



Town of Sedalia

Planning Board Meeting / Town Hall

March 16, 2023 / 7:00 PM

Minutes

Call to Order: Meeting was called to order at 7:00 pm by Planning Board Vice-Chair Marian Jeffries.

Moment of Silence: Time was allotted for a moment of silence.

Pledge of Allegiance: Time was allotted for Pledge of Allegiance.

Roll Call: Members present included Marian Jeffries (Vice-Chair), Robert Jones, Rory Richmond, and Brenda Walker.

A. MOTION to approve the agenda was made by Planning Board member Richmond and seconded by Planning Board member Walker. Motion carried.

B. MOTION to approve the minutes from the previous meeting was made by Planning Board member Walker and seconded by Planning Board member Richmond. Motion carried.

DISCUSSIONS/REPORTS

C. Whiteout 2023/CERT Discussion

Planning Board member Jones reviewed the Piedmont Triad Regional Council's Whiteout 2023 workshop at the last Town Council meeting. The workshop was designed to help towns prepare for a catastrophic event. It was noted that 14 people are needed for a Community Emergency Response Team (CERT) class to be held. It is unclear whether the town can recruit enough people to reactivate the CERT. However, there is a need to have an updated emergency preparedness plan. The Planning Board proposes the following action plan to help the town to be better prepared:

- Conduct a survey to determine residents' interest in being on a reactivated CERT or in creating a new Risk Management Committee. There is a need to have an organizational chart, command center, dependable people, and a good communication link between information sources and the town. Right now, the town does not know the key people to contact.
- Apply for a grant to purchase walkie talkies, batteries, and a generator for the town hall. The town hall could be a place for residents to come during a power outage to get warm or charge cell phones.

- Get contact information for residents that may need assistance (i.e., elderly, disabled, handicapped, those on oxygen, etc.) during natural disasters or evacuations.

Planning Board member Jones questioned whether the Planning Board can propose this action plan or reactivate the CERT. He felt the information regarding the need for CERT and emergency preparedness has already been shared with the Town Council, so it's up to them to decide on next steps. Vice-Chair Jeffries and Planning Board member Richmond supported the Planning Board submitting this emergency preparedness action plan to the Town Council.

Planning Board member Jones commented that the Planning Board's responsibilities are to review and provide recommendations regarding development projects to the Town Council. He felt development projects were being approved before being submitted to the Planning Board. Planning Board members Walker and Richmond questioned what the Planning Board's duties and responsibilities are. The Planning Board hopes it can get clarity of its purpose and duties at the upcoming retreat.

D. Proclamation on Diversity

Vice Chair Jeffries reported the Proclamation on Diversity was approved by the Town Council.

E. Preliminary Flood Data

Vice-Chair Jeffries reported there is a short list of properties that are located within the FEMA floodplain that are located within the Sedalia's jurisdiction.

F. Sedalia Speed Sign Traffic Data

Vice-Chair Jeffries reported the sign traffic data has been summarized to include both the year of 2019 and 2022.

G. Land Use Plan-Section 4: Recommendations (pg. 34) thru Future Land Use Map (pg. 38)

Vice-Chair Jeffries commented that the recommendations section of the Land Use Plan was provided to each member. Planning Board member Jones questioned the need to continue to review the Land Use Plan. He commented that the Planning Board used to review training videos from the UNC School of Government and have discussions regarding the videos. Planning Board member Walker asked if it would be possible to review these videos. Vice-Chair Jeffries stated if there is no other business that takes precedence, then the videos can be reviewed. It was noted that Planning Board meetings can be canceled if there is no business to discuss; however, a public notice must be sent to announce the cancellation. Again, it is hoped the Planning Board will get clarity on its purpose, duties, and responsibilities at the upcoming retreat.

H. Citizens Comment

*Planning Board member Jones asked about the Guilford County Board of Commissioner's meeting held on March 15 and whether there were any meeting procedures that could be used by the Planning Board. Vice-Chair Jeffries responded that the county's proposed

budget was presented, and the focus of the meeting was to allow citizens to comment on the budget.

I. Announcements

All regular scheduled meetings are held at the Sedalia Town Hall and begin at 7:00 pm.

- The next Town Council Agenda meeting will be held on March 27th.
- The next Town Council meeting will be held on April 3rd.
- The next Planning Board meeting will be held on April 20th.

Meeting adjourned.

Marian Jeffries, Vice-Chair

Date