

## **BOARD OF TRUSTEES**

**January 5, 2021**

**Members Present:** Lacey Rowell, Terry Brungardt, Bruce Wallace, Ken Schmidt.

**Members Absent:** Steve Snow.

**Staff Present:** Jill Ray – Town Clerk; Margaret Stratton – Treasurer; Drayton Morgan – Police officer.

**Others present:** Joe Weaver, Town attorney.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Friday January 4, 2020 @ 1:00 p.m.**
- 2. Consider approval or amendment of minutes for the Regular Meeting held December 7, 2020, with action as necessary. Trustee Brungardt made a motion to approve the minutes for the Regular Meeting held December 7, 2020. Seconded by Trustee Rowell. Roll call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of December 2020, with action as necessary. Trustee Brungardt made a motion to approve the claims, checks, and warrants for the month of December 2020 with claim #001 in the amount of \$2500.00 and Claim #01052021 in the amount of \$150.00 pulled. Seconded by Trustee Rowell. Roll call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.**
- 4. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Fire Chief Brungardt advised that they had several fire and medical runs this month and the monthly meeting will be held January 6, 2021.**
- 5. Consider and discuss placing Jimmie Smith on the Calumet Fire Department as a volunteer fireman, with action as necessary. Trustee Rowell made a motion to place Jimmie Smith on the Calumet Fire Department as a volunteer fireman. Seconded by Trustee Schmidt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 6. Consider and discuss report submitted by the Police Chief, with action as necessary. Officer Morgan was on a call at time of this agenda item. No Action**
- 7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener did not attend the meeting. No Action.**
- 8. Consider and discuss taking claims off of automatic payment and discuss which claims are to be added to ledger reports, with action as necessary. Trustee Brungardt made a motion to place all automatic payments except for the retirement fund to be held and placed on the general ledger for approval including fire department, cemetery, building fund and all insurance billing. Seconded by Trustee Rowell. Roll call vote: Trustee**

Rowell, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

9. Consider and discuss renting out the property next to the Rusty Daisy, with action as necessary. No Action.
10. Consider and discuss the names that need to be removed and added to the safe deposit box at Allnations bank, with action as necessary. Trustee Rowell made a motion to have the Mayor, Vice Mayor, Town Clerk and Treasurer on the safe deposit box with all other names taken off. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.
11. Consider approval of Resolution No. 2021-01; a resolution giving notice of a Municipal General Election on April 6, 2021, with action as necessary. Trustee Rowell made a motion to approve the Resolution No. 2021-01; a resolution giving notice of a Municipal General Election on April 6, 2021. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.
12. Consider and discuss the closing of the 2020 ACOG grant #ED5-2020-5 and acknowledge that the 2020 Dodge Durango police cruiser was received, with action as necessary. Trustee Rowell made a motion to close the 2020 ACOG grant #ED5-2020-5 and acknowledge that the 2020 Dodge Durango police cruiser was received. Seconded by Trustee Schmidt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.
13. Consider and discuss the appointment/reappointment of an individual to serve as the Municipal Judge for the Town of Calumet, with action as necessary. Mayor Wallace announced an Appointment of Municipal Judge, As Mayor of the Town of Calumet, pursuant to Section 6 of the Code of Ordinance of the Town of Calumet, I hereby appoint/reappoint Mr. Ken Dominic to serve as Municipal Judge for the Town of Calumet. Mr. Dominic shall serve a 2-year term beginning February 12<sup>th</sup>, 2021 and ending February 12<sup>th</sup>, 2023. The Municipal Judge shall receive a salary of \$300.00 monthly, paid in the manner as salaries of the officials of the municipality. As additional consideration, The Town of Calumet shall pay for continuing legal education up to 12 hours per year including any charges for family members who may attend or accompany Mr. Dominic to the CLE seminars. The CLE payments shall not exceed the total sum of \$300.00 per year. No Action.
14. Consider entering into executive session for the purpose of the following:
  - A. Pursuant to Title 25 O.S. Section 307 (B) (1), consider, discuss and interview applicants for the position of Chief of Police of the Town of Calumet and consider and discuss the employment, hiring and appointment of a Chief of Police of the Town of Calumet.

Trustee Rowell made a motion to enter into executive session. Seconded by Trustee Schmidt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace,

aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.

15. Consider reconvening into open session. Trustee Brungardt made a motion to reconvene into open session. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye. Mayor Wallace declared the motion carried.
16. Consider and discuss the employment, hiring and appointment of a Chief of Police of the Town of Calumet, with action as necessary. No Action.
17. Remarks and inquiries of the governing body members. None. No Action.
18. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
19. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Brungardt, aye, Trustee Schmidt, aye; Trustee Wallace, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.

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**Bruce Wallace, Mayor**

**ATTEST:**

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**Jill Ray, Clerk**