

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
December 17, 2024

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1: pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Treasurer Fleming, Trustee Long and Trustee Chaffee. Absent: none. Also present was Transfer Station Attendant Jeffrey Craigmyle, County Commissioner Jim Maike, Sheriff's Department Liaison Deputy Peacock, Jen Burfield from the Newaygo Conservation District, and resident Travis Mund. AJ from Republic Services arrived later.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda as presented. Ayes all. Agenda approved.
5. **Approval of Board Minutes 11/19/24** – Trustee Chaffee with support by Trustee Long moved to approve the minutes as presented. Ayes all. Minutes approved.
6. **Public Comment** – The Board heard updates from Jen Burfield and Deputy Peacock.
7. **Bills & Financials:**
 - A. **Treasurer's Report** – Reconciled Bank Balances as of 11/30/24 – General Account \$956,244.45, Tax Account \$19,609.60.
 - B. **Bank Reconciliation 11/30/24** - \$956,244.45 less outstanding checks of \$854.12 equals book balance of \$955,390.33.
 - C. **Township Bills**- Amount: \$20,558.44 (cks 12971 – 12993 & E816 – E822). Also cks 12969 – 12970 clearing out the Fire and Cemetery Funds for a total of \$236.46 issued in November. A motion by Trustee Long supported by Treasurer Fleming was made to approve all of the payments. Ayes all. So moved. **75%** of FY 24/25.
8. **Unfinished Business:**
 - A. **Parking Lot Bumpers/Fence:** The Clerk updated the Board.
9. **New Business:**
 - A. **E-Poll Book Computer upgrade** – Treasurer Fleming with support by Trustee Chaffee moved to allow the Clerk to purchase a new laptop to be used for the E-Poll Book per new Windows 11 requirements as directed by the State. The cost of the new computer will be covered by a grant as long as we can submit the request before the end of February, 2025. Roll call. Ayes all.
 - B. **Committee to research developing M-37 property for housing** – Supervisor Maike suggested we ask Tracy Kehr to volunteer. Tabled.
 - C. **Office Computer Upgrades (Windows 11)** – tabled.
 - D. **Election Stats** – Distributed.
 - E. **Donation to Heritage Museum Request** – not allowed.

10. Officer's Reports

- a. Zoning Official/Planning Co/ZBA** – The Planning Commission continues to work on updating the Master Plan. update. Zoning has more court dates scheduled.
- b. County Commissioner** -. The County ended their budget year in the black and has approved a budget for the new fiscal year. Steel plate will be placed over the White Cloud Dam so that the road can be reopened. This is a temporary repair while looking for funds for a permanent solution.
- c. Transfer Station** – Transfer Station Attendant Craigmyle reported more new customers and the metal is almost all cleaned up.
- d. Supervisor** – Supervisor Maike shared that Sheriff Mendham will attend the March NCTOA meeting.
- e. Clerk** – Nothing more.
- f. Treasurer** – had left.
- g. Trustees** – nothing.

11. Public Comment – (limited to 3 minutes per person on any topic) – AJ from Republic Services answered questions regarding adding recycling to the Transfer Station.

12. Adjournment – The meeting was adjourned at 2:34 pm.

Respectfully submitted by Clerk Pam Chaffee