



High Country Steampunk Vendor Application

Name:

Date of Birth:

Driver's License:

Company

Name:

AZ TPT License:

Phone & Email:

Website/FB :

Address:

Products Sold:



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Booth or Table (Circle one)	Size		Quantity	Unit Price	Amount
	Space	Area of Set Up			
Booth	10X10	100 sq. Ft		\$100	
Booth	10X20	200 sq. Ft		\$120	
Booth	10X30	300 sq. Ft		\$140	
Table	1 – 8ft	8 ft. table set about 4 ft. from wall		\$75	
Table	2- 6ft	2-6ft. tables against wall with about 4 ft between tables.		\$85	
Electricity Needed?				\$5	
VIP EXPERIENCE				TBD	
Table Rental	Each/Day			\$15	
Chair Rental	Each/Day			\$5	
TOTALS					
DEPOSIT INCLUDED WITH APPLICATION			1		- \$50
TOTAL DUE					

Payment Included: _____



High Country Steampunk Vendor Application

Terms and Conditions

Tribal laws apply to all vendors and attendees!

Fees: An application fee of \$50 is required with the submission of this form. New vendors must pay with money order or cashier's check. If your application is rejected, your application fee will be returned to you. If vendor meets all requirements, the fee will be applied to your total fees. Payment in full is due upon acceptance of application and must be received no later than September 1st. Late payments will be subject to a processing fee of \$10. Late applications will only be accepted on a case by case basis with payment in full submitted with application and may be subject to a late processing fee of \$50.

Intl _____

Public Health & Safety Requirements: Masks may be required by both vendors and attendees. We may be required to limit the number of attendees permitted in the venue at one time. We may need to conduct temperature screenings of vendors, attendees & staff. Since we are unsure of these requirements at the time this document was created and posted, we will notify all approved vendors of said requirements as soon as we are aware of what they will be when the event takes place. By submitting an application, vendors and anyone working the event from your business, agree to abide by the requirements or give notice to producers that they wish to forfeit their application. Fees will be returned so long as notification is received in writing (mail or email) by producers no later than 30 days prior to the event's opening day.

Intl _____

Business Hours: Vendors are required to be open for business Friday and Saturday. VIP Hours of operation are Friday 1pm- 9pm, Saturday 10am – 8pm with a VIP opening evening buffet from 6pm – 9pm on Friday night, and Sunday from 10am – 5pm. Vendors are not permitted to begin take down until all patrons have left on Saturday night. Any vendor breaking down early forfeits all fees as well as all future privileges of vending at the event.

Intl _____

The VIP Experience: This is an event that takes place on Friday night of the event. Offered as a VIP experience for attendees and sponsors, the details are to be determined at a later date due to possible COVID-19 restrictions. Only certain spaces are available to be able to stay open for the VIP Experience, there is an extra charge for these "premium" spaces. All other vendor may be required to move their set up to accommodate tables for seating. Spaces will be assigned on a first-come, first-reserved basis. Vendor fees must be paid in full to be considered for these spaces.

Intl _____



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Accommodations: Vendor's are responsible for their own accommodations during the event. Hon-Dah Resort offers great rates this time of year and you can book your room with a special rate by asking for the High Country Steampunk Festival's rate on your room. We have reserved a block of rooms for this purpose. There is also an RV Park there for those wishing to camp in their RV.

Intl _____

Insurance/Indemnification: Vendors need to carry their own insurance policy. All insured must include Medieval Mayhem Entertainment, LLC (MME) as a second insured under their policy. With or without insurance vendors, performers and all participants agree, by accepting this agreement, regardless of coverage under any insurance policy, to pay all costs necessary to indemnify, defend and hold MME and all event sponsors harmless from all claims, demands, actions, attorney's fees, costs and expenses based on or arising out of any acts, errors, omissions, fault, or negligence of vendor/contractor or its principals, employees, subcontractors or other agents while performing services under this contract. All participants agree to indemnify, defend and hold harmless, MME, and any of their sponsors, officers, employees, representatives, and agents from any loss, theft, damage or injury to any person or property during the event and while on the event grounds.

Intl _____

Decency: MME, Village EVENTures and the tribe will not allow the sale of merchandise that offends community standards or depicts or suggests illegal drug use or related paraphernalia. MME has final say as to the appropriateness of all merchandise.

Intl _____

Cell Phones: In order to maintain the proper atmosphere and create the best experience possible for all, cell phones must be turned to a silent/vibrate mode during show hours. Please keep use as discrete as possible when used.

Intl _____

Electrical Requirements: Any vendors requiring electricity must note this on the application and need to provide their own cords and tape for securing the cord against trip hazards. There is a small extra charge for these spaces. Due to limited access, those submitting their applications first will have priority.

Intl _____



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Sales Tax: All retail vendors (including out of state vendors) must have a current and valid Arizona TPT license and need to add Show Low to their TPT reporting. All vendors are responsible for keeping track of their sales and paying Arizona State Tax. A list of all vendors will be submitted to the Arizona Department of Revenue following the event.

Intl _____

Alcohol/Controlled Substances: The sale of alcoholic beverages for consumption on site is only available through the facility. Under no circumstances are any controlled substances allowed in the facility. This includes the possession of any medical marijuana. Tribal law considers marijuana in any form as a controlled substance and it is illegal. Anyone with controlled substances in their possession during the show is subject to immediate expulsion from the event and arrest by tribal authorities.

Intl _____

Animals: MME/Village ENTURES recommends that pets be left at home for their own comfort and safety. Check with Hon-Dah resort/RV park to confirm the facility's policies.

Intl _____

Set Up/Tear Down: Vendors will be allowed onto the grounds starting at **9:00 am on Friday**. All vendors are to vacate the hall by **12:00 midnight on Saturday**.

Intl _____

Business Structures/Participant Costumes: Vendors need to provide their own costumes, tables, chairs, displays, products, etc. Tables are available for rent at a charge of \$15/table/day and \$5/chair/day. Vendors must mark applications appropriately to indicate the need for these items.

ALL persons participating in the working, demos or performances of the vendor's business should be in Steampunk, Time Travel or Fantasy Character dress and should at all times strive to emulate the speech and mannerisms of the genre they have chosen. This is part of the entertainment aspect of the event and lends to the enjoyment for attendees.

Intl _____



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Security: Hon-Dah has its own security staff that works with tribal law enforcement. Notwithstanding, this is not meant as a guarantee. MME/Village EVENTures and the Hon-Dah Resort and Casino, their sponsors, officers, employees, and agents are not responsible for any loss, theft, damage or injury to any person or property.

Intl _____

Returned Checks: Any checks submitted to MME/Village EVENTures that are returned by the bank for insufficient funds will be run the maximum number of times allowed by the bank. If the check still does not clear, a \$35 dollar fee in addition to any bank fees, will be attached to the account of the sender.

Intl _____

Cancellation Policy: By signing this document, parties agree that an occurrence impacting the event such as but not limited to inclement weather, natural disaster, war, riots, pandemic or other unforeseen circumstance occurs after the submission of payment, MME/Village EVENTures will be responsible only for the return of booth fees and only if the entire event is cancelled.

Intl _____

Weapons: All vendors selling weapons must not allow anyone under the age of 18 handle a blade or similar real weapon.

Intl _____

Signature: _____ Date: _____

By signing this agreement, you affirm that you have read, initialed, understand and agree to all the terms and conditions stated herein. Notwithstanding, any verbal statements, any variations or exceptions to this agreement must be in writing and signed by an official representative of The Village EVENTures.

Upon conformation of acceptance (via email), you will be given further detailed instructions on proper procedures for contacting staff on site as well as set up instructions.



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Keep a copy for your own records

Make checks/Money Orders payable to:

Village EVENTures

Send along with this application to:

The Village EVENTures

P.O. Box 220

Show Low, AZ 85902

We can also send you a PayPal invoice if you wish to apply electronically. Just submit your completed application to our email address below, let us know the amount you wish to pay with the submission, and we will send an invoice within one business day of receiving your application.

For submission or more information, email: villageeventures@gmail.com

You will need:

Copy of Driver's License with DOB

Copy of ARIZONA TPT License (or proof of application)

Declarations page for insurance policy

This form initialed and signed in all needed spots

Pictures of products and set up