

Kingstream Community Council, Inc.  
Tennis Court Key Agreement

Off season please mail to:  
Spectrum Property Management  
PO BOX1562  
Great Falls, VA 22066

During pool season:  
This form and keys are available from the lifeguards.

KCC Member Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

I have been issued a Medeco key to the Kingstream Tennis Courts. I have paid a security deposit by check in the amount of \$15.00 to Kingstream Community Council (KCC). I understand that I must return this key only to one of the following people in order to have my security deposit returned to me: KCC President, KCC Treasurer, or KCC managing agent.

I understand that I can be asked to produce my key to verify possession and to temporarily return my key to one of the above listed persons in the event that the Medeco keys need to be re-cut for security reasons. This will only be done if the Board of Directors determines it necessary.

I also understand that if I lose this key, I will be responsible for all costs incurred by KCC to replace the key, re-cut all existing keys, and re-key the lock on the tennis courts gate. If more than one member has lost his/her key, the cost of replacing, re-cutting and re-keying will be equally divided among those members.

\_\_\_\_\_  
Signature of KCC Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of KCC Designate/Title

\_\_\_\_\_  
Date

Member Check # \_\_\_\_\_

**During pool season, lifeguard Instructions:** Please have the member fill out the form and submit a check for the deposit. You may issue them a key. Place the form and deposit check in the lock box for the property manager to pick up.