

# COVID-19 Pandemic Policies & Procedures 2021-2022

Child's Play Learning Center  
1530 Norwalk Dr.  
Katy, Tx. 77450

# COVID-19 PANDEMIC POLICIES & PROCEDURES

The following policies and procedures will be put into place until further notice. These policies are based on recommendations and guidelines from health officials and state licensing agencies during the Covid-19 pandemic. Despite all school precautions, children, staff and families could be exposed to communicable illnesses and/or disease. Child's Play Learning Center and Epiphany of the Lord Catholic Church are not responsible for possible exposure and/or diagnosis of any illness or disease.

## **Screening**

Parents will confirm that their child does not have symptoms of illness, or that they have not been exposed to anyone diagnosed with Covid-19 within the last 14 days.

## **Prevention**

- Hands will be sanitized upon entering the classroom.
- All parents are asked to wear masks entering/leaving the building and in all common areas of the building
- Children will be taught and monitored on proper hand washing several times a day
- Social distancing will be practiced when possible during the day
- The number of people in the building will be managed to minimize chance of exposure
- No large group gatherings will be permitted
- Children 18 months – 2's will have staggered drop off times
- Children (Age 3-5) will be dropped off/picked up in a carpool lane
- There will be staggered times for pick up in the afternoon for all ages
- All teachers will have the option to wear a mask and/or face shields
- Teachers will sanitize the toys and classroom surfaces each week
- Children with known allergies should consider staying on allergy medication to avoid being sent home with symptoms

## **Illness Exclusion**

Children will not be admitted into school if they have the following symptoms:

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Muscle pain

- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea that cannot be contained in a diaper
- Fever of 100 degrees or higher

**Note:** When children are ill, they cannot return to school until they are symptom free **without** medication for **24** hours.

In the case where a child is experiencing Covid symptoms, they may return when the following criteria is met:

- 48 hours have passed since recovery without use of medication.
- Improvements in all signs/symptoms of illness
- Professional release clearing the child to return to school (if requested)

For a child or staff member who has been diagnosed with Covid, they must quarantine for a period of 10 days from the date of the positive test.

## **Procedures**

If a child becomes ill while in school, the child will be removed from class and isolated. A parent or emergency contact person must pick the child up within the hour.

If there is a Covid diagnosis within a class, parents of that class will be notified. Local health authorities will be notified. Room will be disinfected.

## **Hours of Operation**

The hours will be from 9:00am – 2:20pm staggered drop-off and pick up by class.

## **Tuition in the event of a school closure**

Tuition payment will be made “contactless” through your Procure account.

Tuition is due on the 1<sup>st</sup> of the month and is late after the 5<sup>th</sup>. A late fee of \$20.00 will be added to your Procure account if tuition is paid after the 5<sup>th</sup>.

Child's Play is a nonprofit (tuition based) program. In the event of school closure, tuition will not be collected for any full months the school is closed. If school closure occurs after the month has begun, there will be no refund for that month.

**The registration/supply fee and May tuition are nonrefundable fees.**

## Policies & Procedures Parent Commitment

2021-2022

I, \_\_\_\_\_, parent of (child's name) \_\_\_\_\_

Agree to follow all policies and procedures set forth by Child's Play Learning Center in order to help keep my child, other children and staff safe and healthy while attending school.

I understand that despite all the efforts set forth by Child's Play Learning Center, my child or family could be exposed to Covid-19.

Please read carefully and initial each statement below:

I agree

\_\_\_\_\_ to monitor my child's health daily and keep my child home if he/she has any fever and/or signs of illness

\_\_\_\_\_ to notify the school if my child or family member contracts COVID

\_\_\_\_\_ to keep my child home until symptom free for 48 hours (without the use of medication)

\_\_\_\_\_ to quarantine for 10 days if my child has had close contact with anyone diagnosed with Covid-19

\_\_\_\_\_ to provide Child's Play with a medical release to return to school should it be requested

\_\_\_\_\_ to pay tuition (contactless) through Tuition Express in Procure

\_\_\_\_\_ to the tuition refund policies set forth in this handbook

I have read and understand the Policies & Procedures Covid-19 handbook provided by Child's Play Learning Center

Signature \_\_\_\_\_ Date \_\_\_\_\_