

**MINUTES
EIGHTH UTILITIES DISTRICT
BOARD OF DIRECTORS
REGULAR MONTHLY MEETING
MONDAY, APRIL 17, 2017 – 7:00 P.M.
DON WILLIS HALL
18 MAIN STREET
MANCHESTER, CT 06042**

The Board of Directors of the Eighth Utilities District of Manchester, Connecticut held its regular monthly meeting on Monday, April 17, 2017 at 7:00 p.m. at Don Willis Hall, 18 Main Street, Manchester, Connecticut.

Mrs. O’Marra called the meeting to order at 7:04 p.m. She informed the Board members that Fran’s father passed away on the 15th. We have no information on the arrangements. The office will email everyone with the arrangements when we receive them.

Voted: Mr. Luzusky moved the approval of the minutes of the March 20, 2017 regular monthly meeting.
Seconded by Mr. Napoli.

Mr. LaBelle pointed out errors. On the bottom of page one under the Fire Marshal’s report it should read, “Deputy Marshal Morris reported that the office is doing well...” instead of “reported that there is the office...”

He continued that under Discussion/Possible Action – FM Permit Fee Refund - \$18,417.88 – Gianna Drive, **legislation** should be replaced with regulation.

Voted: Mr. Luzusky moved the approval of the March 20, 2017 minutes of the regular monthly meeting as corrected.
Seconded by Mr. Napoli.

Voted: Mr. Napoli moved the approval of the bills for payment. This includes the regular monthly bills; the interim bills; additions to the bill list; and the tax refunds.
Seconded by Mrs. Bowen.

Voted: Mrs. Bowen moved the approval of the Treasurer’s report.
Seconded by Mr. Luzusky.

Voted: Mrs. Bowen moved the approval of the Fire Chief’s report.
Seconded by Mr. Luzusky.

Chief Moore noted a possible lightning strike damaged the power supply and the UPS sensor. Due to the deductible it would not be cost effective to go through insurance.

He reported that new pagers will have to be ordered before the end of the fiscal year. He does not have enough to give out to the recruits after they graduate. He has not heard anything about the grant for thermal imaging cameras.

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Chief Moore invited members of the Board of Directors and all elected officials to the Recruit Graduation ceremony on May 7th. National EMS Appreciation is the week of May 21st. Because of the busy schedule during May, we will celebrate it on May 7th as well. There will be a luncheon, and every firefighter/EMT will receive a portable cell phone charger.

Voted: Mrs. Bowen moved the approval of the Fire Marshal's report.
Seconded by Mr. Topping.

Voted: Mr. Napoli moved the approval of the Tax Collector's report.
Seconded by Mr. Topping.

Mr. Gionet reported that collections are going well.

Voted: Mr. Topping moved the approval of the Public Works report.
Seconded by Mr. Napoli.

Mr. Topping reported that the department has been down one employee since March as Kyle is out due to an injury.

INSURANCE REPORT

Mrs. O'Marra reported that she had met with our insurance agent. Anthem is going up 10.7%, but with the 3.75% discount that we receive through MEHIP we will have an increase of 6.95%.

COMMUNICATIONS

President O'Marra and read a Thank you from Deputy Chief Bilodeau thanking the District for the Future Firefighter onesie for Nathan. Mrs. Bilodeau said that he will definitely wear it to the Peach Festival.

REPORTS

Commissioners: Mr. Tyler stated that the \$50 Sam's gift card which is the door prize for ShredFest can be used at Walmart as well as Sam's Club. He added that he forgot to add information about a canned food drive.

Department Heads: There was nothing to report this month.

Committees Outstanding: There is nothing to report this month.

ADDITIONS TO THE AGENDA BY BOARD MEMBERS

There are no Additions to the Agenda.

TIME FOR THE PUBLIC TO SPEAK ON AGENDA ITEMS

There was no public comment.

OLD BUSINESS

There is no Old Business.

NEW BUSINESS

Discussion/Possible Action – Appointment of Auditor

There was a brief discussion on the choice of this year's auditor. Mrs. O'Marra stated that it is her recommendation to stay with LeFurge and Gilbert, LLC as they are familiar with our software, and the costs remain stable. There were increases in recent years, but that is because there was additional work that needed to be done.

Voted: Mr. Napoli made a motion to retain LeFurge and Gilbert, LLC as the auditor.
Seconded by Mr. Luzusky.

Discussion/Possible Action – Bid Waiver for Purchase of Server for Fire Department and Fire Marshal (Vendor in Place)

Voted: Mrs. Bowen made a motion to approve a bid waiver for the purchase of a new server to be shared by the Fire Department and the Fire Marshal's office.

Mrs. Bowen explained that there were problems with the server that the Fire Department and the Fire Marshal's office share. It is too old to be upgraded and needs to be replaced. Because the cost is more than \$10,000 a bid waiver is needed to proceed with the purchase. Tab Computers handles all of our computers. Therefore, the reason for the waiver is because we have a vendor in place.

Good and Welfare

Chief Moore invited members of the Board and elected officials to Ladies Night which will be held on May 13th at Maneely's and the luncheon for EMS Appreciation Week which will be held on May 7th prior to the Recruit graduation.

Mr. Luzusky reported that he had tried to access the web site prior to the meeting, and that he could not get onto it. Mr. Tyler stated that he had the same problem. Mrs. Bowen said that she would check into it.

Voted: Mr. Luzusky moved to adjourn.
Seconded by Mr. Tyler.

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There being no other business, the meeting adjourned at 7:32 p.m.

Note: All votes were unanimous unless otherwise noted.

DIRECTORS PRESENT:

Mary O'Marra, President
Deberah Bowen
Karen Gionet
Leonard Luzusky
Gerard Napoli
John Topping
Joseph Tyler

MINUTES TAKEN BY KAREN GIONET
TRANSCRIBED BY DEBERAH BOWEN
BOARD OF DIRECTORS
EIGHTH UTILITIES DISTRICT