

Virginia Local Government Auditors Association  
Minutes of the Business Meeting of the Membership  
The Place at Innsbrook, Henrico, VA  
September 20, 2019, 12:52 p.m.

Greg Akers, president, called the meeting to order at 12:52 p.m., presented the agenda, and thanked the Henrico Audit Department for hosting the fall conference.

**Secretary's Report**

Vaughan Crawley, secretary, presented the minutes of the Business Meeting of the Membership held during the spring conference on May 3, 2019. Vaughan also reviewed an addendum to the minutes summarizing a number of Executive Committee actions that had taken place via email correspondence since the May 3<sup>rd</sup> meeting. The minutes were approved as presented.

**Treasurer's Report**

Karen Woodson, treasurer, presented the treasurer's report for the month ended August 31, 2019. The ending balance was \$20,767.93. Karen reviewed the noted expenses and noted that the balance reflected little from the fall conference at this point. She reviewed a summary of the 2019 Spring Conference financial activity and noted that the conference had picked up more attendees so there was a higher profit than originally budgeted. The treasurer's report was accepted as presented. Greg thanked Karen for her efforts as treasurer.

**By-law Amendments**

Angela Baxter reviewed proposed changes to the VLGAA Bylaws including extraction of a portion of the existing document to create a separate Operating Manual. These proposed changes had been distributed to the members via email prior to the meeting in accordance with the requirements stated in the Bylaws. Angela summarized the proposed changes and Greg Akers provided some further comments on the rationale behind the changes. The membership approved adoption of the proposed changes.

**Slate of Officers for 2020**

Tony Markun, nominating committee chair, presented the slate of officers and board for 2020:

- President                      Angela Baxter
- Vice President                Tammie Dantzler
- Treasurer                      Karen Woodson
- Secretary                      Vaughan Crawley
- At Large                         Steve Sanderson

The slate was approved as presented. The new board will take office on January 1, 2020.

Greg invited members to volunteer to help run the organization and learn the responsibilities.

**Other Business**

Angela Baxter thanked Greg Akers for his service as the 2019 president of the VLGAA.

Virginia Local Government Auditors Association  
Minutes of the Business Meeting of the Membership  
September 20, 2019  
Page 2 of 2

There being no further business, the meeting was adjourned at 1:02 p.m.

Respectfully submitted,

Vaughan Crawley  
Secretary

Virginia Local Government Auditors Association  
Addendum to Minutes  
Summary of Interim Executive Committee Actions  
since September 20, 2019

Since the September 20, 2019 Business Meeting of the Membership, the VLGAA Executive Committee took action via email correspondence which is summarized in this addendum to the minutes.

On Wednesday, December 4<sup>th</sup>, Greg Akers, President, circulated a proposal as described below which was approved by the Executive Committee members between Wednesday, December 4<sup>th</sup> and Thursday, December 5<sup>th</sup>.

**Increase VLGAA Annual Dues for Calendar 2020**

Authorize \$5 increase of VLGAA annual dues from \$15 to \$20 per member for calendar **2020**. The proposal represented the first increase in membership dues since the organization's inception and was presented to offset some of the VLGAA's increased operating costs related to the new event and membership management system and the purchase of D&O Insurance.

The Committee had discussed this change earlier during July 2019 but was not authorized to adjust the dues under the bylaws in place at that time. Under the updated bylaws approved by the membership during the 9/20/19 meeting, the Executive Committee was provided authority to establish annual dues.

The Committee approved the proposal to increase 2020 dues (5 in favor).

Respectfully submitted,

Vaughan Crawley  
Secretary