

b Breeze - Patient Portal

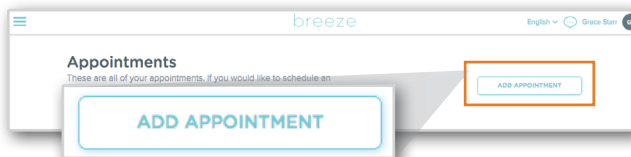
Requesting an Appointment

Requesting an appointment through web.gobreeze.com makes scheduling an appointment easy.

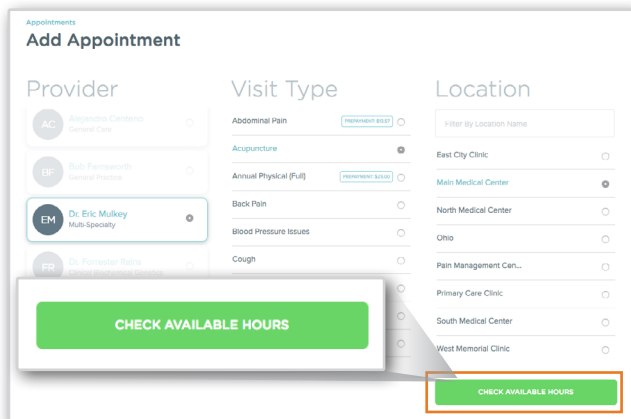
1. On your **web.gobreeze.com** homepage, click the menu button in the top right and click **Appointments**.



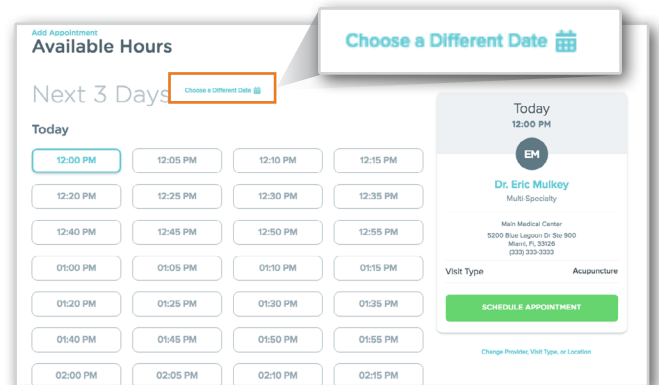
2. On the **Appointments** page, click **Add Appointment**.



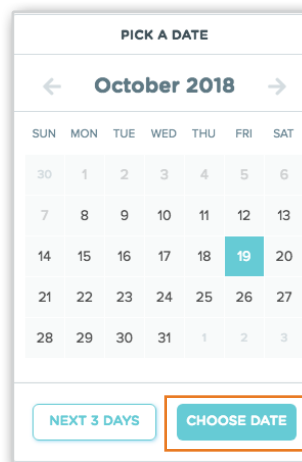
3. Once clicked, the Add Appointment page appears. Select the **Provider**, **Visit Type**, and **Location** for your appointment request. Click **Check Available Hours**.



4. By default, Breeze will provide you with the next available appointments. Click **Choose a Different Day** to select a different date for your appointment.

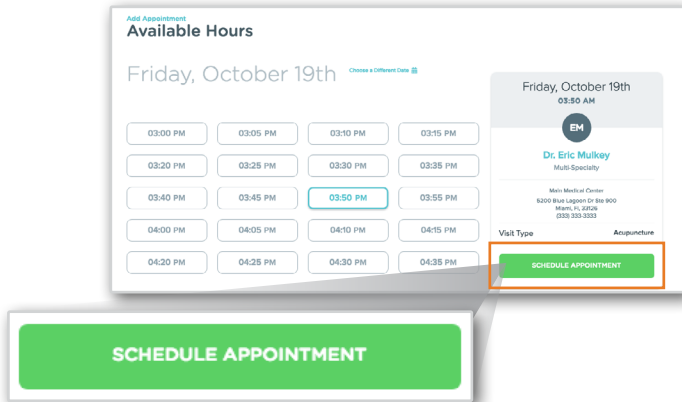


5. On the pop up calendar, click on the date you would like to see your provider and select **Choose Date**.

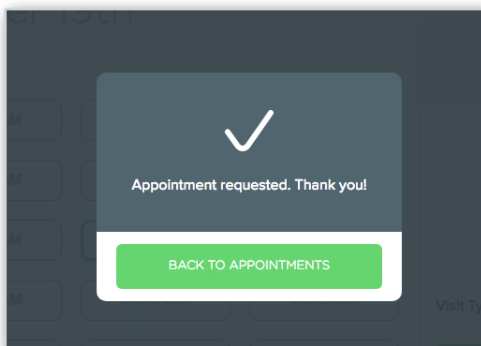


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- Click on the desired appointment time and click **Schedule Appointment**.



- The appointment request is now complete. Click **Back To Appointments**.



- Note:** Requesting an appointment does not mean the appointment is confirmed. A staff member at the practice may need to confirm the appointment. Please speak with your practice regarding their appointment confirmation practice.