

Briarwood Homeowners Association  
Board of Directors Meeting  
July 2, 2019 @ 6:00 P.M.  
Lake Jackson Branch Library  
250 Circle Way St, Lake Jackson, TX 77566  
Agenda

- I. Call Meeting to Order
- II. Call Open Forum to Order
  - a. Patrol Activity Report
  - b. Residents Input
- III. Call Business Meeting to Order
- IV. Actions Between Meetings
  - a. Summarize Unannounced Meetings, if any
  - b. Ratify Actions Approved between Meetings, if any.
- V. Approve Minutes of Previous Meeting
  - a. March 12, 2019
- VI. Committee Reports
  - a. Architectural Control Committee
    - 1. ACC Guideline Revisions
  - b. Pool Committee
- VII. Treasurer's Report
  - a. Cash Balances
  - b. Delinquencies
  - c. Review Financial Reports
  - d. Capital Improvement Discussion
- VIII. Management Report
  - a. Correspondence received by Association, Directors, Management
  - b. Association Business and Operations
    - 1. Survey 1 Topographic Survey Update
    - 2. Deed Restrictions Letters and Enforcement
    - 3. Records Retention Policy
    - 4. Welcome Packet for New Homeowners
  - c. Webpage Report
  - d. Common Area Maintenance Report
    - 1. Pool Inspection and Update
    - 2. Common Area Maintenance (Concrete, Trees, Irrigation, Plants, Lighting)

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- e. Pool Report
- f. Parking/Towing Report
- g. Homeowner Insurance Report

IX. Executive Session

The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051

- a. Collections
  - 1. Enforcement Action
  - 2. Owner Requests
- b. Deed Restriction Report
  - 1. Enforcement Action
- c. Attorney Communications

X. Reconvene in Open Session and Report on Actions Approved During Executive Session

XI. Set Date, Time and Agenda of Next Meeting/Adjournment