornamental species include yellow flag iris, flowering rush, Himalayan balsam, and purple loosestrife, and can all be found in Alberta.



Yellow Flag Iris

Himalayan Balsam

Flowering Rush

Purple Loosestrife

Don't go cray-cray with your fish bait.

The northern crayfish is native to the Beaver River system, where it is often collected and used as bait for sport fishing in that area. But that river system is where it needs to stay. Bringing it back in your tacklebox or wet well and letting it loose in other water ecosystems could potentially cause major disruption. This applies to all live bait! It is illegal to let any bait loose in aquatic ecosystem.



Northern Crayfish

Live bait.