

Coleman County Medical Center District Board of Directors Meeting  
October 21, 2021

Location: 310 S Pecos, Coleman, TX 76834  
 Start Time: 12:30 p.m.  
 Adjourn: 1:40 p.m.  
 Present: Wayne Moore, Sarah Beal, Danyelle Hemphill, Linda Laws, James Pelton, Mary Griffis, J. R. Salazar  
 Absent:

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 12:30 p.m.		Complete
2. INVOCATION	Clay Vogel gave invocation		Complete
3. PUBLIC COMMENTS	None		Complete
4. APPROVAL OF MINUTES	Consideration and approval of minutes of Board Meetings held on: A. September 14, 2021 B. September 17, 2021 C. October 4, 2021		
	Motion to approve minutes of board meetings held on September 14 <sup>th</sup> , September 17 <sup>th</sup> and October 4 <sup>th</sup> of 2021.	Motion: Sarah Beal Second: Linda Laws	Approved 6-0
5. SWEAR IN NEW BOARD MEMBER	Swear in new board member, Manual Salazar, Jr. (J.R.) to replace Ken Gifford's unexpired term		
	Oath of Office read by J.R. Salazar No action required		Complete

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6. CCMC DISTRICT BANK ACCOUNTS	Discussion and approval to add Manual Salazar to the CCMC District bank accounts at Coleman County State Bank and remove Ken Gifford		
	Motion to add Manual Salazar to the CCMC District bank accounts at Coleman County State Bank and remove Ken Gifford	Motion: James Pelton Second: Sarah Beal	Approved 6-0
7. CCMC QUARTERLY FINANCIALS	Discuss and take action on presentation of CCMC District quarterly financials.		
	Sarah Beal presented 4 <sup>th</sup> quarter financials of fiscal year 2021. Received estate donation, would like to ratify at next meeting to the foundation. Very close with annual budget, only difference of \$2,000.00		
	Motion to accept 4 <sup>th</sup> Quarter financials of fiscal year 2021	Motion: Danyelle Hemphill Second: Mary Griffis	Approved 7-0
8. FURNITURE, FIXTURES, AND EQUIPMENT	Consideration and possible approval to purchase furniture, fixtures and equipment as needed for the building of the CCMC New Addition.		
	<p>Furniture, fixtures, and equipment presented by Judy Blazek.</p> <ul style="list-style-type: none"> <li>I. Procedure tables, exam tables with power assist, folding wheelchair scale. Quote: \$35,071.91</li> <li>II. Ice and Water dispensers for breakroom, clinic, and cafeteria. Auto dispensing, compliant with regulations and infection control requirements. Quote: \$11,450 plus shipping</li> <li>III. Sofa for respite room, transformable to</li> </ul>		

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	<p>seating, sleeping, table, recliner with power outlets. Also, hospital grade, versatile. Quote: \$12,015.77</p> <p>IV. TV mounts, 1 maybe 2 TVs per room. Quote: \$89.42/mount</p> <p>V. Electric Fork Lift Quote: \$6,000</p>		
	Motion to approve purchases of Furniture, Fixtures and Equipment quoted as needed for the building of the CCMC New Addition	Motion: Mary Griffis Second: James Pelton	Approved 7-0
9. HELIPAD STATUS REPORT	Consideration and possible approval of Helipad fencing following status report by Judy Blazek. Working on helipad design, have received a positive response, original drawing shows galvanized fence but fence is not a requirement. Maybe enhance site with 2' 6" brick wall on North and West side and possibly use on the corner, not all around. Slab is about 5 inches above grade, still haven't received final from FAA.	No action required	
10. USDA PROJECT UPDATE	USDA Project Update provided by Judy Blazek Encouraged board and staff to walk through, contact Clay to obtain hard hats. Health Department coming towards the end of November for initial inspection. Discussion of possible use of contingency. Final inspection around March 7, 2022.	No action required	
11. MEDICAL STAFF REPORT	Medical Staff Report given by Dr. Darron Atwood. Welcome to new member of our board. Dr. Chandon Loya, medical resident, will be with CCMC for a month. We have physicians wanting to come and practice in Coleman, clinic saw 761 new patients this year, swing bed numbers are down	No action required	Complete

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	possibly due to COVID pandemic, 404 ER visits this month, 37% increase in EMS runs, numbers up on admissions. We have completed the drive thru flu shot clinic. We are also accommodating many students for training here, lab, ER and nursing. Covid vaccine is recommended if you are over 50. Flu shot can be taken also.		
12. CEO REPORT	<p>CEO Report given by Clay Vogel, CEO</p> <p>Pink ladies will be having their annual bake sale, try and support them, the masonic lodge came by with cornerstone for the new building, want to add one in the clinic also, Savannah Reeves, FNP-C is now working with Coleman Home Health and Hospice, Therapy and wound care programs are growing, staff have been feeling some burnout, but we have hired some new staff in nursing. We will be planning to have our annual Christmas Party. Clinic update: some concerns with monies, solid attic floor being taken out to pay for a transformer, clinic may not be ready by the time the new addition is.</p>	No action required	Complete
13. CNO REPORT	<p>CNO report given by Melissa Ereman, RN CNO.</p> <p>Covid numbers October 6th through the 16<sup>th</sup>, 49 positives, 1 death and 3 admitted to inpatient. Many swingbed patients, some covid patients needing rehabilitation. Staff is tired, hazard pay has been added as an incentive from Preferred during pandemic, helpful with staff retention. Currently still on the board with Ranger College, out of 27 graduates we hired 5.</p>	No action required	Complete

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14. PREFERRED HOSPITAL LEASING COLEMAN, INC. REPORT	None	No action required	Complete
15. ADJOURNMENT	Motion to adjourn the meeting.	Motion: Danyelle Hemphill Second: Manuel Salazar	Approved 5-0

  
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Signature

  
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Signature