

TOWN OF GREENWOOD
MINUTES OF THE WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
Thursday, June 15, 2017-6:00 PM

Present: Mayor Frank Stawasz, Aldermen Robinson, Ilgenfritz,, Edwardes, Larsen, Town Attorney Charles Grubb, Chief Shayne Gibson, Town Clerk Veronica Brown and members of the public.

Absent: Alderman Newsom

There was a quorum

Mayor Frank called the meeting to order at 6:00 p m, Alderman Larsen then led the invocation and Pledge of Allegiance.

Staff Reports:

Town Clerk, Veronica Brown gave information in regards to the upcoming LMA District Meeting to be held on Wednesday, June 28th in Minden LA and asked for the Aldermen to RSVP by the Regular Session on Monday. Also, advised the Alderman that notes taken in the meetings are to be kept as Public Records, in case of requests.

Police Chief Shayne Gibson advised that there was no use of force of incidents in the month of May.

Ken Bardett, Utilities Superintendent gave updates on the water plant expansion

Mayor Frank gave updated information on the LCDBG application which was submitted for more lift station improvements. Mayor Also introduced our Caddo Parish Commissioner for District 12, Louis Johnson

Approval of Minutes:

Work Session Meeting – May 10, 2017

There were no questions or discussion from the Board

Public Hearing & Regular Session Meeting-May 15, 2017

There were no questions or discussion from the Board

Approval of Financial Statements- May 2017 Financials

Alderman Edwardes inquired on a deposit which was made into the K9 account, Chief Gibson advised that the money was from property seized in an arrest.

1. Ordinance No. 2 of 2017

TITLE: AN ORDINANCE TO ADOPT THE MILLAGE RATE FOR THE TAX YEAR 2017 FOR AD VALOREM TAX TO BE USED FOR GENERAL OPERATING PURPOSES. (Public Hearing on June 19th at 6:00 pm) Town Clerk, Veronica Brown, read the title by Ordinance, and explained that there would be a Public Hearing held on Monday, June 19th at 6:00 pm. Mayor Frank then called for questions. There were no questions or discussion from the Board

2. Ordinance No. 3 of 2017

TITLE: AN ORDINANCE TO ADOPT THE ADJUSTED MILLAGE RATE AFTER THE 2016 REASSESSMENT FOR THE TAX YEAR 2017 FOR AD VALOREM TAX TO BE USED FOR GENERAL OPERATING PURPOSES. (Public Hearing on June 19th at 6:00 pm) Town Clerk, Veronica Brown, read the title by Ordinance, and explained that there would be a Public Hearing held on Monday, June 19th at 6:00 pm. Mayor Frank then called for questions. There were no questions or discussion from the Board

3. Ordinance No. 5 of 2017

TITLE: AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017. (Public Hearing on June 19th at 6:00 pm) Town Clerk, Veronica Brown, read the title by Ordinance, and explained that there would be a Public Hearing held on Monday, June 19th at 6:00 pm. Mayor Frank then called for questions. There were no questions or discussion from the Board

4. Ordinance No. 6 of 2017

TITLE: AN ORDINANCE TO ENLARGE THE LIMITS AND BOUNDARIES OF THE TOWN OF GREENWOOD, LOUISIANA, OF THE PROPERTY DESCRIBED AS PARCEL # (1) AND PARCEL # (3) A SUBDIVISION IN CADDO PARISH, LOUISIANA, AND OTHERWISE PROVIDING WITH RESPECT THERETO. (Public Hearing on June 19th at 6:00 pm) Town Clerk, Veronica Brown, read the title by Ordinance, and explained that there would be a Public Hearing held on Monday, June 19th at 6:00 pm. Mayor Frank then called for questions. There were no questions or discussion from the Board

5. Ordinance No. 7 of 2017

TITLE: AN ORDINANCE AMENDING IN ENTIRETY ORDINANCE NO. 11 OF 2004, AS ENACTED, AN ORDINANCE TO PROVIDE PERSONNEL ADMINISTRATION POLICIES AND PROCEDURES FOR THE TOWN OF GREENWOOD, CADDO PARISH, LOUISIANA. (Public Hearing on June 19th at 6:00 pm) Town Clerk, Veronica Brown, read the title by Ordinance, and explained that there would be a Public Hearing held on Monday, June 19th at 6:00 pm. Mayor Frank then called for questions. There was a brief discussion from the Board in regards to cost of living increases as opposed to merit increases

6. Resolution No. 11 of 2017

TITLE: A RESOLUTION TO SELECT THE OFFICIAL JOURNAL FOR THE 2017/2018 FISCAL YEAR
Town Clerk, Veronica Brown, read the Resolution by title and advised the Board that the official journal would remain the Shreveport Times. . Mayor Frank then called for questions. There were no questions or discussion from the Board

7. Ordinance No. 8 of 2017

TITLE: AN ORDINANCE TO SET THE SALARY OF THE TOWN CLERK OF THE TOWN OF GREENWOOD EFFECTIVE JULY 17, 2017. (to introduce and set for Public Hearing on July 17th at 6:00 pm) Town Clerk, Veronica Brown, read the title by Ordinance, and explained that there would be a Public Hearing held on Monday, July 17th at 6:00 pm. Mayor Frank then called for questions. Alderman Robinson asked the Town Clerk to update the Board on the additional duties she has acquired in regards to Human Resources and Ms Brown answered accordingly. There was a brief discussion from the Board

8. Ordinance No. 9 of 2017

TITLE: AN ORDINANCE TO SET THE SALARY OF THE CHIEF OF POLICE OF THE TOWN OF GREENWOOD EFFECTIVE JULY 17, 2017. (to introduce and set for Public Hearing on July 17th at 6:00 pm) Town Clerk, Veronica Brown, read the title by Ordinance, and explained that there would be a Public Hearing held on Monday, July 17th at 6:00 pm. Mayor Frank then called for questions. Alderman Edwardes made remarks of disapproval. Town Attorney, Charles Grubb advised Alderman Edwardes that in order to discuss issues of performance from the Police Chief, there would need to be an executive session and there was not one on the Agenda. There was a brief discussion from the Board.

9. Approval to adopt a Policy and Procedure for a non-preference tow in the Town of Greenwood

Chief of Police, Shayne Gibson explained the proposed policy. Mayor Frank called for questions. There were no questions or concerns from the Board.

PUBLIC COMMENTS

Alderman Edwardes inquired on the sale of the property in the industrial park, Mayor Frank answered accordingly. Alderman Edwardes also indicated that the new automated speed limit signs seemed to be helping with the speeding

in the neighborhood. Mayor Frank reminded the Board that the signs were purchased with law enforcement grant funds from Caddo Parish.

Tiffanie Munds advised that Board that she had retained an attorney and was contemplating a law suit against the Town of Greenwood

Adjourn

There being no further business, the meeting was adjourned at 7:15 pm. Next meeting to be held on Thursday, July 13, 2017 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Monday, July 17, 2017 at 6:00 pm Public Hearing & Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

s/s Veronica Brown, Town Clerk

s/s Frank Stawasz, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for June 15, 2017.

This the 27th day of June 2017

s/s Veronica Brown, Town Clerk

