

MARS PLANET FOUNDATION Teaching Enrichment Grant Application

Applicant's Name: _____ Position: _____ Date: _____

School: _____ Preferred Phone: _____ Preferred Email: _____

Grade Level(s): _____ # Students Participating: _____ Project Date: _____

Budget Amount Requested: _____ Date Funds Required: _____

Is a Deposit Required? s No If Yes, How Much \$ _____ Date Needed: _____

Title and Summary of Project:

Please attach detailed Budget, Project Outline, and Educational Objective to this cover sheet.

By receiving the grant, I understand that the Mars Planet Foundation may share this proposal and the project's results with other educators and the community.

Funding will not apply to: transportation and/or substitute teachers

The Mars Planet Foundation Board reviews applications once a month. Please apply in advance to allow sufficient time for your application to be processed.

You will be required to attend the next Mars Planet Foundation Meeting to address any additional questions the Board of Directors may have regarding your application. The Board typically meets on the third Tuesday of every month.

The following signatures are required as part of the application process:

Applicant: _____ **Date:** _____

Principal: _____ **Date:** _____

Superintendent: _____ **Date:** _____

Please submit completed applications to Anna Saker, who serves as the school district's Planet Foundation liaison, at the Administration Office or via email at asaker@marsk12.org. Shortly thereafter, Carol Knox, Teaching Enrichment Grant chairperson, will contact the applicant by email to schedule his/her presentation to the Foundation Board of Directors. Applicants will be notified by email of the Board's decision.

Questions regarding the grant application and/or process are to be directed to Carol Knox at cknox522@yahoo.com.

Note: All recipients of Teaching Enrichment Grants are encouraged to contact Mr. Josh Schwoebel, Mars Area School District Director of Communications, at (724) 625-4589 or jschwoebel@marsk12.org to arrange for event/activity photos, when appropriate. At the discretion of the District, information regarding the event/activity may also be included in the District's weekly electronic newsletter, The eCommunicator, or on the District's website, www.marsk12.org.