

CITY OF SHEPHERD
BOARD OF ALDERMEN
Regular Called Meeting
28 N. Liberty, Shepherd City Council Chambers
Monday, November 8, 2021, 6:30 PM
OFFICIAL MINUTES

Regular Called Meeting:

Members Present: Charles Minton, Yvonne Cones, Mark Porter, Curtis Ainsworth, Hayden Irwin, Ray Marrs

Members Absent:

City Staff Present: City Secretary Debra Hagler, Larry Foerster (arrived at 7:10)

Others Present: Deputy Headley, Jamie, Constable Atchley, The JROTC along with Instructors McDonald and Stephenson, Ray Vann.

CALLED TO ORDER /INVOCATION

Mayor Minton called the meeting to order. Curtis Ainsworth led in prayer. The pledges were recited.

PUBLIC INPUT: NONE

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA: NONE

REPORTS:

Constable Atchley gave a report regarding the Christmas Parade. He reported that a young lady was injured because of horse getting spooked, running, and impacting her. Life Flight was necessary. He proudly reported there was a 2-minute response time and praised the Emergency personnel's actions as, excellent. Within 10 minutes the ambulance had been move to the helipad. Constable Atchley was very disturbed that he has been hearing flack from citizens. He stated the parade route is approved by the state ahead of time with alternate route for Emergency traffic being considered. He reported that nine officers on duty during the parade six of those being from the Sheriff Department. Constable Atchley respectfully ask that the Council consider setting some guidelines for any future parades.

Jamie reported that Jonathan Caldwell gave his two weeks' notice, and that the city would need to solicit applications to fill this position. He reported that he had recently had 2 TCEQ inspections. One for the Water System and another for the Sewer System. He stated he had no citations that will result in any fines. He had some minor write ups that he can resolve and submit proofs to the state, and they will go away. He has 180 days to resolve these. He also reported that the new rotor is online, and he has parts coming to repair a paddlewheel.

Deputy Headley submitted a written report and verbally went over a few of the items in this report.

OLD BUSINESS

Discuss and take action to approve Ordinance #335 to approve abandonment of alley in block # 47, Lot 11 & 12 and authorize the sale of this property

Mark Porter made a motion to approve this ordinance to abandon and sell a portion of this alley. Curtis Ainsworth seconded, and the motion passed with a unanimous vote. The cost to Mr. Simmons will be \$1000.00 for the property plus attorney fees to prepare the Warranty Deed and the other attorney fees involved with this Ordinance.

NEW BUSINESS

Discuss and take action regarding the approval of a resolution authorizing signatories for the Texas General Land Office CDBG-MIT Contract No. 22-085-061-D318.

Yvonne Cones made a motion to approve this resolution. Mark Porter seconded and the motion passed with a unanimous vote. Mayor Minton and Mayor Pro Tem will be able to sign any documents considered contract. City Secretary will be able to sign purchase vouchers.

Discuss and take action regarding the approval of a civil rights resolution as required by the Texas General Land Office under CDBG-MIT Contract No. 22-085-061-D318.

Discuss and take action regarding the approval of a packet of start-up documentation and policies required by the Texas General Land Office under CDBG-MIT Contract No. 22-085-061-D318.

Mark Porter made a motion to approve these policies and start up documents. Yvonne Cones seconded and the motion passed with a unanimous vote. These two items were voted on together.

Discuss and take action to amend the Manufactured Home Ordinance Exhibit C ii to pertain to permanent foundations only.

Yvonne Cones make a motion to approve this amendment to Exhibit C for non-permanent foundations will not require stamped engineered plans. Ray Marrs seconded, and the motion passed with a unanimous vote.

Discuss and take action to approve Utilities for Bibiana Robledo at 329 Cherry Creek Dr.

Mark Porter made a motion to table this item. Yvonne Cones seconded and the motion passed with a unanimous vote. Ms. Robledo will need to provide a utility easement from the property owner.

Discuss and take action to select a Mayor Pro Tem for 2021-2022.

Yvonne Cones made a motion to appoint Mark Porter as the Mayor Pro Tem. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

Discuss and take action to appoint a Municipal Judge and select alternate Judge.

Yvonne Cones made a motion to appoint Judge Blanchette as the City's municipal Judge and have Judge Greg Magee serve as alternate. Ray Marrs seconded, and the motion passed with a unanimous vote.

Discuss and take action to designate San Jacinto New Times as the City's official paper for legal notices

Curtis Ainsworth made a motion to designate SJ New Times as the official paper for the City. Mark Porter seconded and the motion passed with a unanimous vote.

Discuss and take action to adopt the Investment Policy for 2022

Mark Porter made a motion to adopt the invest policy for 2022. Curtis Ainsworth seconded, and the motion passed with a unanimous vote. There were no changes made to the policy.

Discuss and take action to adopt the 2022 Holiday Schedule

Yvonne Cones made a motion to adopt the SJC Holiday Schedule for the City to observe. Mark Porter seconded and the motion passed with a unanimous vote.

Discuss and take action to fill the EDC Vacancy.

Mark Porter made a motion to allow Kurtz Stowers to remain on the EDC board. Yvonne Cones seconded and the motion passed with a unanimous vote.

Discuss and take action regarding the City of Shepherd Annual Christmas Party.

Mark Porter made a motion to have the Christmas Party on December 17 at 6:30pm and set a budget of \$1500.00 Ray Marrs seconded and the motion passed with a unanimous vote.

Minutes:

Yvonne Cones made a motion to accept the minutes as presented. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

Payment of the Bills:

Mark Porter made a motion to pay the bills. Ray Marrs seconded, and the motion passed with a unanimous vote.

ANNOUNCEMENTS

City Attorney asked about Raj's HOT payments.

ADJOURNMENT: 7:51 pm

Curtis Ainsworth made a motion to adjourn, and Mark Porter seconded. The motions passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler