

PORT OF MANCHESTER
MINUTES

August 14, 2017
Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Peterson. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 6 guests.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for July 10, 2017

2.2 Minutes of All Ports meeting of July 17, 2017

2.3 Vouchers numbered 17-100 through 17-112 in the total sum of \$5,076.98.

After discussion, Commissioner Pedersen moved approval of the consent agenda. Commissioner Fallstrom seconded the Motion. Passed Unanimously.

3.0 Public Comment. - Launch fee receipts have increased dramatically in July, and August is looking good as well. Receipts are ahead of last year at this point in time.

The library now has a new sign on their building and at the entrance to the upper parking area. The signs are up for viewing and for suggestion as to location, size, etc. A library representative was present for questions and explained the process.

The MCAC report encompassed consideration of a new store in the condominium complex that is awaiting a liquor permit and is generating some noise, and clear cutting on Beach Drive with the County having been alerted.

To date, no response has been received regarding a proposal to install wi-fi equipment in and around the library and port facilities.

4.0 Kitsap Water Trails - Cody Morgan: The representative was not present, so the subject was tabled until the next meeting.

5.0 Launch Ramp Specifications: Contract Administrator O'Connell reviewed a study he conducted looking in to the specifications given at the time of the ramp construction. The ramp is now over 20 years old. It was determined that the maximum load at the time of construction is 30,000 pounds or 15 tons.

After discussion it was determined that the port attorney should prepare a draft resolution for consideration by the Commissioners limiting the use of the public ramp to vehicles, vessels, trailers and equipment to a total weight of not more than 30,000 pounds or 15 tons.

6.0 Celebrate Manchester Donation: The question arose as to whether the Port can make a donation to the Manchester Community Association for sponsorship of the Celebrate Manchester Celebration. The Port attorney was requested to look in to this and report back.

7.0 Shoreline Planting Process: Contract Administrator reviewed the progress concerning a project to remove blackberry bushes in the vicinity of the public launch ramp and planting with suitable plants authorized by law. Renee Johnson, Water Stewardship Program, Washington State

University, County Extension is advising as to what can be done. After discussion, it was moved by Commissioner Pedersen and Seconded by Commissioner Fallstrom to proceed with the removal of the blackberries and replanting on the South side of the public ramp with a limit of \$500 to complete the project. Passed unanimously.

8.0 Monofilament Recycling Station: Contract Administrator O'Connell reported that a station has been installed next to the kiosk for the launch ramp. It will be maintained by the State Department of Fish & Wildlife.

9.0 Borrow a Life Jacket project: Contract Administrator O'Connell reported that the project is moving forward. The kiosk will be located close to the ramp. It will contain life jackets for use of boaters and passengers. The project is sponsored by the Washington State Drowning Prevention Network and Safe Kids, Washington. The life jackets have already been donated to the program.

10.0 Graffiti on Public Restroom: Contract Administrator O'Connell reported that a vandal or vandals have placed graffiti in and around the public restroom on all three sides of the building on or about July 31, 2017. The sheriff was called and notified, and case Number K17-300455 has been assigned to the report and investigation. There was discussion as to whether it is now time to install a photo enforcement camera.

11.0 Upcoming Events:

11.1: 4:00 PM to 7 PM - Celebrate Manchester Day & Flea Market

12.0 Miscellaneous

12.1 Financial Report: Contract Administrator O'Connell presented a written and an oral report. The overnight parking fee proposal is working.

12.2 Commissioner Comments: Nothing further

13.0 Future Meeting Dates


13.1 September 11, 2017, 6:00 PM - Regular meeting and presentation of budget ideas and requests

13.2 October 9, 2017, 6:00 PM - Regular meeting and preliminary budget hearing

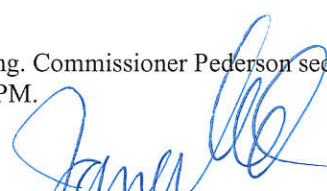
13.3 November 13, 2017, 6 PM - Regular meeting and Final budget hearing

14.0 Adjournment.

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Pederson seconded the motion. Passed unanimously. The meeting adjourned at 7:25 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President