Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

February 13th

2020

CALL MEETING TO ORDER BY: Tim Pfile @ 7:30 pm Pledge of Allegiance

Fiscal Officer: Roll Call

Pfile Chair: Here, Vice Chair, Bixler: Here, Trustee Diehl: Here, Fiscal Officer: McCluskey: Here, Roads, Cemetery, Parks: Nathan Worley: Here, Fire Department:

Baughman: Here (arrived 7:40), Zoning: Lipply: Here

Guests: None

I. MOTION TO APPROVE AGENDA FOR 2/13/2020

Moved By: Jeffrey Second: Chris

Mr. Diehl: Yes Mr. Bixler: Yes Mr. Pfile: Yes

II. MOTION TO APPROVE MINUTES FOR 1/30/2020

Moved By: Jeffrey: Second: Chris

Mr. Diehl: Yes Mr. Bixler: Yes Mr. Pfile: Yes

III. CORRESPONDENCES:

A. Jeffrey: The United States Department of Congress, Census Bureau and it is again another request on that boundary and annexation survey. I think that we talked about that at the last meeting. Nathan: Yeah, We were not able to get that to pop up on our computer. Jeffrey: Wouldn't come up? Nathan: No, We used the computer in the office, it wouldn't come up.

B. Tim: I have a letter here from the Portage County Combined General Health District for our renewal for the concession stand of the Edinburg Park for the Food License Renewal. Jeffrey: How much is it. Tim: It is \$585.00, it is due on March 2nd. I think, Didn't we split it up, I think that Baseball paid \$200.00, Soccer paid \$200.00 and we paid \$185.00. Is that how we did it? I think that we will probably just do that again, but we need to pay it because it is due.

MOTION: RESOLUTION: 2020-020

MOTION: To pay \$585.00 to the Portage County Combined General Health District for the Food License Renewal at Edinburg Park. Baseball to reimburse \$200.00 and Soccer to reimburse \$200.00.

Moved By: Jeffrey Second: Tim

Mr. Bixler: Yes Mr. Diehl: Yes Mr. Pfile: Yes

Bill: That form still needs filled out though, I am not sure how. Tim: I signed it and put my email on it. I think that is all we need to do. I am going to represent it, they are going to have their own person handling the concession itself. Bill: Did they want the name of the person that is doing the training? Tim: As far as who has the license you mean? Bill: Yes. Tim: From the way it reads, I can either put that or just an authorized representative. I am just going to act as the authorized representative. I don't have the names. I think we need to get this sent in.

IV. OLD BUSINESS:

A. Chris: We talked about the water softener last meeting, we were going to have clear water get back with us with a contract, they have not gotten back with to us, after Kevin and Nate talked with Noreen it seems as though the system hasn't really been working anyway and she has been able to keep things pretty clean, so I think that maybe we should just go ahead and just have Clear Water take their system out, just get it out of here and just do nothing right now and see how comes out. If we have to put something in later, we will do it then, for now just do nothing. Chris: I see you got a bill from them. Bill: Right, They did come out and they charged us \$65.00 for the trip and \$60.00 for labor and they reversed it and then they charged for \$18.90 for a neutralizer system and \$21.90 for the Softener, it says that is for February, so the contract was for \$40.80, this bill is for \$81.60, so it looks like this includes February with this at the bottom. Because

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when I first looked at it I thought they charged. Tim: So you will get in touch with them and cancel it then Bill or do you want us to do it? Bill: One of the Trustees since it is a contract would be better. Tim: I can call them. Jeffrey: I don't think that there is any money that we should be paying them at all. It hasn't been functioning and they haven't been out to fix it. Chris: Did you already make out a check Bill? Bill: No, I made the payment for January. Tim: Are you saying that we shouldn't pay the bill? Jeffrey: I am saying that we shouldn't pay that bill. Tim: This bill is for rent, right and we have not canceled the contract. Jeffrey: They charged us for neutralizing. Bill: OK, So don't pay that part. OK. Tim: I thought that was just for two months rent. Bill: That is what it equals. Jeffrey: This is the thing we are paying rent on it, we have been paying rent on it, they are supposed to service it and keep it running, they haven't, so they are the ones that basically canceled the contract by not as far as I am concerned. Bill: Usually the bill is \$40.80, so when you add this together it is \$40.80 and it says February rental. Tim: So that is just two months of rent. Bill: They just split it, which normally it is just January, February, March.... Tim: If the way that I am understanding it, is that is just rent, I think we should just pay the rent and be done with them. I agree that they have not held up their end of the bargain, but we have not canceled our contract either until now. Unless we are going to fight with them over \$40.00 or \$80.00, is it really worth it. Jeffrey: Yes.

V. TRUSTEE REPORTS: none

VI. DEPARTMENT REPORTS:

A. Nate-Roads/Buildings/Cemetery/Park Report: I talked to Kevin Scott about getting dumpsters, he is charging us the same price as last year and Broadway, they are just dropping a dumpster off. Kevin said he would do it for the same price form last year \$650.00 a dumpster. I talked to Broadway metals about getting a dumpster. They said they will bring us one out for free and pay us when it is over. We ended up getting bids and I have a total price of each one. So Akron Tractor for the RTV900 and the 1211 Zero Turn mower came to Bid Price of \$28,143.00, Coia's for same two pieces of equipment came to \$27,530.00 and Miners Tractor ended up coming in with a Macron Canine and a diesel Hustler Zero Turn for \$27,589.00. Baker Vehicle System now they quoted us a machine a used machine with 60 hours and the equivalent mower from Miners for \$26,039.00 with State Bid on the machine that we were to get new would be \$27,039.00 I believe or close too. It should be right in line with like Miners. I would assume with State Bid. Tim: Let me ask you this, what do you guys want? You guys are the ones looking at the machines and your going to use them. What is your preference? Nate: I think longevity wise for what it is worth the Kabota RTV would be a good option just because it has the fully enclosed transmission, no belts or anything, you can get attachments for it, hydraulic, I believe the Macron has hydraulic. Tim: But you guys have looked at all of them? Nate: I looked one over at Miners, it is a nice machine, it has that wonky belt drive system, it has the plastic case that goes over the side of it and we have dealt with that before with the Land Pride, as soon as something gets in there it just eats that case right out and then torches the belts. Tim: What about the mower? Nate: The mower, I am partial to the Hustler, but I also had a Kabota it is a good mower too. The only thing with the Hustler is we are not really familiar with the motors, I don't even know how to say it. Apples to Apples the Kabota is a shaft drive machine with a manual PTO. The Hustler has the electronic PTO and it is all belts but they are basically the same machine poundage and cut wise. I think that we would prefer, I prefer the Kabota just because I have ran them. We messed with Randolph's too, they seem like a pretty solid machine. Jeffrey: I like the idea of the shaft drive. Nate: The only belt is just the three. Tim: Those two machines, what does that total out too? Nate: From Coia's was the lowest \$27,053.00 and then from Akron Tractor was like \$28,000.00. Tim: That is a little more than we budgeted, wasn't it \$27,000. Nate: Yeah, We kind of found some discrepancies on their bid, they priced us a seat that comes stock on the machine. Tim: Well what do you guys think? Chris: I guess unless somebody has a problem with it, I would still like to spend it here in the community if we can at all. I don't want to jump

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over the moon either but unless somebody has really has had a problem or can show me some really big problem with it I guess that I would still like to spend our money in the community if we can, these are the same people that we go and ask for donations from and so forth. Bill: Your looking apples to apples for Coia's and Miners? Chris: Akron Tractor sells Kabota and so does Coia's. The ones at Miners are different machines. Bill: That is where I was confused. Tim: They are a different make of machines, similar in what they do and so forth. Jeffrey: I don't disagree, I have always like trying to spend money in the Township or as close as we can, but if there are certain advantages to going outside and the cost is right there the same. Bill: Is there any contract with repair? I know that you had problems with. Tim: Coia's is just right down the road. Jeffrey: When you are talking shaft drive verses belt, I am 100 percent in favor always going with shaft. Tim: I think that it would be different if the guys wanted a Kabota and Miners sold Kabota's, if they had the same machine. I don't have any problem with the Hustler Mower other than I don't know what that diesel is that is on it. The side by side though I don't really like the one that they carry over there. I don't like the way that it is put together. Jeffrey: I understand that on the side by side if we decided to put doors on or if we decided to do other things to the unit down the road. Nate: The way that Miners explained it to me was essentially you take cab system off of the machine that is quoted and then pop on a different system that accommodates the doors and I believe a windshield, but I was almost certain that windshield that was on there, was the windshield that was supposed to go with the door kit. It had a wiper or something on it too. Jeffrey: Was one of the units set up and ready for, if it was determined to put on doors or other types of equipment, are they the same? Tim: In other words, you could just put doors on one of the cabs. Nate: I think the one that was quoted has them little baby doors, I think that is about it. I am almost certain, I think you have to get the whole cab. Jeffrey: So no matter which one if you decide to put doors on you say that you would have to get the whole cab. Nate: Yeah, See with the RTV, we specked it with a windshield and top that would accommodate doors if we were to do that down the road. Which I am assuming is probably the same price no matter which way you cut it, cab verses. Tim: So the Kabata you could put doors on it anytime? Nate: Yeah. Tim: The other one we would have to put a new cab on it to put the doors on it. Nate: The way that I understand it yes. Nate: Essentially, I think that you just pop out four bolts. Jeffrey: And as far as drive train and engine, they are very comparable? Nate: Other than the belt drive. I mean horse power, weight, capacity, torque, everything. I think that they are within 1 horse power of each other. Spray in bed liner, hydraulic lift on the bed for both machines, head lights, turn signals, strobe light kits, it is basically the same machine, basically the only difference is ground clearance by 1". Jeffrey: As far as getting attachments, if we decided to get attachments down the road are they both able to handle any attachments? Nate: Actually the machine from Miners, it doesn't accommodate any attachments, like anything hydraulic driven, the only thing that they have for it is a plow. Jeffrey: Is the plow hydraulic or is the plow gear driven? Nate: I think that the plow would be hydraulic, because he said that there is two hydraulic remotes off of the back or the front of the machine. Jeffrey: Would the other machine have to have additional hydraulics put on also? Nate: Yes, for attachments. Jeffrey: So, They are basically the same except the belt drive. Nate: Yeah. Jeffrey: Transmissions they are basically the same? Nate: Yes, Fully enclosed, they are basically the same machine, the only thing is that Kabota has a whole wider range of attachments for the front. Just because you can buy a hydraulic kit or a front mount PTO. Jeffrey: Is any part of that specked into what we are talking about? Nate: No. Jeffrey: So no matter what if you decide to buy either unit you have to additionally put on the hydraulics to take care of it. Nate: Yes, but the machine from Miners they do not have a hydraulic kit for it other than what is supplied on the machine itself to accommodate a plow I would assume. Now you can get a kit for the RTV that will move a sweeper, blower, snow plow, really the only thing that we would ever really be interested in is a sweeper. Just for cleaning up the cemetery before memorial day, getting all the grass and stuff, it is not really that big of a job when you just run the sweeper. We talked to a couple of people

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about the Kabota's bridge up in Charlestown Township, he seems to like his, they use that as a chase vehicle basically for a road side mower and all of that, I don't think that we would even care to use it for that. We see them around a lot. Jeffrey: How long have we had our last one? Nate: I think 2008, maybe longer than that. Jeffrey: So we are looking at this piece of equipment, we are looking at something to exceed at least 10 years. Chris: Either one of them we are stepping way up compared to what we have, either one of them. Tim: I understand that it is good to spend money in town and we have and I think that we will in the future, but in this situation I kind of want to for sure do the Kabota side by side and I have some experience with the Kabota mowers and they are just bullet proof, you can just take them out and they just run forever. That is my opinion of what we should do. I know that it is a little bit more than what we said, what does the ones from Miners come out total. Chris: If you add them hooks on \$27,589. Tim: So price isn't really coming into it so this is really what do we want to spend our money on? Bill: Just to bring up a previous experience. So what I have to do with this purchase is go to the Department Administrative Services and check their contract price and print out so we ran into this with the mini, that the invoice price was higher than the contract price so we had to go back, it was like Oh, It was because we added these things, but that is not how it was written, so they had to rewrite it. Regardless of what you do, I have to check it there first. Tim: So are we OK with spending a little more money on these going to \$27,600.? Jeffrey: That is only \$600.00 difference.

MOTION: RESOLUTION: 2020-021 Motion: To amend previous purchase Resolution, from \$27,000.00 to \$27,600.00.

Moved By: Jeffrey Second: Tim

Mr. Diehl: Yes Mr. Pfile: Yes Mr. Bixler: Yes

Motion: RESOLUTION: 2020-022

MOTION: To purchase the Kabota's from Coia's at \$27,530.00

Moved By: Tim Second: Jeffrey Mr. Pfile: Yes Mr. Bixler: Yes Mr. Diehl: No

B. Jesse Baughman- Fire Department Report/Calls: Total Fire Department runs for the month of January 1st through 31st. Fire: 4, MAG: 1 EMS: 22 MAG 4, MVC 4, Service Calls 4. The one night we were chasing down trees all night. Total numbers of runs to date as of January 2020 is 40. Total Number of runs to date as of January 31st, 2019 40. EMS: EMS Training for January was held at Charlestown Fire Department February's will be at Palmyra. Fire: Flow testing of SCBA's was today and they all passed. Fire Training was held this past Monday by YFD Battalion Chief John Lightly, he came out and did a Fire Behavior class, then we had a wooden plywood doll house with slides we were able to see how sliding and opening and closing areas affect the fire, there were 30 some people there and it was a good training. Palmyra, Paris and Charlestown all sent members to set in this class. Look for videos on our FB page soon. General: Waiting to here back from Finley Fire Equipment as to when they can get 1518 in to look at the pump shift mechanism. The flow lights the level lights on the tank while we are having it looked at it I would like to have him take a look at that also at Falls Way. Jeffrey: How often do we put that trucks through the paces? Jesse: Every day. Jeffrey: It sticks in my mind that maybe if we are not using them enough. I have an application here for Brian Stanley, General discussion regarding Brian Stanley. I would like to hire Brian Stanley as a part time FF/EMT.

Motion: Resolution: 2020-023

Motion: To hire Brian Stanley Fire Fighter 1 and Paramedic Basic. Moved By: Chris Second: Jeffrey

Mr. Bixler: Yes Mr. Diehl: Yes Mr. Pfile: Yes

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Bill: Jesse, I have new W2, in 2020 they are new, so Patrick Palin sent me a new one, so I went a head and put that in, just so you know that you have to use the new one because even the UAN System itself, I can't enter the old ones, the old ones just put how many people are you claiming or not claiming, now it is totally different. Any new employee has to do a new one. Anyone that wants to make a change they need to fill out a new one. Basically it is trying to take into account if you have more than one job. Jeffrey: Question, Sam Baker has not had any hours lately is he still taking classes. Jesse: Between school. Jeffrey: Is he still in Fire Fighting Training? Jesse: No, He is working on his Fire Science Degree at Akron U. I believe he put in more hours for February's. Jeffrey: Jacob Bennet? Jesse: Was sick for about a week or so, but he has never really put in but one or two days a month. Jeffrey: When I see zero's continuously behind some peoples names, then it is time to start looking at why. Jesse: Pickens went back to school and he is down to only working weekends basically. The one weekend that he was scheduled, he got the flu, so he ended up not working that weekend. Hannah Hall is one that is, I am going to meeting with her and talking to her and seeing what is going on, she is planning a wedding, but I know that is taking some of it, she needs to schedule more. Shannon has not given me the February schedule yet so once I get that and see what they have done. Jeffrey: So Shannon does the scheduling? Jesse: Shannon still does the scheduling, (personal information discussed). Bill: She doesn't put her hours down for scheduling? Jeffrey: That is what I am thinking, when she does the scheduling and stuff that is working. Bill: Because I know that she did some orders too. Jesse: She has not scheduled any shifts, she has not turned anything in to me so. I will let her know. Jeffrey: Then Steve Swaggert. Jesse: Steve is only a call back, he doesn't schedule. Jeffrey: Strictly Jesse: Strictly call back. Jeffrey: OK, I didn't think I was aware of that one.

C. Zoning, Rhonda Lipply: I answered a bunch of phone calls. The woman on 18 called me back today and I want to ask your opinion, she will be out of time tomorrow. She didn't do the stuff that she was supposed to do to start this, she was supposed to put money in escrow and give drawings, The house that she was going to build. Tim: She has no plans for a house or anything? Rhonda: She did not turn anything in, she had called and she wanted that zoning permit, so she could get it delivered, I said that she had to have septic in, in order to even bring the house there, she called Brett and he said go ahead and do that, He said to give her the zoning permit to get it delivered, so they got it delivered, hooked it up and then I never heard from her again. So then I just sent her the letter, I don't know how much time that you want me to giver her before I tell Brett to start giving her a penalty. Chris: Maybe we should give her some extra time and check with the prosecutor. I know to a certain extent that we automatically have an extension don't we? Rhonda: It is up in March. Chris: Oh, The extension is up? Rhonda: It is only good for 6 months and then you get an extension for another 6 months. Chris: Oh, She has already used that. Rhonda: She did all of the process and that is done, so I sent it to the prosecutor and he is well aware of everything. She called me back today while I was working. Chris: The other part of it is if they decide to just leave that there and turn it into their house can that be turned into a house? Rhonda: If she had it on a foundation, Right? Jeffrey: Does it still have wheels under it and everything? Rhonda: It has blocks under it, there is no foundation there at all. Jeffrey: Does it still have its wheels under it? Rhonda: It sits back in there so far I can't tell that. Jeffrey: So to me they are making that a permanent residence, at that time it better be sitting, because before it was given to them basically on a probationary period. Rhonda: Correct. I said, In good faith we gave you the zoning permit to get it delivered, then you didn't follow through to occupy and do the rest of it. Jeffrey: So she is in violation of Zoning, I am in agreement with you it is time to go to the prosecutor. Rhonda: And then she builds that pole barn and I realize that it is AG, because she has horses there, she still needed to come and get a permit from us. She didn't do that either. Rhonda: I just wanted to know where you guys wanted me start. Chris: I sure don't want to make it easy on her. She is taking advantage of us. Rhonda: She is taking way advantage. Because then I questioned the prosecutor, I was trying to read the Ohio Revised Code, lord only knows that was a job in itself, trying to

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decipher agricultural stuff, I read it probably 20 times and still didn't quite understand. What I understand it saying period was if it is agricultural there is nothing that we can do. Chris: Right. Rhonda: And that is what the prosecutor said, I said from what I understand from reading this over and over again trying to figure it out. Jeffrey: As long as it is used for that. Continued discussion regarding AG and Zoning.

Jesse: I got a phone call today from the State Fire Mashalls office, Buster (?) Program, I have not spoke with her yet, but she is asking about the removal of some underground tanks, 6750 Tallmadge Road. Would that be right there at the corner or where would that be? Chris: That is coming from, that is what that gray area of that whole piece of property was, those tanks were taken out right at that gray area where there wasn't any inspection required. So they came in and took them out, filled the hole in and that was it. Jesse: So that was around 2003/2004, I knew that you and I took pictures of the building before they tore it down. I don't know yet, I haven't spoke to her. Jeffrey: What is the Fire Departments address? Jesse: 6727 Tallmadge. Jesse: I will call her tomorrow, I was in a class all day today.

Rhonda: Anyone hear from Soil and Water on Hatrick. Tim: I don't think that they want to touch it. Soil and Water are just avoiding everything. They don't want any part of it. Tim: I don't know what we are supposed to do, if Soil and Water is not going to do anything, I don't know what we are supposed to do about that. So we are going to have to leave it to them. Rhonda: No one has called me or anything, I just wondered. General Discussion Regarding Soil and Water and Hatrick Road.

Chris: Do you want to move on this Bill, We have an EMS notes, must need to be turned over to collections. Bill: They have never responded to requests regarding their bill.

MOTION: RESOLUTION: 2020-024 Motion: To send account SINSAR, in the amount of \$742.40 to collections.

Moved By: Jeffrey Second: Tim

Mr. Diehl: Yes Mr. Bixler: Yes Mr. Pfile: Yes

Tim: We talked about Garage door openers for the Road Department, you guys got prices on garage door openers? Nate: Yes, We had Charlies Garage Door come out and give us a quote on garage door openers for our garage doors. He came in right about at \$1,800/\$2,000. That is just for him to install them, we never got a bid for like the electrical work, I assume that we would like have cosmo do that. Tim: Do you want that stuff to turn in with for the grant. Bill: I would like to turn in as much as i can. Tim: So you just need that from them now to turn in. Bill: Just a bid yeah. Tim: We are not going to do anything now until we get it approved.

D. Fiscal Officer-William McCluskey- shared warrants, po's, financial reports. Year end complete and sent to County Auditor. So speaking of Road Department, so the Bid has to go to the paper first for a sealed bid, but I need some kind of bid sheets. That is just new to me, I know we did that for the road and stuff and I got those, so I did post the information in the paper, posted on the door for the three items, the bid says that they can bid on one or all, whatever they want. The only way that we cannot accept a bid is we have to have a minimum. So the minimum was related to what your trade in was, you could still accept the bid if they don't make the minimum bid is my understanding, but you don't have a reason to not accept any bid if you didn't put a minimum. So the bid sheet for each of those items just however you want them to turn it into you guys, It has to have their name obviously, the amount that they are bidding and what item. I don't know how you want to proceed with that. Tim: Is it as official as it has to be in a sealed envelope and you need to have it by a certain date and time and all of that. Bill: That has all been posted. Chris: So what are you saying that we need? Bill: They need to have a formal sheet to put their bid on. Chris: I thought that they just always wrote it out. Tim: When we did the chip and seal we made up one. Bill: They have to know what the minimum bid is. So if somebody says that I will give you \$5.00 for it and nobody else bids on it. Tim: So can you do that? Nate: Yeah. Tim: So put a minimum on it and make one for each one. Bill: I can put it on a form if you want, just get the minimums. Chris:

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Do you guys have some type of minimum. Nate: Trade in. Bill: I will post it online too. Jesse I just had a question in regards to, so we talked about Patrick, what rank is he? Jesse: He is a Fire Fighter/EMT A. Bill: That is what he was in the system to begin with so that is why I wanted to make sure. Bill: Was there any training, I didn't get a quarterly training. Jesse: Yes, there is, I forgot all about that. Bill: OK, So on the sheet you were 2 hours short and somebody wrote in training. Jesse: I thought that I caught that I didn't think I, Bob put it down he put 2 hours on his time sheet that was training and we don't, that never goes with our weekly pay, so I didn't add that in. Bill: I didn't know if I owed him 2 hours. Jesse: No. Bill: we did get the certificate, I gave you copies of the certificate, the amended certificate of estimated resources from the County. All of the numbers really look in line, what I wanted to point out in relationship to my discussion at the last meeting, if you look where it says permanent funds, those are like our cemetery funds at the bottom there and what I am going to need to do with, I have to talk to local government to get clarification but some of that money is going to be taken out of that fund and moved down into contingency funds for fiduciary once we get clarification, once that happens I will have to send this back to the County Auditor and then they will make adjustments. It won't really change the bottom line. The other thing that I want to look at further is the gasoline tax because it has been based on average there is no formal the county does not assign us a number for that so we basically do it on what have collected in the previous years, so with the change and I went to the website for the state and they don't give you a prediction, so I am going to do an average based on once that levy started and I can send that in, I believe back then they said that she can approve those amendments without having to go through the whole budget commission. Once that is done, then I will go ahead and put in the permanent budget for the year. I get confused about this but didn't have time to look into it, I think we need a resolution. But you approve of these, so I reviewed the numbers and they are in sync with what we have so you would need to approve the County's budget numbers. I believe I need a formal resolution.

MOTION: RESOLUTION: 2020-025 Motion: To accept the amended official certificate of estimated resources from the Portage County Auditor's Office. Moved By: Chris Second: Tim Mr. Pfile: Yes Mr. Bixler: Yes Mr. Diehl: Yes VII. MOTION TO PAY THE BILLS: WARRANTS 41589-41603 Moved By: Jeffrey Second: Chris Mr. Diehl: Yes Mr. Pfile: Yes Mr. Bixler: Yes VIII. MOTION: MEETING ADJOURNED, TIME: 8:35 PM Moved By: Jeffrey Second: Chris Mr. Bixler: Yes Mr. Diehl: Yes Mr. Pfile: Yes Tim Pfile Chris Diehl, Chairman Jeffrey Bixler, Vice Chairman

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William McCluskey, Fiscal Officer

Chris Diehl, Trustee