



The members of the NOTL Canada Sesquicentennial Committee met on April 4, 2017 in the Penner Room at the NOTL Community Centre at 10:00 am.

PRESENT: Lord Mayor Pat Darte, Bill Cowie, John Mather, Clare Cameron, Richard Coyne, Bill French, Rick Meloen, Patti Knipe, Mona Babin, Rene Bertschi, Maurice Pam, Stan Harrington, Sheldon Randall, Janice Thompson, Cheryl Morris.

Absent: Terry Flynn

Regrets: Sarah Bowers, Tony Chisholm, Sarah Kaufman, Kevin Turcotte, Peter Martin

Co-Chair Bill Cowie called the meeting to order at 10:00 a.m.

CONFLICTS OF INTEREST: None

MATTERS FROM MINUTES: None

MINUTES of March 21, 2017 meeting approved by John Mather, approved by all.

AGENDA for April 4, 2017 approved by Janice Thompson, approved by all.

DELEGATIONS: None

Presentation: Liz Klose, Canada 150 Garden Experience, Garden Days

Link to the presentation <https://drive.google.com/open?id=0B7VVuXOr7YEoa3NVZ194WXVvZ1U>

Liz's summary and suggestions for potential Committee follow-up activities for Garden Days, June 9 - 18 in Appendix A in this document.

SUBCOMMITTEE REPORTS:

- **Finance: Cheryl Morris**

- Cheryl reported that the Committee was successful in being granted \$15,000 from the Niagara Investment in Culture Program, in support of the 225th Anniversary event (September 17).
- Cheryl asks that she place all orders for anything to be paid for with funds from the Ontario 150 grant. This is for record and account keeping, and potential discounts from volume purchasing.
- Rick Meloen mentioned that all invoices will be approved and signed by either himself or Bill Cowie and then by Sheldon Randall. Invoices will be coded by Cheryl so they are applied to the correct account.
- Lord Mayor Pat Darte mentioned the Committee's request for funding for the Snowbirds event will be going to a Council vote April 10.

- **Legacy – Upper Canada Heritage Trail: Bill Cowie**

- Bill reminded all of the Trail clean-up day scheduled for April 8, 9:00 a.m.-1:00 p.m. at Line 8 & 9.
- Pat Darte said he would follow-up with the Region on repairing the Trail.

- **Communications: Cheryl Morris**

- The Committee is selling Canada 150 pins with Niagara-on-the-Lake printed on them. The pins are \$5 each. Proceeds will go to support the Legacy project. The pins are on sale at the Museum, Town office and the Community Centre.
- A rack card (1000 copies) is now available to be distributed in various locations. Patti Knipe, who is coordinating volunteers, will contact people on our list who said they'd be willing to do this.

- Cheryl showed the sample of the volunteer t-shirt and what will be printed on it. 100 t-shirts will be produced.
- Cheryl mentioned the possibility of buying a digital ad campaign from the Advance. To be determined.
- **June 30: Rick Meloen**
 - A site visit to Centennial Park with Silversmith Brewery determined the food and alcohol sales area. On this site visit, Kevin Turcotte suggested we may want to enclose the entire area of the park so attendees purchasing alcohol can move freely instead of being confined to one area. Cheryl will work with Peter Todd from the Town and the AGCO representative to see if this is feasible. Silversmith will get 12 food vendors (6 trucks, 6 carts). At least one will have children's menus.
 - Pat mentioned that someone should contact the St. Davids Lions Club and other service clubs to see if they would want to supply child-friendly food. Bill Cowie said that he would make that inquiry if Silversmith is unable to find an appropriate vendor.
 - The site plan is done and was sent along with an updated Special Event Request.
 - Pat Darte mentioned he will contact the people who wanted the bed race so they can coordinate this.
 - There is a need for someone to coordinate the costume contest. Anyone wanting more details, please contact Rick.
 - Bill Cowie reported that the Virgil Business Association is supportive of the event.
- **July 3: Bill French/John Mather**
 - John and Bill will create a site map of where activities will be placed in Simcoe Park.
 - Cheryl suggested they may want to create a map hand-out for attendees.
 - The matter of online training and police background checks was raised again. Richard Coyne will send information to Cheryl to investigate.
- **225th Anniversary: Cheryl Morris & Patti Knipe**
 - Speaker of the Provincial Parliament Dave Levac has tentatively accepted the invitation and would like to play an active role in the proceedings. The agenda will be accommodated for this.
 - Patti Knipe reported that the content for the first of two issues of the Gazette is well-underway.
- **Dock/Tall Ships: no report in Tony Chisholm's absence.**
- **Confederation Celebration: Rick Meloen**
 - Rick will follow up with the maker of the mobile stage on delivery date.
 - Additional features will be added to the stage after delivery by a different supplier or the Town.
- **Snowbirds: Pat Darte**
 - A committee has been formed with Councillor Terry Flynn leading this effort.
 - The first planning meeting is scheduled soon.
- **Sponsorship: Bill Cowie**
 - No response from sponsorship letters sent out by Bill and Maurice Pam.
 - Bill French mentioned that the Niagara Police Pipe Band for July 1 needs sponsorship funding.
- **Logistics: Bill Cowie**
 - As the logistics of individual events are in progress, e.g. permits have been submitted, tents, etc. have been ordered, it was suggested that the Logistics subcommittee be renamed as the Volunteer Coordination subcommittee. Overall coordination of volunteers is critical, and will require more than one person to manage this for 20 events.

NEW BUSINESS:

- In response to the presentation by Liz Klose, Rick asked that the Committee think of ideas to be discussed at the next meeting.
- Stan Harrington from the NOTL Cenotaph Committee advised that Queen Street between King St. and Regent St. will be closed on September 17 from 9:00 am – 11:00 am for the cenotaph rededication ceremony. This notice will be included in our communications about the 225th Anniversary event.

Meeting ended at 11:45 a.m.

Next meeting: 10:00 a.m. Tuesday April 18 in Penner Room, NOTL Community Centre.

Appendix A: Canada 150 Garden Experience and Garden Days June 9-18, presented by Liz Klose.

Link to the presentation <https://drive.google.com/open?id=0B7VVuXOr7YEoa3NVZ194WXVvZ1U>

Liz's summary and suggestions for potential follow-up activities for the Committee in Appendix A in this document.

- What does the 150th Committee have going on during the 10 days of Garden Days JUNE 9 – 18 that could be woven into a Garden Days event? www.gardendays.ca
- Legacy Trail Project - excellent opportunity to schedule something around this project and list it as an activity - a community clean up? an onsite tour of what will transpire (rain location - community centre?)
 - NOTE: the List Activities button not activated yet on the website, but there will be a fillable form with date, time, location, title and brief description of the event. You can search the other activities listed under the ACTIVITIES button. Just click on the red hyperlinked title for a full description and you will get an idea of what has been done for other events.
- Fort George: feature of the garden and/or the culinary practices that can be featured during Garden Days. What herbs were used for culinary, medicinal, or economic use during that time period? What were the common vegetables grown - any recipes to share?
- McFarland House: perhaps a joint effort with the Garden Club of Niagara - maybe an on-going feature of floral table arrangements used 150 years ago.
- Engage community service clubs to work together on a corridor road-side clean up - all corridors leading into the award-winning prettiest town in Canada.
- Niagara Historical Museum: any possibility of a farming display, or local gardening display during Garden Days, or a special feature for a weekend on maybe historical garden tools.
- Walking Tours of NOTL: research and write a script annex to include 150 pieces i.e. what was life like in NOTL 150 years ago - what were some of the plants growing in Simcoe Park at that time?
- The event in Queenston Heights during Garden Days - might be a nice tie-in with the new commemorative indigenous garden there.
- The Town is focused on a lot of new tree plantings this year. While Arbour Day is April 28, potentially give consideration of having a tree planted at Town Hall, or another place of significance as a 150th Dedication Tree planted on the Official Garden Day of Friday June 16th.