



THE CO-OP PRESCHOOL

220 S. MAIN STREET • LOMBARD, ILLINOIS 60148

Parent Volunteer Information

As a cooperative preschool, we depend greatly on parent support in all areas of school operations. This information sheet will help us as we fill our volunteer positions. Thank you in advance!

Child's Name _____

Class(es) your child will be attending _____

First Parent (**YES** or **NO** - I will be a classroom helper)

Name _____

Phone # _____

Email Address _____

Second Parent (**YES** or **NO**- I will be a classroom helper)

Name _____

Phone # _____

Email Address _____

Other family member (**YES** or **NO**- I will be a classroom helper)

Name _____

Phone # _____

Email Address _____

Please check any areas below that apply to you:

- Scheduling Parent (schedules classroom helpers monthly)
- I am willing to substitute as classroom helper in an emergency
- I am interested in carpooling
- I am willing to babysit in an emergency
- I am interested in exchanging babysitting (siblings ARE NOT permitted when you are the classroom helper)

Volunteer Requirements

Classroom Helper: A parent/caregiver is required to help in their child's classroom throughout the school year; approximately once every six weeks if the class is full. If your family cannot meet this requirement, an aide option is available at an additional cost.

Housekeeping: A parent or caregiver is required to sign up for either one month of laundry/towel duty OR one classroom cleaning session over the course of each school year. Sign up for Housekeeping or Laundry/Towel Duty takes place during the August orientation meeting.

Committee Involvement

Each family is required to sit on one committee per school year. Committee options include: Equipment and Maintenance Committee, Playground Maintenance, Winter Holiday Gathering, Spring Pajama Party, Charleston Wrap Distribution, Back to School Bash, Mother's Day Program, Thanksgiving Celebration, School Picture Day Committee, Extra Domestic Duties, Holiday Program, Father's Day Celebration. Sign up for committees takes place during the August orientation meeting.

The Co-Op Parent Board

The Co-Op Preschool's Board is comprised of parent volunteers. Please indicate if you would like more information about a potential school board position.

YES or **NO**- please contact me regarding The Co-Op Parent Board

To be completed by chairperson

- Chair/Committee Assignment
- Housekeeping
- Medical