



HOW TO UPLOAD DOCUMENTS TO YOUR APPLICATION

1. Go to www.TenantCloud.com and log in with your email and the password that you created when you filled out your application
2. Click on the left bar on “**Application**”
3. Click on “**View**” on your Application Tag
4. Click on the **3 dots** on the right upper side of your screen “• • •”
5. Click on “**Edit**”
6. Scroll all the way up where it says “**Attachments**” on the left side of your screen right below your name
7. Click on “**upload**” and add your documents

** This will be your rental platform from now on where you will

- Pay your rent online
- Request maintenance services
- Communicate with Sunbelt Homes etc.

You must upload the following documents to your application:

- a) Copy of Last 2 months Paystubs
 - aa. If you are self-employed – Past 2 years of tax return
 - bb. If you have additional income – Past 2 months of confirmation of payment via bank deposits
- b) Copy of Social Security Card
- c) Copy of Driver’s License