

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF MANCHESTER WATER DISTRICT

July 22, 2014

SPECIAL MEETING – DISTRICT FACILITIES TOUR

1.0 **Call to Order** - Board Chair Steve Pedersen called the special meeting of the Manchester Water District Board of Commissioners (Board) to order at 3:30 p.m. Commissioners James Strode and Paul Drotz were also present, along with Attorney Ken Bagwell. District staff members in attendance were Dennis O'Connell, General Manager; Erin Civilla, Accounting Specialist; Scott Wolf, Operations Foreman; and Kristin Bilodeau, Customer Service Representative. There were no members of the public in attendance.

2.0 **Board Facilities Tour Itinerary** – General Manager O'Connell presented the Board an itinerary for the afternoon and evening's District facilities tour. These types of tours allow the Board to see progress that has been made on current projects, and better understand future projects discussed during regular meetings and planning sessions. At each stop during the tour, staff discussed the function of various pumping plants, ideas for future improvements, and status of developer extension projects. Discussion was limited to operational questions and in some cases, visual aids, such as engineered drawings and photographs were shared to aid in understanding. No Board action was requested or taken. The itinerary was as follows:

3:30 Meet at Field Operations Building, 2081 Spring Street

- Inspect office remodeling projects
- SCADA System Demonstration
- Wells 1 & 2
- Review proposed Spring Street Workshop project at 2082 Spring Street

4:30 Manchester Heights Service Territory

- Minnesota Right-of-Way Main extension
- Proposed West Sound Utility District Intertie Location
- Wells 10 & 11 – 7265 E. Last Refuge Way

5:30 California Tank Site, 1698 California Avenue

- Inspect Earthquake Repairs & Upgrades
- Telecommunications Lease Spaces
- Monte Bella Easement
- Garfield Easement

6:30 Garfield Pump Station, 2160 E Garfield Avenue

- Wells 6 & 7
- Portable Generator & Storage Facility
- Review Proposed Well 3 Water Right Transfer

7:30 South-End Service Territory

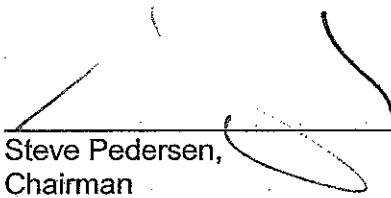
- Banner Road Tank Replacement Site
- Sedgwick Tank
- Wells 5,8 & 9 – 8500 SE Sedgwick Road

3.0 Future Meeting Dates


- 3.1 August 12, 2014, 5:30 p.m. – Regular Meeting, Manchester Library
- 3.2 September 9, 2014, 5:30 p.m. – Regular Meeting, Manchester Library
- 3.3 October 14, 2014, 5:30 p.m. – Regular Meeting, Manchester Library

4.0* Adjournment

There being no further business to come before the Board, the Commissioners moved to adjourn the meeting at 7:52 p.m.



Steve Pedersen,
Chairman



James E. Strode,
Secretary



Paul Drotz
Commissioner